

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m. at the Edwards-Alexander Shelter.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor

Absent: None

Also Present: D. Gau (Interim Administrator), B. Martinson, S. Stewart, S. Drew, D. Tremmel

Citizens: None

Motion (Mitchell/Grunden) to approve the minutes of the previous Board meeting and the October 24, 2019 Special Board meeting. Motion carried. All ayes.

Citizen Comments: Interim Administrator Duane Gau publicly announced that there will be a public hearing on November 19, 2019 at 5:00 p.m. at the Municipal Building on proposed amendment to Village of Port Edwards zoning map for Village property at the north end of 6th Street from R-1 Residential to M-1 Manufacturing.

President's Comments: None

Airport Commission: Review of minutes.

Police and Fire Commission: Review of minutes.

Scott Stewart stated they have five police officer candidates on the eligibility list. Chief Drew chose Brandon Abbott to fill the vacant full time police officer position. The Commission is working with Chief Arendt for recruiting members for the fire department.

Streets, Infrastructure, Recreation & Cemetery: Review of minutes.

Motion (Mitchell/Mancl) to adopt the Sewer Backup Reduction program to policy and ordinance. Motion carried. All ayes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Public Safety: Review of minutes.

Motion (Grunden/Duncan) to offer full time position to candidate at \$20.00 per hour, including three weeks' vacation and 320 hours of sick time. There will be a six-month probationary period to potentially be reviewed by Chief Drew within 90 days. Chief Drew can recommend the probationary period end at that time and wages be adjusted accordingly.

Discussion followed.

Motion (Bingham/Saylor) to postpone the motion and send this matter to committee for further discussion. Motion failed. (3 ayes; 4 no – Duncan, Grunden, Mitchell, Zurfluh).

Original motion carried. Roll call vote – (Bingham – no; Duncan – aye; Grunden – aye; Mancl – aye; Mitchell – aye; Saylor – no; Zurfluh – aye).

Finance and Human Resources:

Review of minutes.

Motion (Mitchell/Grunden) to approve payment of the bills. Motion carried. All ayes.

Motion (Mitchell/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.

Special Projects Committee. Trustee Duncan reported that two Special Board meeting closed sessions were held recently pertaining to special projects. He will be in touch with the attorney involving certain issues regarding DMI.

Unfinished Business: None.

New Business: Trustee Duncan inquired about the Multi-Metro Deer Management program because he has noticed a lot of deer in the Village.

Village Administrator Report: Interim Administrator Gau recommended scheduling a Committee of the Whole meeting for November 21st to allow the entire Board to go over the proposed 2020 budget before the public hearing on December 3rd.

Clerk/Treasurer Report:

Motion (Grunden/Bingham) to authorize a Public Hearing for the 2020 Village budget as presented at the meeting. The public hearing will be held on December 3, 2019 at 7:00 p.m. Motion carried. All ayes.

Motion (Duncan/Grunden) to move the December Board meeting to December 3, 2019 for taxing purposes. Motion carried. All ayes.

Trustee comments: None

Motion (Grunden/Duncan) to adjourn at **7:47** p.m. Motion carried. All ayes.

Diane M. Tremmel
Village Clerk-Treasurer

The following Village bills were approved for payment:

Ace Hardware-misc. expenses	536.67
Alliant Energy-monthly statement	6756.43
Coast to Coast Computer Products-cashier expense	79.99
Commercial Recreation Specialists-splash pad cover	496.45
County Ready Mix Corporation-curb & gutter expense	440.00
Diversified Benefit Services Inc-October health insurance reimb. arrangement	95.00
Eagle Engraving Inc-fire clothing	127.93
Farrell Equipment & Supply Co Inc-tools & supplies	239.97
Jerry's Small Engine Supply Co-small equipment	1306.74
Juris Repsa-2020 Village forester	500.00
Kelli Trzinski-refundable shelter deposit	25.00
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
Lycan Inc-curb & gutter expense	630.00
MSA Professional Services Inc-sanitary sewers 6 th St extension	5130.00
MSA Professional Services Inc-Market Ave project (TIF)	3113.13
MSA Professional Services Inc-splash pad	4666.35
Napa Auto Parts/Nekoosa-misc expenses	251.97
Nekoosa Corporation-parks	27.80
Pam Murray-fire station floor refinishing	675.00
Port Edwards Post Office-postage stamps	605.00
Public Administration Associates-consulting services 10/22/19-10/31/19	2950.56
Sara Cherney-refundable shelter deposit	25.00
Solarus-monthly statement	1279.48
South Wood County Humane Society-July to Sept 2019 services	300.92
State of Wisconsin-October court report	180.80
Sunny Communications Inc-fire dept c.o.	4900.00
The Dirks Group LLC-remote support; backup for November	494.00
The Uniform Shoppe of Green Bay-fire clothing; police clothing	237.80
Tractor Supply Credit Plan-parks	23.96
Vandewalle & Associates-monthly statements	3931.03
We Energies-monthly statement	367.22
Wex Bank/Phillips-monthly statement	939.64
Wood County Highway Dept-roads & streets	241.71
Wood County Treasurer-October jail assessment	60.00
Wood County Treasurer-2 boxes tax statement envelopes	56.00
Advanced Disposal-WR-M3 – monthly statement	9435.50
Aflac-monthly statement	647.26
Amazon-misc. expenses	506.48
Aspirus Clinics Inc-physical exam police officer	80.00
Brady Reiman-work related safety gear	100.00

Brooks Tractor Inc-street machinery	203.22
Carquest Auto Parts-street machinery	353.00
Carriage Trade Cleaners-police clothing	51.00
Cintas-monthly statement	677.97
City of Wisconsin Rapids-building inspection expense (5 mos)	1700.00
CNA Surety-clerk treasurer bond	100.00
Commercial Testing Laboratory Inc-wastewater testing	1463.10
Crescent Electric Supply Co-wastewater expenses	130.06
Delno Stewart-maint. pumping plant & maint. lift stations	250.00
Diggers Hotline Inc-maint. of mains	17.60
Diversified Benefit Services Inc-health insurance deductible reimb.	907.31
Hazard Skate & Sport Shop-police clothing	56.00
Insight FS-street machinery; small equipment	1987.88
James Leiser-health insurance unused sick leave reimb.	249.00
Kenneth Murray-boot allowance & work related safety gear	196.69
Lonn Radtke-health insurance unused sick leave reimb.	192.08
Marco Technologies LLC-monthly service & copy charge	80.59
Matthews Tire Center-street machinery	1356.16
Nekoosa Corporation-wastewater expenses	359.74
Nekoosa Port Edwards State Bank-October direct deposit fee	50.00
Nekoosa Port Edwards State Bank-November direct deposit fee	50.00
Principal Life Insurance Company-monthly premium	51.26
Public Administration Associates-consulting 11/4/19-11/15/19	2250.42
Quill Corporation-misc. expenses	209.03
Security Health Plan-monthly statement	25440.45
Solarus-monthly statement (maint. of lift stations)	10.99
South Wood County YMCA-2019 summer aquatics & memberships	1200.00
The Dirks Group LLC-administrator laptop & accessories	1735.80
Tri-City Services-maint. of wastewater equipment	864.03
USA Blue Book-wastewater expenses	23.72
Verizon Wireless-monthly statement	317.04
Wis. Valley Building Products-tools & supplies	323.13
Wood County Sheriff's Dept-police duty gear	275.00

Wages & Salaries – November wages

The following Water Utility Bills were approved for payment:

A-1 Services Wisconsin Rapids LLC-maint. of mains	950.00
Alliant Energy-monthly statement	2228.70
Badger Meter-Beacon services for October	204.00
Core & Main LP-maintenance of mains	125.00
Current Technologies-maint. of pumping plant	3249.16
Mailboxes & Parcel Depot-testing	22.90
USA Blue Book-maint. of pumping plant	266.45
WI State Lab. of Hygiene-testing	26.00

Building Permits:

Electrical Permits: Tom Roll-Wisconsin Electric/Thomas Mayer-Generac generator installation

Plumbing Permits:

Excavation Permits: