

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden, Martinson, Mitchell & Saylor

**Absent:** None

**Also Present:** P. Arendt, L. Radtke, D. Kasten, M. Kornmann and D. Tremmel

**Citizens:** Lee Tremmel, Jeff Solberg, Jeremy Sickler and S. J. Robinson

Motion (Duncan/Mitchell) to approve the minutes of the previous board meeting. Motion carried. All ayes.

**Citizen Comments:** None

**Presidents Comments:** None

**Airport Commission:** Airport Manager Jeremy Sickler gave an update on the operations at the airport. He stated that there was a lot of construction and development done in 2018. Work that will hopefully be completed in 2019 includes apron expansion, parallel taxiway and new hangar.

**Police and Fire Commission:** Doug Kasten reported that there is additional mandated training for the firefighters and the fire chief is working on meeting those requirements. James Schuerman has resigned from the fire department after 32 years of service. The Commission will begin the recruitment process for a police chief in the spring. The police department will be looking to fill the fourth part time police officer position which is currently vacant.

Fire Chief Arendt stated that the new fire truck should be ready by the end of January or February.

Police Chief Radtke stated that they will hopefully have a candidate for the fourth part time police officer position by next month.

**Streets, Infrastructure, Recreation & Cemetery:** Review of minutes.

**Planning, Property & Information Technology:**

Motion (Duncan/Mitchell) to approve the 2019 Fee Schedule. Motion carried. All ayes.

Motion (Duncan/Mitchell) to move to the second phase of architectural services and bid. Motion carried. All ayes. (The above motion is referring to the Medical Arts Building.)

**Public Safety:**

Motion (Martinson/Duncan) to approve domestic abuse training for police officers with the Family Center. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve Interim Chief Radtke's attendance at the 2019 Chiefs of Police Association annual conference February 11-13, 2019 in Wisconsin Dells (3 nights lodging and conference fees). Motion carried. All ayes.

**Finance and Human Resources:**

Motion (Martinson/Duncan) to approve payment of the bills. Motion carried. All ayes.

Motion (Martinson/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:** M. Kornmann stated that the skating pond is now open.

**Clerk/Treasurer Report:**

Motion (Duncan/Martinson) to award the full time employees a \$50.00 Chamber gift certificate as a safety award for no workers compensation lost time claims in 2018 and 22 years without a lost time incident. Motion carried. All ayes.

Motion (Duncan/Grunden) to approve Length of Service Award (LOSA) payment for 2018 in the amount of \$6,620.02 and the annual corresponding maintenance fee of \$830.00 for qualifying firefighters. Motion carried. 5 ayes; 1 abstain (Saylor).

**Trustee comments:**

Trustee Martinson stated that an update was received from the Village’s worker’s compensation carrier reducing the amount of the premium.

Trustee Duncan stated that the DMI situation is not on the back burner, and if you would like more information you can speak with him.

Trustee Mitchell commended the Board for their work in the past year.

Motion (Duncan/Mitchell) to adjourn at 7:44 p.m. Motion carried. All ayes.

Diane M. Tremmel  
Village Clerk-Treasurer

**The following Village bills were approved for payment:**

|  |           |
|--|-----------|
| Nekoosa-Port Edwards State Bank-loan documentation fee (fire truck)  | 500.00    |
| Mid-State Technical College-Office – January settlement              | 31678.17  |
| Port Edwards Schools – January settlement                            | 370116.95 |
| Wood County Treasurer – January settlement                           | 187017.02 |
| <br>   |           |
| Ace Hardware-misc. expenses  | 226.13    |
| Airgas USA LLC-tools & supplies                                      | 98.34     |
| Alliant Energy-monthly statement (partial)                           | 4009.64   |
| American Welding & Gas Inc-fire equip. replace & maint.              | 73.23     |
| BDT Inc-street machinery   | 39.68     |
| Beaver of Wisconsin-tools & supplies                                 | 255.00    |
| Ben Martinson-boot allowance 2018                                    | 116.04    |
| Ben Martinson-work related safety gear allowance 2019                | 89.66     |
| County of Wood Information Technology-yearly maintenance             | 241.24    |
| Current Technologies-municipal garage/fire station                   | 7980.00   |
| Delno Stewart-work related safety gear allowance 2018                | 100.00    |
| Diversified Benefit Services Inc-health insurance deductible reimb.  | 688.07    |
| GCS Software-tax software (1/1/19-12/31/19)                          | 620.00    |
| Jeffery Ably-mileage for fire training                               | 134.82    |
| Jorte Zamora-refundable shelter deposit                              | 25.00     |
| Kalahari Resort-deposit for conference                               | 91.00     |
| LaChapelle Kryshak & Nettesheim-monthly retainer                     | 2000.00   |
| LaChapelle Kryshak & Nettesheim-3 <sup>rd</sup> qtr add'l legal fees | 1681.00   |
| League of Wis. Municipalities-2019 dues                              | 612.07    |
| Lester Emerson-November fire meeting cook                            | 54.08     |
| Lorelei’s Inspection Services-monthly services                       | 800.00    |
| Mass Mutual-LOSA payment (firefighters retirement)                   | 6620.02   |
| Mid-State Technical College-firefighter exam                         | 160.00    |
| MSA Professional Services Inc-splash pad design expense              | 2992.00   |
| Municipal Property Insurance Company-2019 premium                    | 16145.00  |
| Napa Auto Parts/Nekoosa-misc. expenses                               | 138.36    |
| Nummelin Testing Services Inc-splash pad expense                     | 1490.00   |
| Patrick Arendt-reimb. for fire office supplies                       | 569.63    |
| Port Edwards Post Office-permit fee for 2019                         | 225.00    |
| Port Edwards Post Office-postage                                     | 200.00    |
| Port Edwards Water Utility-quarterly bills                           | 1836.93   |

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| Port Edwards Water Utility-clear utility bills added to tax bills                   | 1547.50  |
| Port Edwards Water Utility-10% penalty utility bills to tax bills                   | 154.73   |
| Power Pac Inc-parks expense   | 194.65   |
| Praxis Consulting-Quick Clerk maint. 2019   | 850.00   |
| Rapids Rental & Supply Co Inc-tools & supplies                                      | 95.90    |
| Rent-A-Flash – street signs   | 114.14   |
| Solarus-monthly statement   | 1274.20  |
| Spectrum Insurance-2019 premium   | 61575.00 |
| State of Wisconsin-December 2018 court report                                       | 232.50   |
| Stephanie Heinen-reimb. for cleaning supplies                                       | 3.15     |
| The Dirks Group-information systems (remote & on-site support)                      | 403.75   |
| The Dirks Group-information systems (remote backup for January)                     | 450.00   |
| Vandewalle & Associates-TIF charges   | 4857.30  |
| VFIS of Wisconsin-LOSA administrative fee   | 830.00   |
| WCMA-2019 dues for administrator  | 114.75   |
| Wex Bank/Phillips-monthly statement   | 1111.65  |
| Wis. Municipal Clerks Assoc-2019 annual membership dues                             | 65.00    |
| Wis. Municipal Court Clerks Assoc-2019 dues   | 45.00    |
| Wis. State Fire Chief’s Assoc-2019 dues   | 95.00    |
| Wolfe Communications-fire equip. replace & maint.                                   | 33.40    |
| Wood County Fire Chief’s Assoc-2019 dues  | 100.00   |
| Wood County Treasurer-December jail assessment                                      | 70.00    |
| Workhorse Software Services Inc-2019 support (accounting, utility, payroll)         | 3375.00  |
| Heart of Wisconsin Chamber of Commerce-2018 safety awards                           | 600.00   |
| Accent Business Solutions Inc-copier maint. agreement & copy fee                    | 308.75   |
| Advance Auto Parts-street machinery; tools & supplies                               | 156.88   |
| Advanced Disposal-WR-M3 – monthly statement   | 9168.75  |
| Aflac-monthly statement   | 701.86   |
| Alliant Energy-monthly statement (street lighting)                                  | 2594.02  |
| Amazon-municipal garage (pump)  | 25.82    |
| Badger Meter-1 <sup>st</sup> qtr backhaul; 6 mos service agreement; Beacon network  | 1036.80  |
| Cintas-monthly statement  | 487.57   |
| City of Wisconsin Rapids-monthly building inspection expense                        | 350.00   |
| City of Wisconsin Rapids-Finance Dept – 1 <sup>st</sup> half 2019 ambulance service | 8497.75  |
| Commercial Testing Laboratory Inc-testing (wastewater)                              | 795.60   |
| Current Technologies-street lighting; maint. pumping plant                          | 345.36   |
| Current Technologies-2 new street poles   | 4365.00  |
| Diversified Benefit Services-reimb. health insurance deductible (2018)              | 831.23   |
| Diversified Benefit Services-reimb. health insurance deductible (2019)              | 38.89    |
| Diversified Benefit Services-reimb. health insurance deductible (2018)              | 180.01   |
| Diversified Benefit Services-reimb. health insurance deductible (2018)              | 2474.24  |
| Doug Kasten-police & fire comm. 12/3/18 and plan comm. 9/27/18                      | 50.00    |
| Douglas Berryman-plan comm. 11/27/18  | 25.00    |
| Galls LLC-police clothing   | 103.94   |
| Gerald Blum-police & fire comm. 12/3/18   | 25.00    |
| Insight FS-street machinery & small equipment                                       | 1379.84  |
| James Leiser-health insurance unused sick leave reimb.                              | 448.00   |
| John Fabick Tractor Co-street machinery   | 135.83   |
| Leo Thomasgard-police & fire comm. 12/3/18  | 25.00    |
| Lisa Miller-plan comm. 11/27/18   | 25.00    |
| Pat Tyler-police & fire comm. 12/3/18   | 25.00    |
| Rapids Sheet Metal Works-misc. expenses   | 859.40   |
| Robert Kroll-plan comm.. 9/27/18  | 25.00    |
| Schenck SC-auditing for Village, wastewater & water utility                         | 3338.00  |
| Scott Stewart-police & fire comm.. 12/3/18  | 25.00    |
| Security Health Plan-monthly statement  | 23259.84 |
| Solarus-monthly statement (maint. of lift stations)                                 | 10.99    |
| South Wood County Humane Society-police safety/community                            | 457.32   |

