

**VILLAGE OF PORT EDWARDS**  
**Port Edwards, Wisconsin**

**COMMITTEE: Planning, Property & Information Technology**

**DATE: December 18, 2018**

**TO: JOSEPH ZURFLUH**

**cc: JOHN BINGHAM**

**DANA DUNCAN**

**LUANN MARTINSON**

**DIANE TREMMEL**

**PATRICK ARENDT**

**ERIK SAYLOR**

**SUE MITCHELL**

**TIARA GRUNDEN**

**JIM SCHUERMAN**

**JP LACHAPPELLE**

**DAILY TRIBUNE**

**WFHR/WGLX**

**JENNIFER IVERSON**

**Purpose of Meeting: Regular monthly meeting**

**Attendance: J. Zurfluh, D. Duncan (5:20 pm), T. Grunden, S. Mitchell and Mike Kornmann**

**Citizens: Nick Abst, Jim Lucas and Lorelei Fuehrer**

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order at 5:08 p.m.
2. ***Roll call:*** All present.
3. ***Approve the agenda:*** **MOTION** (Grunden/Zurfluh) to approve the agenda. Approved.
4. ***Approve previous months minutes:*** **MOTION** (Grunden/Zurfluh) to approve minutes of the November 27, 2018 meeting.
5. ***Public comments on agenda items:*** None.
6. ***Chairperson comments:*** None.
7. ***Approve the 2019 Fee Schedule:*** **MOTION** (Grunden/Zurfluh) to approve the 2019 Fee Schedule. Approved.
8. ***Discuss and possibly approve architectural services for the Medical Arts building:*** Power assist door; outside door; reverse front door. **MOTION** (Duncan/Mitchell) to move to the second phase of architectural services.
9. ***MOTION to go into closed session under state statute 19.85(e) for the purposes of deliberating or negotiating the purchase of public properties, conduction other specified business, whenever competitive or bargaining reasons require a closed session regarding Village property at the end of 6<sup>th</sup> Street and DMI developer's agreement:*** **MOTION** (Grunden/Duncan) to enter into closed session at 5:25 pm. Approved.
10. ***MOTION to exit closed session and reconvene in open session:*** **MOTION** (Zurfluh/Mitchell) to reconvene in open session at 6:20 pm. Approved.
11. ***Any action necessary from closed session:*** Nothing noted.

12. ***Discuss and possibly approve the confidentiality agreement: MOTION*** (Zurfluh) to table the confidentiality agreement.
13. ***Any other items properly brought before the committee:*** Nothing noted.
14. ***Agenda items for next meeting:***
  - ❖ Comprehensive plan amendment
  - ❖ Re-Zoning
  - ❖ Possible land sale
15. ***Next meeting date:*** Tuesday, January 22, 2019 at 5:00 p.m.
16. ***Adjourn: MOTION*** (Grunden/Mitchell) to adjourn at 6:34 pm. Motion passed.

Minutes taken by Mike Kornmann