

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Duncan, Martinson, Mancl, Mitchell & Saylor

**Absent:** Trustee Grunden (excused)

**Also Present:** S. Stewart, P. Arendt, M. Kornmann and D. Tremmel

**Citizens:** Nikkie Krause, Ernie Krause, Jeff Solberg, Jacob Kenowski, Faith Haas, Kim Kenowski, Doug Kenowski, Russ Haske

Motion (Duncan/Mitchell) to approve the minutes of the April 9, 2019 Board meeting. Motion carried. All ayes.  
Motion (Duncan/Martinson) to approve the minutes of the April 16, 2019 Reorganizational Meeting. Motion carried. All ayes.

**Citizen Comments:** Russ Haske asked about the status of the ATV routes on Village streets. He was informed that a committee will be formed to research this matter. Mr. Haske inquired as to why a committee was not formed when the Village passed the ATV route on the south side of Seneca Road. It was noted that access on the south side of Seneca Road was passed because there was already access on the north side of Seneca Road.

**Presidents Comments:** "The Municipality" has an excellent article on licensing that President Zurfluh recommends the trustees read.

**Airport Commission:** Review of minutes.

**Police and Fire Commission:**

Scott Stewart reviewed the minutes of a previous Police and Fire Commission meeting. He stated that the last meeting minutes will be submitted within one to two weeks as the secretary is out of town. Two members of the Police and Fire Commission met with the firefighters at a recent fire department meeting. They received a compliment for Police Officer Andrew Merkes for his quick response, compassion and professionalism regarding a recent incident. Mr. Stewart gave an update on the police chief hiring process.  
Doug Kenowski was sworn in as Assistant Fire Chief for the Port Edwards Fire Department.

**Streets, Infrastructure, Recreation & Cemetery:**

Motion (Mitchell/Duncan) to approve MSA Professional Services Agreement, not to exceed \$18,500.00 from the TIF funds for use in the north Market Avenue project. Motion carried. All ayes.

Motion (Mitchell/Duncan) to approve the County's bid for 4<sup>th</sup> Street's chip sealing project. Motion carried. All ayes. This project is for 4<sup>th</sup> Street from Letendre Avenue to VerBunker Avenue.

Motion (Mitchell/Duncan) to increase the project cost of 3<sup>rd</sup> Street from \$90,000.00 to \$98,000.00 because of increase in the cost of oil. The funds are available in the original project budget. Motion carried. All ayes. This project is for 3<sup>rd</sup> Street from LaVigne Avenue to Letendre Avenue.

Motion (Mitchell/Duncan) to continue to participate in the County's highway 50/50 road funding program at a cost of \$4,000.00. Motion carried. All ayes.

**Planning, Property & Information Technology:**

Motion (Martinson/Saylor) to accept James Bruener Timber Products' proposal to purchase the Village's 8.5 acre parcel located at north 6<sup>th</sup> Street for \$42,500.00 with the additions of a cul-de-sac right of way, water utility easement and a limited access road. Motion carried. All ayes.

**Public Safety:**

Motion (Duncan/Mancl) to approve buying two tasers not to spend more than \$1,700.00. Motion carried. All ayes.  
Motion (Duncan/Mancl) to participate in the Equipment Reimbursement Grant. Motion carried. All ayes. The Grant is for \$4,000.00.

Motion (Duncan/Mancil) to participate in the County-Wide Speeding Enforcement Grant. Motion carried. All ayes.

**Finance and Human Resources:**

Motion (Martinson/Duncan) to approve payment of the bills. Motion carried. 4 ayes; 1 no (Saylor).  
 Motion (Martinson/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.  
 Motion (Martinson/Duncan) to approve the Public Works Foreman position description. Motion carried. All ayes.  
 Motion (Martinson/Duncan) to accept the Urban Forestry Contract. Motion carried. All ayes.  
 Motion (Martinson/Duncan) to change the Village’s current \$10,000.00 self-insured life insurance policy to the life insurance policy with Principal Insurance Group for \$10,000.00 at a cost of \$49.66 per month or \$595.92 a year for 12 employees effective July 1, 2019. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:** Administrator Kornmann stated that he will be leaving the Village to pursue other opportunities. He thanked everyone in the community, the Board and the Village staff, especially Lonn Radtke and Del Stewart for their loyalty and many years of service.

**Clerk/Treasurer Report:**

Motion (Duncan/Mitchell) to approve a temporary Class “B” Beer License for the Port Edwards Fire Department Athletic Association for one day only, June 14, 2019. Motion carried. All ayes.  
 Motion (Duncan/Martinson) to approve an Operator’s License for the Port Edwards Fire Department/Donald R. Kitowski, valid through June 30, 2020. Motion carried. All ayes.

**Trustee comments:** Each trustee thanked Administrator Kornmann and wished him the best of luck. Fire Chief Arendt stated that the firefighter’s dance will be June 14<sup>th</sup> with entertainment by the band Road Trip. This is the largest fundraiser of the year for the fire department and he hopes to see everyone there.

Motion (Mitchell/Duncan) to adjourn at **8:05** p.m. Motion carried. All ayes.

Diane M. Tremmel  
 Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Ace Hardware-misc. expenses	125.52
Advance Auto Parts-street machinery; parks	186.12
Advanced Disposal-WR-M3 – monthly statement	9435.50
Alliant Energy-monthly statement	7026.73
Altmann Construction Co Inc-splash pad c.o.	2636.25
Amalia Meza-refund of citation	250.00
Aspirus Clinics Inc-physicals & drug screens (2 summer help)	206.00
Bruce Municipal Equipment-street machinery	240.83
Chili Implement Co-parks	306.23
Diversified Benefit Services Inc-health insurance reimb.	1082.79
Diversified Benefit Services Inc-health insurance reimb.	1707.97
Doug Kasten-refundable shelter deposit	25.00
Eron & Gee/Herman’s-municipal garage	16.56
Infra-Con Inc-medical arts building asbestos removal	2680.00
Jerry’s Small Engine Supply Co-tools & supplies	400.00
K & W Glass Inc-street machinery	104.67
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
Lorelei’s Inspection Services-April statement	900.00
Mike Kornmann-mileage; easement copy	82.46
Napa Auto Parts/Nekoosa-misc. expenses	398.37
Nekoosa Port Edwards State Bank-origination fee for direct deposit	225.00
Nick Michels and Sons Inc-medical arts building roof	9910.00

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Piggly Wiggly-fire dept meeting expense	170.85
Ray O'Herron Co Inc-police clothing	81.87
Sandy Allworden-refundable shelter deposit	25.00
Security Health Plan-monthly statement	21079.23
Solarus-monthly statement	1276.64
State of Wisconsin-April court report	416.60
V&H Automotive-street machinery	96.00
Vandewalle & Associates-TIF charges; administrative charges	9134.50
Vortex Aquatic Structures-splash pad c.o.	32946.00
We Energies-monthly statement	931.13
Wex Bank/Phillips-monthly statement	1592.88
Wis Dept of Natural Resources/Environmental-2019 waste program license	143.00
Wood County Highway Dept-roads & streets; street machinery	1041.73
Wood County Treasurer-April jail assessment	120.00
Advance Janitorial Service & Supply-municipal building	299.00
Aflac-monthly statement	701.86
Carquest Auto Parts-street machinery	38.55
Cintas-monthly statement	522.66
Commercial Testing Laboratory Inc-wastewater testing	915.80
Delta Dental of Wisconsin-monthly statement	1210.98
Diversified Benefit Services-health insurance reimb.	363.14
Diversified Benefit Services-health insurance reimb.	1168.33
Diversified Benefit Services-May health reimb arrangement	97.50
Eron & Gee/Herman's-backflow preventer tests (wastewater)	200.00
Gray's Inc-street machinery	1250.00
Insight FS-street machinery	28.71
Insight FS-street machinery; small equipment	1040.90
James Leiser-health insurance unused sick leave reimb.	498.00
Kenneth Murray-work related safety gear allowance	42.57
Kim Holcomb-reimb for flowers - municipal building	67.47
Marshfield Police Dept-two tasers	1300.00
Mid-State Technical College-fire training	100.40
Nassco Inc-misc. expenses	480.48
Scott Noble-2018 personal property tax refund	719.15
Solarus-monthly statement (maint. of lift stations)	10.99
The Dirks Group LLC-May remote backup; remote support	505.00
United States Treasury-annual fee for HRA	31.85
Verizon Wireless-monthly statement	362.33
Wis. Dept. of Administration-monthly web site hosting	65.00
Wis. Valley Building Products-tools & supplies; storm sewers maint.	151.84
Wisconsin Media-elections; planning	93.79
ArborVantage LLC-tree & brush control	660.00
Delno Stewart-boot allowance	140.00
Diversified Benefit Services Inc-health insurance deductible reimb	1505.92
Hach Company-water treatment	531.75
Motors and Controls of Wisconsin-well #5 compressor	346.51
Pelner Williams Plumbing & Heating-parks c.o. (urinal & flush valve)	2410.00
Walmart Community-police safety/community	200.00
Wausau Chemical Corporation-chemicals	3235.80
Wis. Dept. of Natural Resources/Environmental-waste program license (recycling)	143.00
Wis. Dept. of Natural Resources/Environmental-waste program license fees	1931.76
<b>Wages &amp; Salaries – May wages</b>	<b>65294.33</b>

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2694.20
Badger Meter-Beacon Services for April	202.80
Ferrellgas-fuel for pump	714.75
Mailboxes & Parcel Depot-testing & sampling	22.90

**Building Permits:**

- Nick Michels & Sons Inc-Medical Arts Building roof
- Port Edwards School District-construction of 8' x 8' shed
- Tri-City Refrigeration/Andrew Nelson-AC replacement
- American Fence Company/Detlefsen-fence
- Edwards Quality Construction: Mark Edwards: Pelner Plumbing/Sigler-remodel

**Electrical Permits:**

**Plumbing Permits:**

- Eron & Gee/Herman's Plumbing & Heating/Nekoosa Port Edwards State Bank-install meter for sprinkling system
- Tri-City Refrigeration/Kelly Halverson-replace water heater

**Excavation Permits:**

- Intercon/1981 Campfire Trail-installation of residential natural gas service 1"