

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: June 6, 2019

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
MIKE KORNMANN
LONN RADTKE

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: S. Mitchell (Interim Chair), D. Duncan, T. Grunden, J. Zurfluh

Also Present: D. Tremmel

Citizens: J. Leverance, B. Mancl, S. Stewart

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. ***Approve previous minutes:*** Motion (Duncan/Grunden) to approve the previous committee minutes. Motion carried. All ayes.
2. ***Public comments:*** None.
3. ***Committee Chairman's comments:*** None.
4. ***Review monthly bills and journal entries for previous month:*** Motion to the Board (Duncan/Grunden) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Duncan/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.
5. ***Discuss and consider approving contracting services with Michael Kornmann to assist the Interim Administrator for her first 90 days at a rate of \$50/hr.***
Motion to the Board (Duncan/Grunden) to approve contracting for services with Michael Kornmann to assist the Interim Administrator for her first 90 days at a rate of \$50/hr to be billed in tenths of an hour on a monthly basis. Motion carried. All ayes.
6. ***Discussion with Police & Fire Commission Chairman regarding specific steps FHR Committee desires for salary determination/negotiation with the top Police Chief candidate.*** Scott Stewart asked for input from the FHR Committee regarding negotiations with the top candidate regarding salary and vacation. He stated that following an executive panel at Wisconsin Rapids Police Department and a "Meet and Greet" scheduled for June 24th with the top two or three candidates, a top candidate will be chosen. The Police & Fire Commission will email the FHR Chair when they are close to setting up a special FHR meeting to negotiate with said candidate.
7. Motion (Mitchell/Zurfluh) to enter into closed session per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to the Village Attorney. Roll call vote (Duncan – aye; Grunden – aye; Mitchell – aye; Zurfluh – aye). Motion carried at 5:37 p.m.

8. Motion (Grunden/Zurfluh) to come out of closed session at 5:52 p.m. Motion carried. All ayes.
9. Motion to the Board (Duncan/Zurfluh) to approve contacting in written form the Village attorneys to outline concerns that the Village has in regards to some of the representation provided. Motion carried. All ayes.
10. **Agenda items for next meeting:** Discuss the responsibilities of Board members and the Village President. Review the current organizational chart, along with Chapters 1 and 2 of the Ordinances.
Interim Chair Mitchell will contact the League of Wisconsin Municipalities to schedule a training session for Board members provided by the League.
10. **Set next meeting date:** July 2, 2019 at 6:00 p.m.
11. **Adjourn: MOTION** (Mitchell/Grunden) to adjourn. Motion carried. All ayes.

Meeting adjourned at 6:00 p.m.

Sue Mitchell, Interim Chairman

Minutes taken by: Diane M. Tremmel, Clerk-Treasurer