

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: November 7, 2019

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: S. Mitchell, J. Bingham, T. Grunden, J. Zurfluh

Also Present: B. Martinson, D. Tremmel

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. **Approve previous minutes:** Motion (Grunden/Bingham) to approve the previous committee minutes. Motion carried. All ayes.
2. **Public comments:** None.
3. **Committee Chairman's comments:** None
4. **Review monthly bills and journal entries for previous month:** Ben Martinson pointed out that they are still working on an amount to be held out of the final splash pad bill due to the poor quality of the concrete work. The final bills for the Medical Arts Building remodel are being held until the project is completely finished. The billings for the Market Avenue project will be held until certain matters are fixed and completed.
Motion to the Board (Grunden/Bingham) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Grunden/Bingham) to approve the journal entries of the previous month. Motion carried. All ayes.
5. **Discussion/possible action on employee's water and wastewater certifications.** Ben Martinson explained the procedure for employees obtaining their certifications and explained the Village's practice for reimbursement of classes.
6. **Discussion/possible action on weekend public works schedule for water treatment checks.** There was some discussion on the weekend schedule. This matter will be discussed in more detail at the next Streets, Infrastructure, Recreation & Cemetery meeting.
7. **Budget development work session.** The latest draft of the budget and changes since the previous draft were reviewed.
8. Motion (Grunden/Bingham) to go into closed session at 5:34 p.m. per Chapter 19.85(1)(c) for budget development work session pertaining directly to employee performance and compensation. Motion carried. All ayes.
(B. Martinson and D. Tremmel were asked to leave the meeting at this time.)
9. Motion (Grunden/Bingham) to come out of closed session. Motion carried. All ayes.

10. Motion (Mitchell/Grunden) to change the wage for the Assistant Foreman, when filling in for the Public Works Foreman for a full day or more, to regular wage plus \$2.00/hr. and overtime will be regular overtime wage plus \$3.00/hr. Motion carried. All ayes.
11. Motion (Grunden/Mitchell) to increase the Fire Chief's pay to \$1,750.00/quarter; Fire Secretary/Treasurer's pay to \$54.38 per meeting; and fire calls to \$16.63 per call. Motion carried. (2 ayes; 1 no)
12. Motion (Bingham/Grunden) to increase employees' health insurance contribution 1% for a total of 8%. Motion carried. All ayes.
13. Chair Mitchell stated that the Police Chief and Public Works Foreman will not receive the 2% increase.

Meeting adjourned at 7:37 p.m.

Sue Mitchell, Chairman

Minutes taken by: Diane M. Tremmel, Clerk-Treasurer

(Up to time of closed session – 5:34 p.m.)

Minutes taken by S. Mitchell (5:34 p.m. – 7:37 p.m.)