

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl & Saylor

**Absent:** Trustee Mitchell (excused)

**Also Present:** D. Gau (Interim Administrator), B. Abbott, S. Drew, S. Stewart, B. Martinson, D. Tremmel

**Citizens:** Jeremy Sickler (Airport Commission), Todd Drew, Linda Drew, Gunnar Drew, Ralph Batten, David Bratlie, Jennifer Anderson, Aaron Anderson, Julie Drew, Lee Lech, Jen Lech, Julie Becker, Shawn Becker, Gary Blum, Cori Abbott

Motion (Duncan/Mancl) to approve the minutes of the previous Board meeting, the September 16, 2019 Special Board meeting and the September 30, 2019 Committee of the Whole meeting. Motion carried. All ayes.

**Citizen Comments:** None

**President's Comments:** President Zurfluh presented correspondence from the Port Edwards Lions Club that accompanied a donation of \$700 for a trash can protective container unit for the splash pad area. Public Works Foreman Ben Martinson said the Lions donated the money for a nice garbage container for the splash pad, and the Village will be paying for a second container. He also thanked the Port Edwards Lions Club for all they do for the Village.

President Zurfluh introduced Interim Administrator Duane Gau. He thanked everyone for making him feel welcome.

**Airport Commission:** Review of minutes.

Airport Manager Jeremy Sickler gave a brief update on the activities at the airport. Fuel sales and revenues were up from last year but are beginning to level off. There are still four open projects. Footings for the large community hangar were poured, and they are hoping to have a ribbon cutting ceremony and open house for the new hangar in July 2020. Mr. Sickler plans to attend the January board meeting to provide another update on the airport.

**Police and Fire Commission:** Review of minutes.

Scott Stewart gave a brief update on the progress of hiring police officers and firefighters.

An oath ceremony was held for the swearing in of Police Chief Scott Drew and Police Officer Brandon Abbott. Family members pinned on their badges.

**Streets, Infrastructure, Recreation & Cemetery:** Review of minutes.

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Public Safety:** Review of minutes.

Motion (Grunden/Mancl) to approve the 2020 Fire Protection Contracts. Motion carried. All ayes.

**Finance and Human Resources:**

Review of minutes.

Motion (Grunden/Duncan) to approve payment of the bills. Motion carried. All ayes.

Motion (Grunden/Bingham) to approve the journal entries of the previous month. Motion carried. All ayes.

**Special Projects Committee.** No report.

**Unfinished Business:** None.

**New Business:** Motion (Zurfluh/Bingham) to authorize Village Administrator, or his designees, to be appointed Building Inspector and Zoning Administrator for special projects according to Chapter 1 General Government, Section 1.02 Appointed Officials. Motion carried. All ayes.

Motion (Zurfluh/Duncan) to ratify General Engineering Company agreement for onsite inspection and corresponding written condition assessment. Motion carried. All ayes.

Motion (Zurfluh/Bingham) to approve proposal for a study regarding Village organization and government by Public Administration Associates, LLC at a cost of \$4,800.00 plus mileage expenses not to exceed \$800.00. Motion carried. All ayes.

**Village Administrator Report:** Interim Administrator Gau stated that he had an opportunity to visit the police department and that he spent some time with Fire Chief Arendt going over budgetary numbers.

**Clerk/Treasurer Report:** None

**Trustee comments:** None

Motion (Bingham/Duncan) to adjourn at **7:46** p.m. Motion carried. All ayes.

Diane M. Tremmel  
Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Ace Hardware-misc. expenses	471.84
Alliant Energy-monthly statement	7105.37
American Welding & Gas Inc-fire equip. replace & maint.	140.68
Anderson O'Brien-TIF legal fees	414.00
Beaver of Wisconsin-TIF Market Ave project	185.00
Brady Reiman-CDL license	32.64
Chuck Schauer-refundable shelter deposit	25.00
City of Wisconsin Rapids-building inspection expense	300.00
Clifton Larson Allen LLP-auditing services	4375.00
Concentra Health Services Inc-new employee & DOT tests	180.00
Core & Main LP-TIF Market Ave project	6208.80
Diane Bannerman-refundable shelter deposit	25.00
Diversified Benefit Services Inc-health insurance reimb.	94.43
Diversified Benefit Services Inc-health insurance reimb.	490.97
Don Kitowski-Sept cook for fire meeting	55.17
Farrell Equipment & Supply Co Inc-TIF Market Ave project	427.88
Fastenal Company-TIF Market Ave project	435.41
Ferguson Enterprises Inc #1550-TIF Market Ave project	63.16
Jeffrey Solberg-work related safety gear	100.00
Katie Martinson-airport meetings 8/8 & 9/5	50.00
Kim Holcomb-Mun Court Clerks conference expenses	247.50
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
MSA Professional Services Inc-TIF Market Ave project	2944.83
Neumark Design & Print Inc-three part receipts	182.00
Piggly Wiggly-fire meeting expense	202.87
Port Edwards Post Office-postage stamps	110.00
Port Edwards Water Utility-quarterly utility bills	3831.02
Public Administration Associates-consulting services 9/24/19-10/3/19	2444.31
Quality Plus Printing Inc-"For Assistance Call" sticker for splash pad	51.70
Solarus-monthly statement	1276.50
State of Wisconsin-Sept court report	92.60
Tactical Solutions-police radio/radar expense	234.00
The Dirks Group LLC-remote & on-site support; backup for October	741.50
We Energies-monthly statement	128.84
Wex Bank/Phillips-monthly statement	1128.77
WI Environmental Improvement Fund-interest on wastewater loan	12075.16
Witmer Public Safety Group (Fire Store)-fire equip. replace & maint.	353.98
Wood County Treasurer-Sept jail assessment	40.00
A-1 Services Wisconsin Rapids LLC-roads & streets maint.	18200.00

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Advanced Disposal-WR-M3 – monthly statement	9435.50
Aflac-monthly statement	647.26
Alliant Energy-monthly statement (Well #2)	572.92
Amazon-tools & supplies	282.64
Aspirus Clinics Inc-police officer drug screen	23.00
Carquest Auto Parts-street machinery	61.47
Cintas-monthly statement	677.97
CNA Surety-cashier’s bond	100.00
Commercial Testing Laboratory Inc-wastewater testing	924.60
Core & Main LP-maint. of mains	153.56
Current Technologies-street lighting	868.42
Diversified Benefit Services Inc-health insurance deductible reimb.	134.90
Diversified Benefit Services Inc- October health insurance reimb. arrangement	95.00
Erik Saylor-fire meeting expense	42.60
First Choice Fire Protection LLC-annual maintenance	748.00
Hach Company-maint. of wastewater equipment	775.97
Insight FS-street machinery; small equipment	1655.92
J. Wenning Grinding & Supply-street machinery	85.20
Jakes CDL Testing LLC-Brady Reiman CDL test	140.00
Kirby Built-waste receptacles for splash pad	1531.92
Marco Technologies LLC-monthly contract; service call	109.27
Mark Brandt-work related safety gear	38.99
Matthews Tire Center-street machinery	89.94
Mid-State Truck Service-street machinery	1291.52
Milestone Materials-roads & streets maint.	509.11
Nieman’s Service Inc-street machinery	75.00
Pember Companies Inc-roads & streets maint.	2475.00
Port to Port Custom Pallets Inc-tools & supplies	101.90
Principal Life Insurance Company-November premium	51.26
Public Administration Associates-consulting services 10/8/19-10/17/19	2913.06
Rapids Ford-police vehicle expenses	59.95
Ray O’Herron Co Inc-police clothing expense	55.90
Safe Step LLC-repair sidewalk panels	24971.39
Security Health Plan-monthly statement	16718.01
Solarus-monthly statement (maint. of lift stations)	10.99
The Uniform Shoppe of Green Bay-police clothing expense	328.75
Verizon Wireless-monthly statement	380.46
Wausau Chemical Corporation-chemicals	2682.10
WI State Lab. Of Hygiene-water utility testing	26.00
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wis. Dept. of Justice-TIME – police computer system (10/1 – 12/31/19)	174.00
Wis. Valley Building Products-roads & streets maint.	17.99
Wisconsin Media-Notice of Zoning Board of Appeals meeting	20.07
Wood County Highway Dept-roads & streets maint. (4 <sup>th</sup> St)	15215.74
A-1 Services Wisconsin Rapids LLC-road & streets maint.	700.00
Anderson O’Brien-TIF legal expenses	1065.25
Concentra Health Services Inc-DOT tests; police pre-employment test	160.00
Delta Dental of Wisconsin-monthly statement	1289.49
Diversified Benefit Services Inc-health insurance deductible reimb.	198.43
Doug Kasten-police & fire commission meetings 9/9, 10/1, 10/7, 10/21	100.00
Eric Anderson Ph.D.-police psychological evaluation	600.00
Gerald Blum-police & fire commission meetings 9/9, 10/1, 10/7, 10/21	100.00
James Leiser-health insurance unused sick leave reimb.	249.00
Leo Thomsgard-police & fire commission meetings 9/9, 10/1, 10/7, 10/21	100.00
Lonn Radtke-health insurance unused sick leave reimb.	144.10
Pat Tyler-police & fire commission meetings 9/9, 10/7, 10/21	75.00
Quality Plus Printing Inc-splash pad expenses	47.00

Randy Oleson Sprinkling LLC-damages to NPESB sprinklers (Market Ave project)	81.08
Scott Stewart-police & fire commission meetings 9/9, 10/7, 10/21	75.00
Wis Valley Building Products-tools & supplies	29.82
Wood County Health Dept-bacteria water test Well 3	20.00

**Wages & Salaries – October wages** **52546.00**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	1622.23
Badger Meter-Beacon services for Sept; Comm fees 4 <sup>th</sup> qtr	258.00
Core & Main LP-maintenance of hydrants	489.90
Mailboxes & Parcel Depot-testing	21.76
Public Service Commission of Wisconsin-assessment	471.33

**Building Permits:**

Michael Teaforde-wheel chair ramp  
 Beryl Waltman-garage roof  
 Affordable Contractors LLC/C&K Martin Trust-detached garage  
 Jennifer Pfefferkorn-fence  
 Schulz Construction/William Mahoney-new construction (1271 E Shore Trl)

**Electrical Permits:**

Main Electric & Guelzow Heating & AC/William Mahoney-new construction (electric & HVAC)

**Plumbing Permits:**

JM Plumbing/William Mahoney-new construction

**Excavation Permits:** None