

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Mayor Zachary Vruwink, Chairman
Arne Nystrom, Town Supervisor
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

5/9/19

The South Wood County Airport Commission met on Thursday, May 9, 2019 at 1:00 PM at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Zach Vruwink, and Katie Martinson, and Brad Hamilton. Also in attendance were, Ron Blunck, Bill Clendenning, Randy Gustafson, Ray Dibble, Dennis Polach, Stephen Brown, Ryan Falch, Jeremy Roberts, Hunter Geishart, and Jeremy Sickler.

Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink

1. Call to order: Chairman Vruwink called the meeting to order at 1:00 PM.

2. Approval of previous month's minutes (4/3/19, 4/11/19)

Motion by Commissioner Hamilton, 2nd by Commissioner Martinson to approve the previous month's minutes. Motion carried.

3. Airport Manager's Report:

Airport manager Sickler presented his April report and updated the Commission on the scheduled construction in 2019. Pre-construction meetings were held for both projects during which commencement dates and schedules were discussed. Sickler reported that the ceiling renovation had been completed. Motion by Commissioner Hamilton, 2nd by Commissioner Martinson to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Consider terminal renovations: Proposals from Tenhagen Acoustics and Moser Electric were presented for renovation of the basement ceiling to match the main floor. The potential inconvenience of remodeling during the busy season was a concern. Timing of this project would be critical. Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to approve the renovations as proposed contingent upon completion prior to the busy season (June 1). If renovation is postponed, competitive quotes may be sought. Motion carried.

5. New Business

a. Discuss intergovernmental agreement between City of WR and SWC Airport Commission: Chairman Vruwink sought guidance from Commissioners regarding terms of the agreement. He explained the new agreement would better specify the expectations of management. Some of the terms discussed included: seasonal staffing hours, duration of the agreement and continuation clauses, definitions of scheduled and on call hours, and call out fees.

6. Financial Reports

No reports were presented.

7. Public Comment: Ryan Falch of MSA introduced Jeremy Roberts and explained the role he would have in the development projects this summer. Ron Blunck of the EAA chapter provided an update on the Young Eagles Event. 57 youth received Young Eagle rides. He also thanked the Commission for its contribution to the event. Arne Nystrom commended EAA Chapter 706 for a well run successful event.

8. Future Agenda Items: Intergovernmental agreement

9. Correspondence received:

None

10. Set next meeting date:

Thursday June 6 at 4:00 PM will be the next Commission meeting.

11. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Nystrom to adjourn at 1:37. Motion carried.

Respectfully submitted, Chairman Vruwink