

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: April 4, 2019

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM  
DANA DUNCAN  
LUANN MARTINSON  
DIANE TREMMEL  
PATRICK ARENDT

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
MIKE KORNMANN  
LONN RADTKE

JP LACHAPELLE  
NICHOLAS ABTS  
DAILY TRIBUNE  
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, D. Duncan, E. Saylor, J. Zurfluh

Also Present: M. Kornmann, D. Tremmel

Absent: None

Citizens: Jason Leverance

Subjects Discussed, Action Taken, and Board Action Required:

**Meeting called to order at 5:00 p.m.**

1. ***Approve previous minutes:*** Motion (Duncan/Saylor) to approve the previous committee minutes. Motion carried. All ayes.
2. ***Public comments:*** None
3. ***Committee Chairman's comments:*** None
4. ***Review monthly bills and journal entries for previous month and financial reports:*** Motion to the Board (Duncan/Saylor) to approve payment of the bills. Motion carried. All ayes.  
Motion to the Board (Duncan/Saylor) to approve the journal entries of the previous month. Motion carried. All ayes.
5. ***Direct Deposit update:*** Motion to the Board (Duncan/Martinson) to approve implementing direct deposit for regular biweekly payrolls beginning the first payroll in June at a cost of \$50.00 per month, plus an origination fee of \$225.00. Motion carried. All ayes.
6. ***Approve summer help hires:*** Motion (Duncan/Saylor) to approve hiring Caleb O'Neil, Alec Machotka and Gunnar Drew for summer help this year. Motion carried. All ayes.
7. ***Review Public Service Commission Water Utility Annual Report 2018:*** The final Annual Report for 2018 is available for review on the Public Service Commission website.
8. ***Any other items properly brought before the Committee:*** Chair Martinson inquired if the 3<sup>rd</sup> Street project would be completed this year. Administrator Kornmann stated that the County would be doing the work and that a County representative would be at the next SIRC meeting to discuss the project. Other projects were mentioned but would be discussed in more detail at the SIRC Committee meeting.
9. ***Agenda items for next meeting:*** None stated.

10. *Set next meeting date:* Thursday, May 9, 2019 at 5:00 p.m.

**Meeting adjourned at 5.28 p.m.** Motion (Saylor/Martinson) to adjourn. Motion carried. 2 ayes; 1 abstain (Duncan).

LuAnn Martinson, Chairman

Minutes taken by: Diane Tremmel, Clerk-Treasurer