

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: May 9, 2019

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
MIKE KORNMANN
LONN RADTKE

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, T. Grunden, B. Mancl (for S. Mitchell), J. Zurfluh

Also Present: N. Abts (Village Attorney), M. Kornmann, D. Tremmel

Citizens: J. Leverance

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 4:30 p.m.

1. ***Approve previous minutes:*** Motion (Martinson/Mancl) to approve the previous committee minutes. Motion carried. All ayes.
2. ***Public comments:*** Jason Leverance was wondering why the Village would need to put an interim Administrator in place instantly. Chair Martinson stated that it was an important position that needed to be filled right away.
3. ***Committee Chairman's comments:*** Chair Martinson received an email from Doug Kasten which she passed on to all the Board members. He has concerns regarding filling the Administrator and Public Works Foreman positions.
4. MOTION (Martinson/Zurfluh) to hire Lorelei Fuehrer as interim Village Administrator, effective June 7, 2019 or as needed.
There was discussion regarding the cost to the Village.
MOTION (Zurfluh/Grunden) to postpone the above motion until a future special meeting. Motion carried. 2 ayes; 1 no (Martinson).
5. ***Review monthly bills and journal entries for previous month:*** Motion to the Board (Martinson/Grunden) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Martinson/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.
6. ***Discussion and possible action regarding Public Works Foreman position description.*** Motion to the Board (Mancl/Grunden) to approve the Public Works Foreman position description. Motion carried. All ayes.
7. ***Discussion and possible action regarding Urban Forestry contract.*** Motion to the Board (Grunden/Mancl) to accept the Urban Forestry contract. Motion carried. All ayes.
8. ***Discussion regarding employees' current \$10,000.00 life insurance policy.*** Motion to the Board (Martinson/Grunden) to change the Village's current \$10,000.00 self-insured life insurance policy to the life insurance policy with Principal

Insurance Group for \$10,000.00 at a cost of \$49.66 per month or \$595.92 a year for 12 employees effective July 1, 2019.

9. ***Agenda items for next meeting:*** Hiring an interim Village Administrator will be included in a Committee of the Whole meeting scheduled in the near future.
10. ***Set next meeting date:*** June 6, 2019 at 5:00 p.m.
11. ***Adjourn:*** **MOTION** (Martinson/Grunden) to adjourn.

Meeting adjourned at 5:21 p.m.

LuAnn Martinson, Chairman

Minutes taken by: Diane M. Tremmel, Clerk-Treasurer