

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Mayor Zachary Vruwink, Chairman  
Arne Nystrom, Town Supervisor  
Katie Martinson, Representative  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

4/3/19

The South Wood County Airport Commission met on Wednesday, April 3, 2019 at 4:00 PM at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Zach Vruwink, and Katie Martinson. Brad Hamilton was excused. Also in attendance were, Ron Blunck, Bill Clendenning, Ray Dibble, Dennis Polach, Carl Hasdal, Shirley Klapperich, Joe Zurfluh, Stephen Brown, Ryan Sundsmo, Hunter Geishart, and Jeremy Sickler.

*Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink*

**1. Call to order:** Chairman Vruwink called the meeting to order at 4:00 PM.

**2. Approval of previous month's minutes (3/7/19)**

Motion by Commissioner Nystrom, 2nd by Commissioner Martinson to approve the previous month's minutes. Motion carried.

**3. Airport Manager's Report:**

Airport manager Sickler presented his March report which highlighted forthcoming development projects. Sickler announced pre-construction meetings for the conclusion of the 2018 apron project and commencement of the 2019 taxiway project. Both of these meetings will be held on April 18 at 0900 and 1100. Sickler also gave updates on the terminal ceiling renovation and status of the petition for State and Federal aid. Motion by Commissioner Nystrom, 2nd by Commissioner Martinson to approve the Airport Managers Report. Motion carried.

**4. Old Business**

a. Consider petitioning for annexation a portion of property for hangar development: Motion by Commissioner Nystrom, 2nd by Commissioner Martinson to postpone until another meeting when all Commissioners are present. Motion carried 2-1. (Vruwink opposed)

b. Update on Commission hangar: Renderings were presented per previous meeting Commission request. The perspective was a southward view from the terminal area. Discussion ensued regarding location and concurrence that the previous decision shall stand. No action taken.

c. Consider Land Use and Operations Seminar sponsorship: No new information was presented. Postponed to a future meeting

d. Drone seminar update: Sickler, Commissioner Nystrom, and EAA representation all gave status updates. No action taken.

## **5. New Business**

a. Consider amending the 2019 to reflect no increase in municipal support: An amended budget was presented to the Commission reflecting no increase to Municipal contributions. The discrepancy between the amended budget and the approved budget were discussed. The municipal contribution reduction in revenues was offset by a reduction to Capital Improvements expense. Motion by Commissioner Nystrom, 2nd by Commissioner Martinson to approve the budget amendment. Motion carried.

b. Consider Young Eagles event participation: EAA Chapter 706 requested the Airport Commission contribute to the Young Eagles event planned for may 4, 2019. The request was for barricades to be provided for space management on the apron, a contribution for provision of refreshments, and manpower. Motion by Commissioner Vruwink, 2nd by Commissioner Martinson to approve the requested support with monetary contribution not to exceed \$250. Motion carried.

a. Approval of airport vouchers: Motion by Commissioner Nystrom, 2nd by Commissioner Hamilton to approve airport vouchers from February. Motion Carried.

b. Review of financial statements: Financial statements were presented and discussed.

## **6. Financial Reports**

No reports were presented.

**7. Public Comment:** Ron Blunck of the EAA chapter provided updates on anticipated cooperation between the Commission and EAA chapter for upcoming events.

**8. Future Agenda Items:** Hosting a business after hours in 2020, basement renovations.

## **9. Correspondence received:**

None

## **10. Set next meeting date:**

Thursday April 11 was discussed as the most convenient day for all present Commissioners. Time availability will be sought as not all commissioners were present.

**11. Adjourn:** Motion made by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Nystrom to adjourn at 4:48. Motion carried.

*Respectfully submitted, Chairman Vruwink*