

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Grunden, Martinson & Saylor

**Absent:** Trustee Duncan (excused), Trustee Mitchell (excused)

**Also Present:** N. Abts (Village Attorney), L. Radtke, D. Kasten, M. Kornmann and D. Tremmel

**Citizens:** Raine Gardner (MSA Professional Services), Kyle Cronan (Port Edwards School District), Jeff Solberg, Jason Leverance, Lee Tremmel, Mark Brandt, Bailey Resheske, Tim Resheske, Leo Thomasgard & Pat Tyler

Motion (Martinson/Grunden) to approve the minutes of the previous board meeting. Motion carried. All ayes.

**Citizen Comments:** None

**Presidents Comments:**

Motion (Zurfluh/Bingham) to approve the minutes of the January 8, 2019 Committee of the Whole meeting. Motion carried. All ayes.

Kyle Cronan explained and discussed the importance of the school referendum that will be on the ballot for the Spring Election. The referendum is asking for approval to exceed the levy limit by \$600,000 a year for the next five years, for a total of \$3,000,000. The purpose is to fill the deficit and to purchase deferred items for curriculum development, technology and maintenance. He indicated that since 2015 there has been a 20% increase in enrollment. They have opened classrooms back up and need furniture and supplies for the classrooms. They had a healthy fund balance enabling them to deal with enrollment growth and hire additional staff up to this point. It is projected that there will be little impact on taxes presuming increases in equalized value of the Village.

**Airport Commission:** President Zurfluh stated that the Heart of Wisconsin Chamber of Commerce is honoring the Airport Commission for their work and the expansion project.

**Police and Fire Commission:** Doug Kasten reported that the police department has filled all the part-time positions and they will begin the hiring process for a police chief in late spring.

Fire Chief Arendt is looking to fill the Assistant Fire Chief position. The new fire truck is anticipated to be ready within a couple of weeks.

**Streets, Infrastructure, Recreation & Cemetery:**

Motion (Saylor/Grunden) to approve Splash Pad Option B and to advertise bid documents in accordance with design and to purchase components outside of areas to be bid. Motion carried. 3 ayes; 1 no (Bingham).

Motion (Saylor/Martinson) to approve opening the south side of Seneca Road for ATV use. Motion carried. 3 ayes; 1 no (Bingham).

Motion (Saylor/Grunden) to replace the urinal at Ripple Creek Park men's restroom at a cost of \$2,400. Motion carried. All ayes.

**Planning, Property & Information Technology:**

There was brief discussion on the subject of the February 25, 2019 public hearing – proposed change of an 8.25 acre parcel located at the North end of 6<sup>th</sup> Street from natural resources related activities to residential on the Comprehensive Plan Map, and from R1 Residential to R5 Residential on the Village of Port Edwards Zoning Map.

**Public Safety:**

Interim Chief Radtke indicated that all officers were up-to-date on domestic abuse training. Chair Martinson stated that the Village is still waiting for the new fire truck.

**Finance and Human Resources:**

Motion (Martinson/Bingham) to approve payment of the bills. Motion carried. All ayes.

Motion (Martinson/Bingham) to approve the journal entries of the previous month. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:** Administrator Kornmann stated that he received several calls from residents commending the public works crew on their work in clearing the recent snow, and he acknowledged their work fixing the water main breaks in the cold weather.

**Clerk/Treasurer Report:** None

**Trustee comments:** Trustee Bingham felt the public works crew did a spectacular job of clearing the snow, and he thanked them for their service. President Zurfluh also thanked them for their work.

Motion (Saylor/Grunden) to adjourn at **8:20** p.m. Motion carried. All ayes.

Diane M. Tremmel  
Village Clerk-Treasurer

**The following Village bills were approved for payment:**

|   |           |
|---|-----------|
| Ace Hardware-misc. expenses   | 388.03    |
| Alliant Energy-monthly statement  | 7337.41   |
| Bowmar Appraisal Inc.-partial payment of 2019 assessor contract                   | 3315.00   |
| Cintas-monthly statement  | 481.92    |
| Commercial Testing Laboratory Inc.-wastewater testing                             | 992.65    |
| Diversified Benefit Services Inc-health insurance deductible reimb.               | 53.05     |
| Diversified Benefit Services Inc-health insurance deductible reimb.               | 98.08     |
| Diversified Benefit Services Inc-annual fee, Jan & Feb health ins. reimb. arrang. | 286.14    |
| Doorworks Incorporated-municipal garage   | 150.00    |
| Fastenal Company-tools & supplies   | 32.89     |
| Heart of Wisconsin Chamber of Commerce-membership dues                            | 435.00    |
| Insight FS-street machinery & small equip.  | 1451.52   |
| Kim Holcomb-petty cash – misc. postage  | 28.10     |
| LaChapelle Kryshak & Nettesheim-monthly retainer                                  | 2000.00   |
| Mike Kornmann-administrator expenses & medical arts building exp.                 | 113.37    |
| Multi-Metro Deer Management-2018 harvest (5 deer)                                 | 100.00    |
| Nadean Kuehl-refundable shelter deposit   | 25.00     |
| Napa Auto Parts/Nekoosa-misc. expenses  | 354.10    |
| Nick Michels and Sons Inc.-medical arts building                                  | 161.00    |
| Piggly Wiggly-fire meeting expense  | 340.28    |
| Port Edwards Post Office-postage  | 226.00    |
| R.N.O.W. Inc.-street machinery  | 643.58    |
| Security Health Plan-monthly statement  | 21079.23  |
| Solarus-monthly statement   | 1309.12   |
| State of Wisconsin-January court report   | 263.90    |
| The Dirks Group-information systems (remote backup for February)                  | 450.00    |
| Tractor Supply Credit Plan-parks  | 20.00     |
| Vandewalle & Associates-TIF charges   | 3758.08   |
| We Energies-monthly statement   | 2816.59   |
| Wex Bank/Phillips-monthly statement   | 1222.12   |
| Wood County Treasurer-January jail assessment                                     | 90.00     |
| Mid-State Technical College-Office – February Tax Settlement                      | 25840.55  |
| Port Edwards Schools – February Tax Settlement                                    | 301912.33 |
| Wood County Treasurer – February Tax Settlement                                   | 152553.75 |
| Wood County Treasurer – February Tax Settlement /MFL                              | 189.59    |

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|---|--------|
| Aspirus Riverview Hospital & Clinics Inc-police misc. expense       | 28.00  |
| Diversified Benefit Services Inc-health insurance deductible reimb. | 86.50  |
| Doug Kastan-police & fire comm. meetings 1/7 & 2/4                  | 50.00  |
| Gerald Blum-police & fire comm.. meeting 2/4                        | 25.00  |
| Leo Thomasgard-police & fire comm.. meetings 1/7 & 2/4              | 50.00  |
| Lonn Radtke-Mid-Winter Chiefs conference expenses                   | 431.70 |
| Pat Tyler-police & fire comm. meetings 1/7 & 2/4                    | 50.00  |
| Quill Corporation-misc. office expenses                             | 256.92 |
| Ray O'Herron Co Inc.-police clothing expense                        | 61.85  |
| Solarus-monthly statement (maint. of lift stations)                 | 10.99  |
| Verizon Wireless-monthly statement                                  | 365.52 |
| Wis. Municipal Judges Assoc-2019 dues                               | 100.00 |

|   |         |
|---|---------|
| Accent Business Solutions Inc-monthly statement                     | 56.29   |
| Advanced Disposal-WR-M3 – monthly statement                         | 9422.63 |
| Aflac-monthly statement   | 701.86  |
| Airgas USA LLC-tools & supplies                                     | 150.87  |
| American Water Works Association-membership renewal                 | 371.00  |
| City of Wisconsin Rapids-building inspection expense                | 300.00  |
| Compass Minerals America-snow & ice control                         | 4821.50 |
| Complete Office of Wisconsin-misc. office supplies                  | 231.92  |
| Concentra Health Services Inc-annual fee                            | 125.00  |
| Core & Main LP-maint. of mains & hydrants                           | 538.00  |
| Davy Laboratories-testing   | 88.00   |
| Delta Dental of Wisconsin-monthly statement                         | 1324.98 |
| Diversified Benefit Services Inc-health insurance deductible reimb. | 363.26  |
| Galls LLC-police clothing   | 208.00  |
| Katie Martinson-airport meeting 1/10/19                             | 25.00   |
| Mid-State Technical College-Office – PILT distribution              | 58.71   |
| Patrick Arendt-reimb. fire dept. ice rescue class                   | 150.00  |
| Port Edwards Schools-PILT distribution                              | 685.97  |
| Rent-A-Flash – street signs   | 190.20  |
| The Dirks Group LLC-information systems (remote support)            | 110.00  |
| Walmart Community-cemetery expenses; municipal building             | 159.80  |
| Wis. Dept. of Administration/Milw-monthly web site hosting          | 65.00   |
| Wis. Rural Water Association-WRWA Annual Tech Conf.-J. Leverance    | 250.00  |
| Wisconsin Media-notice of zoning action notification list           | 22.65   |
| Witmer Public Safety Group Inc-fire equip. replace & maint.         | 30.89   |
| Wood County Fire Investigation Task Force-2019 dues                 | 50.00   |
| Wood County Treasurer-PILT distribution                             | 346.62  |

**Wages & Salaries – February wages** **65526.39**

**The following Water Utility Bills were approved for payment:**

|   |         |
|---|---------|
| Alliant Energy-monthly statement  | 2758.85 |
| Badger Meter-Beacon Services for January 2019                                       | 202.80  |
| Current Technologies-maint. pumping plant   | 4511.35 |
| Diggers Hotline-maint. of mains   | 153.60  |
| Ferrellgas-fuel for pump  | 1144.88 |
| Mailboxes & Parcel Depot-testing & sampling   | 23.17   |
| Precision Grading & Utilities Inc.-services for 3 <sup>rd</sup> St water main break | 1265.00 |
| PurAqua Products-maint. pumping plant   | 73.82   |
| WI State Lab. of Hygiene-testing  | 26.00   |

**Building Permits:**

Thomas Harvieux-remodel kitchen & bed/bath (master)

The Boldt Company/ERCO Worldwide-Commercial Construction 220 SF (pump house)

**Electrical Permits:**

Thomas Harvieux-remodel kitchen & bed/bath (master)

Current Technologies Inc./Kathleen Bindel-upgrade to 200 amp service

Tri-City Refrigeration/Roger Snyder-furnace replacement

**Plumbing Permits:**

None

**Excavation Permits:**

None