

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning, Property & Information Technology

DATE: February 25, 2019

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM

DANA DUNCAN

LUANN MARTINSON

DIANE TREMMEL

NICK ABTS

ERIK SAYLOR

SUE MITCHELL

TIARA GRUNDEN

LONN RADTKE

JP LACHAPPELLE

DAILY TRIBUNE

WFHR

PATRICK ARENDT

Purpose of Meeting: Regular monthly meeting

Attendance: J. Zurfluh, D. Duncan, T. Grunden (arrived at 6:16 pm), S. Mitchell and Mike Kornmann

Citizens: Jim Lucas, LuAnn Martinson and Erik Saylor

Subjects Discussed, Action Taken, and Board Action Required:

1. **Call to order:** Meeting called to order by D. Duncan at 5:00 p.m.
2. **Roll call:** J. Zurfluh, D. Duncan and S. Mitchell present. T. Grunden arrived at 6:16 pm.
3. **Approve the agenda: MOTION** (Zurfluh/Mitchell) to approve the agenda. Approved.
4. **Approve previous months minutes: MOTION** (Zurfluh/Mitchell) to approve minutes of the February 13, 2019 meeting. Approved.
5. **Public comments on agenda items:** Requested to speak at time of agenda item.
6. **Chairperson comments:** None.
7. **Discuss and possible action to approve remodeling the Medical Arts building utilizing a ten year loan in the amount of \$103,041.32 at 3.5% interest and a one-time \$500.00 fee and the following bids:**
 - A. **Carpentry – Eagle Construction \$29,790.00**
 - B. **Drywall – Eagle Construction \$5,990.00**
 - C. **Paint – Eagle Construction \$3,990.00**
 - D. **Ceiling – Eagle Construction \$5,900.00**
 - E. **Plumbing – Advantage Plumbing and Heating \$4,250.00**
 - F. **Mechanical – Ron’s Refrigeration \$24,800.00**
 - G. **Electrical – E-con Electric \$8,136.32**
 - H. **Flooring – Freedom Carpet \$6,525.00**
 - I. **ACM Abatement – Infra Con \$3,430.00**
 - J. **Roofing – Nick Michels and Sons Inc. \$10,230.00**

M. Kornmann summarized the Medical Arts remodel project. Discussion of the bids and financing by committee members included whether to include windows and doors for the Municipal Building. Citizens spoke about not wanting to borrow more than we need to. Discussion also included whether to borrow or access the emergency maintenance fund. **MOTION** (Duncan/Grunden) to approve bids for items A, B, C, D, E, G, H & I as noted on the agenda, accept the bid from Tri-City Services of \$19,837.00 for mechanicals and \$10,800.00 for windows and doors in the Municipal Building with the cost of the project not to exceed \$100,000.00 and to be financed pursuant to a loan with Nekoosa Port Edwards State Bank. Motion carried with no opposition.

BID TALLY

- A. Carpentry – Eagle Construction \$29,790.00
- B. Drywall – Eagle Construction \$5,990.00
- C. Paint – Eagle Construction \$3,990.00
- D. Ceiling – Eagle Construction \$5,900.00
- E. Plumbing – Advantage Plumbing and Heating \$4,250.00
- F. Mechanical – Tri-City Services \$19,837.00
- G. Electrical – E-con Electric \$8,136.32
- H. Flooring – Freedom Carpet \$6,525.00
- I. ACM Abatement – Infra Con \$3,430.00
- J. ~~Roofing – Nick Michels and Sons Inc. \$10,230.00~~
- K. Municipal Building Windows & Doors \$10,500.00

8. ***Discussion and possible action to approve the public participation plan for the amendment of the comprehensive plan: MOTION***
(Duncan/Grunden) to approve public participation plan. Motion carried.
9. ***Discussion and possible action to approve the public participation plan for the amendment of the comprehensive plan: MOTION***
(Duncan/Mitchell) to approve Comprehensive Plan map amendment from Natural Resources to Residential. Motion Carried.
10. ***Discussion and possible action to approve the resolution changing the zoning map of the 6th Street Village property from R1 – Residential to R5 – Residential:*** Tabled by D. Duncan.
11. ***Discussion and possible action to sell the 6th Street Village property:*** To be discussed at a later date.
12. ***Discussion and possible action to sell Village property utilizing request for proposals:*** Administrator to bring back RFP and land price estimate.
13. ***Any other items properly brought before the committee:*** None.
14. ***Agenda items for next meeting:***
15. ***Next meeting date:*** Tuesday, March 19, 2019 at 6:00 p.m.
16. ***Adjourn:*** Adjourned at 7:10 pm.

Minutes taken by Mike Kornmann