

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

Present: President Zurfluh, Trustees Grunden, Mancl, Mitchell & Saylor

Absent: Trustee Duncan (excused); Trustee Martinson (excused)

Also Present: D. Tremmel, S. Stewart

Citizens: None

Motion (Mitchell/Grunden) to approve the minutes of the May 14, 2019 Board meeting. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve the minutes of the May 15, 2019 Committee of the Whole meeting. Motion carried. All ayes.

Motion (Mitchell/Mancl) to approve the minutes of the May 20, 2019 Special Board meeting. Motion carried. All ayes.

Citizen Comments: None

Presidents Comments: President Zurfluh distributed a memo from the Wood County Land and Water Conservation Department regarding the County's efforts addressing water quality issues in the County.

President Zurfluh passed around a note from Megan Shields with Kids from Wisconsin letting everyone know that Kids from Wisconsin will be performing at the Performing Arts Center on Monday, July 15th.

Airport Commission: Review of minutes. President Zurfluh stated that Jeremy Sickler will be at the July Board meeting with the Airport Commission's quarterly report.

Police and Fire Commission: Scott Stewart gave an update on hiring the Police Chief. He stated there will be a "Meet and Greet" scheduled for June 24th from 6:00 p.m. to 7:30 p.m. at the Edwards-Alexander Shelter. The public will have an opportunity to meet the top candidates and provide feedback to the Commission. Scott Stewart also stated that they are recruiting for full time police officers and hope to prepare a hiring eligibility list by the end of July.

Streets, Infrastructure, Recreation & Cemetery:

Motion (Mitchell/Mancl) to allot up to \$3,500.00 to pay MSA to review engineering plans for 6th Street Development. Motion carried. All ayes.

Planning, Property & Information Technology:

Review of minutes.

Public Safety:

Review of minutes.

Finance and Human Resources:

Motion (Mitchell/Grunden) to approve payment of the bills. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve contracting for services with Michael Kornmann to assist the Interim Administrator for her first 90 days at a rate of \$50.00 per hour to be billed in tenths of an hour billed on a monthly basis. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve contacting in written form the Village attorneys to outline concerns that the Village has in regards to some of the representation provided. Motion carried. All ayes.

The special interview group assigned to discuss hiring the Public Works Foreman has come to the conclusion that they would like input from the entire Board. A special Board meeting will be scheduled for this purpose.

Unfinished Business: None

New Business: Motion (Zurfluh/Grunden) to adopt Resolution 2019-4 approving the 2018 Compliance Maintenance Annual Report. Motion carried. All ayes.

Village Administrator Report: None

Clerk/Treasurer Report:

Motion (Grunden/Saylor) to approve a Class “A” Beer and “Class A” Liquor Retail License for BK Oil Inc./Mart Phillips 66 at 421 State Highway 73, Nekoosa, valid from July 1, 2019 to June 30, 2020. Motion carried. All ayes.

Motion (Mancl/Saylor) to approve Operator’s Licenses for BK Oil Inc./Erin Dean, Tenesha Domine, Makaylah McCrossen, Barbara Skibba, Meghan Weber and Michelle Woald valid from July 1, 2019 to June 30, 2020. Motion carried. All ayes.

Motion (Mitchell/Mancl) to approve a Cigarette and Tobacco Products Retail License for BK Oil Inc./Mart Phillips 66 at 421 State Highway 73, Nekoosa, valid from July 1, 2019 to June 30, 2020. Motion carried. All ayes.

Motion (Saylor/Mancl) to approve a Class “A” Beer and “Class A” Liquor Retail License for Port Edwards Boutique and Craft Mall LLC/Bourbon Barrel Taproom and Pizza at 251 Market Avenue, Port Edwards, valid from July 1, 2019 to June 30, 2020.

Motion (Saylor/Grunden) to add that approval is contingent upon successful semi-annual fire inspections, the health inspections, food license and building inspection. Motion carried. All ayes.

Amended Motion (Saylor/Mitchell) to approve a Class “A” Beer and “Class A” Liquor Retail License for Port Edwards Boutique and Craft Mall LLC/Bourbon Barrel Taproom and Pizza at 251 Market Avenue, Port Edwards, valid from July 1, 2019 to June 30, 2020, contingent upon successful semi-annual fire inspections, the health inspections, food license and building inspection. Motion carried. All ayes.

Motion (Grunden/Saylor) to approve an Operator’s License for Port Edwards Boutique and Craft Mall LLC/Jessica L. Groshek valid from July 1, 2019 to June 30, 2020, contingent upon her providing a certificate of completion to an approved server course. Motion carried. All ayes.

Motion (Saylor/Mancl) to approve a Cigarette and Tobacco Products Retail License for Port Edwards Boutique and Craft Mall LLC, 251 Market Avenue, Port Edwards, valid July 1, 2019 to June 30, 2020.

Amended Motion (Saylor/Grunden) to approve a Cigarette and Tobacco Products Retail License for Port Edwards Boutique and Craft Mall LLC, 251 Market Avenue, Port Edwards, valid July 1, 2019 to June 30, 2020, contingent upon successful semi-annual fire inspections, the health inspections, food license and building inspection. Motion carried. All ayes.

Motion (Grunden/Mancl) to approve a Class “B” Beer and “Class C” Wine License for Austin’s Diner, 221 Market Avenue, Port Edwards, valid from July 1, 2019 to June 30, 2020. Motion carried. All ayes.

Moton (Grunden/Mitchell) to approve an Operator’s License for Austin’s Diner/Amber Dampier valid from July 1, 2019 to June 30, 2020. Motion carried. All ayes.

Trustee comments: Trustee Saylor commented that all businesses in the Village are required to have the semi-annual fire inspections.

Motion (Mitchell/Mancl) to adjourn at **8:03** p.m. Motion carried. All ayes.

Diane M. Tremmel
 Village Clerk-Treasurer

The following Village bills were approved for payment:

Ace Hardware-misc. expenses	66.07
Advance Auto Parts-street machinery; wastewater transportation	293.11
Alliant Energy-monthly statement	7252.00
Altmann Construction Co Inc-splash pad c.o.	20951.97
Ana Ontiveros-refundable shelter deposit	25.00
Anderson O’Brien-TIF legal fees	180.00
Aspirus Clinics Inc-physicals & drug screens (2 summer help); random DOT	161.00
City of Wisconsin Rapids Finance Dept-2 nd half ambulance services 2019	8497.75
Current Technologies-fire station expense	327.42
Display Sales-flag brackets & straps	256.00
Diversified Benefit Services Inc-health insurance reimb.	58.67
Diversified Benefit Services Inc-health insurance reimb.	834.17
Doug Kasten-police & fire comm. 5/6 & 5/28	50.00
Douglas Berryman-zoning board of appeals 6/3	25.00
Gerald Blum-police & fire comm. 5/6 & 5/28; zoning board of appeals 6/3	75.00
Krista Coon-refundable shelter deposit	25.00
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
League of Wis. Municipalities-Local Gov’t 101 training for Trustee Mancl	90.00
Leo Thomsgard-police & fire comm. 5/6 & 5/28; zoning board of appeals 6/3	75.00

Lorelei Fuehrer-reimb for copies at Wood Co. ROD	22.00
Lorelei's Inspection Services-May statement	900.00
Mailboxes & Parcel Depot-testing; fire equip. replace & maint.	118.46
Marco Technologies LLC-monthly contract usage charge for copier	70.57
Napa Auto Parts/Nekoosa-police vehicle expenses	43.53
Pat Tyler-police & fire comm. 5/6 & 5/28	50.00
Pat Wallace-refundable shelter deposit	25.00
Piggly Wiggly-fire meeting expense	267.64
Port Edwards Post Office-newsletter postage	163.57
Port Edwards Post Office-postage stamps	278.00
Port Edwards Schools-restitution from Tadd Hoffman	390.00
Quality Door & Hardware-shelter house	159.28
Scott Stewart-police & fire comm. 5/6 & 5/28	50.00
Solarus-monthly statement	1273.10
State of Wisconsin-May court report	269.80
Stephen Vechinski-zoning board of appeals 6/3	25.00
Team Sporting Goods Inc-parks	77.36
Theresa Gasch-refundable shelter deposit	25.00
Tool Shed-tools & supplies	14.95
Vandewalle & Associates-TIF charges	3647.37
We Energies-monthly statement	255.94
Wex Bank/Phillips-monthly statement	1431.07
Wis. Valley Building Products-tools & supplies	23.45
Wood County Treasurer-May jail assessment	90.00
Advanced Disposal-WR-M3 – monthly statement	9435.50
Aflac-monthly statement	701.86
Bowmar Appraisal Inc-balance of 2019 assessor contract	3185.00
Bruce Municipal Equipment-street machinery	338.33
Cintas-monthly statement	960.98
Commercial Testing Laboratory Inc-testing (wastewater)	1601.55
Diane Tremmel-mileage	37.12
Diversified Benefit Services Inc-health insurance deductible reimb.	100.62
Diversified Benefit Services Inc-June health reimb. arrangement	101.50
Election Systems & Software Inc-annual firmware & maint.	478.78
Infra-Con Inc-additional asbestos removal Medical Arts Building	218.48
Insight FS-street machinery; small equipment	962.02
J. Wenning Grinding & Supply-street machinery	40.60
Midwest Meter Inc-splash pad c.o. (meter)	1063.65
MSA Professional Services Inc-splash pad c.o. Inv 7	9740.81
Mulcahy Shaw Water Inc-maint. of wastewater equipment	2351.72
Rent-A-Flash-street signs	32.05
Security Health Plan-monthly statement	15991.14
Solarus-monthly statement (maint. of lift stations)	10.99
Staples Credit Plan-misc. expenses	129.97
Staples Credit Plan-misc. expenses	6.93
The Dirks Group LLC-June remote backup; remote support	1880.00
Verizon Wireless-monthly statement	366.08
Water Works & Lighting Commission-water tests	40.00
We Energies-municipal garage; fire station monthly statement	55.27
Wisconsin Media-weed control; board of review notices	114.90
Accurate Automotive Care LLC-police vehicle expense	1035.00
Advance Auto Parts-water utility transportation expense	12.98
Betsy Mancl-mileage for Local Gov't 101, Madison	119.48
Concentra Health Services Inc-four drug tests (1 random; 3 summer help)	240.00
Current Technologies-parks	177.85
Delta Dental of Wisconsin-monthly statement	1175.49
Dennis Waddington-refund check for dismissed citation	20.00

Diversified Benefit Services Inc-health insurance deductible reimb.	2803.77
Doug Kasten-police & fire comm. meetings (6/3, 13, 24)	75.00
Eagle Engraving Inc-fire clothing & badges	203.44
Gerald Blum-police & fire comm. meetings (6/3, 13, 24)	75.00
Hyatt Regency-SRO conference expenses-Radtke	267.00
JFTCO Inc-street machinery	158.04
Katie Martinson-airport meetings 5/9 & 6/6	50.00
Leo Thomasgard-police & fire comm. meetings (6/3, 13, 24)	75.00
Lonn Radtke-SRO conference expenses (meals & parking)	123.00
Marco Technologies LLC-monthly service contract & copies	49.06
Pat Tyler-police & fire comm. meetings (6/3, 13, 24)	75.00
Port Edwards Post Office-water utility bills postage	302.40
Rent-A-Flash – street signs	79.50
Scott Stewart-police & fire comm. meetings (6/3, 13, 24)	75.00
The Dirks Group LLC-ext. service agr 1 yr; annual Unified Communication Cert	983.00
Town of Saratoga-assessor fees for boundary agreement properties	3840.00
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wis. State Firefighters Association-2019 firefighter dues (21 members)	525.00
Wood County Treasurer-county share of MFL payment	13.95

Wages & Salaries – June wages **77829.25**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2214.57
Badger Meter-Beacon Services for April	202.80
WI State Lab. of Hygiene-water testing	52.00
Wis. Dept. of Natural Resources/Milwaukee-2019 water use fees	125.00
Wis. Rural Water Association-system membership renewal	390.00

Building Permits:

- Jacob DeBoer-deck
- Heather Mentzel-reshingle garage roof
- Cole Erickson-fence
- Nathaniel Swenson/Brody Knutson Electric-remodel kitchen & bedroom
- Jeremy Esser-fence
- Jeremy Esser-shed
- Nekoosa Port Edwards State Bank-sign

Electrical Permits:

- Brody Electrical/Violet Schott-upgrade to 200 amp overhead
- E-Con Electric Inc/Village Building-office alterations
- Robert Clark-200 amp underground service

Plumbing Permits:

- Guelzow Heating & Air Conditioning/Chuck Lamb-installation of 40 gal. roof vented water heater
- Jeremy Esser-water meter for sprinkler

Excavation Permits:

- We Energies-gas main extension (743' north of VerBunker)