

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: March 7, 2019

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
MIKE KORNMANN
LONN RADTKE

JP LACHAPELLE
NICHOLAS ABTS
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, D. Duncan, E. Saylor, J. Zurfluh

Also Present: M. Kornmann, D. Tremmel

Absent: None

Citizens: Jason Leverance, Tiara Grunden, Delno Stewart, Scott Harrington (Vandewalle & Associates)

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. ***Approve previous minutes:*** Motion (Duncan/Saylor) to approve the previous committee minutes. Motion carried. All ayes.
2. ***Public comments:*** None
3. ***Committee Chairman's comments:*** None
4. ***Review monthly bills and journal entries for previous month and financial reports:*** Motion to the Board (Martinson/Duncan) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Martinson/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.
5. ***Update on the Opportunity Zones by Scott Harrington of Vandewalle & Associates:*** Scott Harrington stated that he met with representatives of Centergy, a five county economic development company. They discussed setting up a meeting in April with nearby communities that have Opportunity Zones to present a regional approach. They would then schedule a meeting with various investment companies and/or individuals who may be interested in investing in the Opportunity Zones. The communities involved would be Port Edwards, Nekoosa, Wisconsin Rapids, Marshfield, Stevens Point, Wausau and Merrill. There have been "blind funds" created where investors from all over the State invest in various Opportunity Zones within the State. Mr. Harrington felt the Village would have more success finding investors within the region. The State is expected to provide more guidelines within the next week regarding the Opportunity Zones.
6. ***Discussion and possible action regarding hydrant training for Jason Leverance:*** Motion to the Board (Duncan/Martinson) to approve that the Village pay the normal employee compensation for Water Utility Operator Jason Leverance to attend training for fire hydrants. Motion carried. All ayes.
Motion to the Board (Duncan/Martinson) to approve that the Village pay the costs associated with, including any compensation necessary, for Water Utility Operator Jason Leverance to attend the Wisconsin Rural Water Association Annual Conference. Motion carried. All ayes.
7. ***Discussion and possible action regarding utilization of direct deposit for payroll:*** Motion to the Board (Duncan/Martinson) to implement direct deposit for the regular bi-weekly payrolls, including firemen, except the special payrolls. Motion carried. All ayes.

The Bank fees involved would be a one-time \$225.00 origination fee, along with \$50.00 per month (\$600.00 per year).

8. ***Discussion and possible action approving revised position descriptions:*** Administrator Kornmann provided drafts of position descriptions to the committee members. It was decided that drafts of all the position descriptions would be presented in June for review.
9. ***Enter into closed session:*** Motion (Duncan/Saylor) to enter into closed session at 5:42 p.m. per §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, regarding DMI developer's agreement. Motion carried. Roll call vote - All ayes.
10. ***Reconvene in open session:*** Motion (Duncan/Martinson) to come out of closed session at 5:56 p.m. Motion carried. All ayes. A Motion to the Board was approved in closed session to give Trustee Duncan authority to recruit counsel for the DMI matter and bring back a list of names.
5. ***Agenda items for next meeting:*** None stated.
6. ***Set next meeting date:*** Thursday, April 4, 2019 at 5:00 p.m.

Meeting adjourned at 6:01 p.m.

LuAnn Martinson, Chairman
Minutes taken by: Diane Tremmel, Clerk-Treasurer