

## **Minutes of the Village of Port Edwards Police and Fire Commission**

Monday, December 3<sup>rd</sup>, 2018 6:30 p.m. Port Edwards Municipal Building

Present: Commissioners Kasten, Thomasgard, Tyler, Blum, and Stewart. Also present were Fire Chief Arendt and Interim Police Chief Radtke.

Meeting called to order by President Stewart at 6:33 p.m.

Motion by Thomasgard, second by Blum to approve the minutes of the November 15<sup>th</sup> meeting. All in favor.

Chief Arendt reported on Fire Dept. activities for November. See attached detailed report. FD is focusing on training and certification of firefighters. Noted that coop training was held with Rome on 11/3 and with WR on 11/20. The WR training focused on back, neck and head injuries and is provided as a part of the Village contract with WR for EMS service. This also saves money regards re-certification. Chief Arendt also reported that the new engine being built for the Village by Darley in Chippewa Falls is progressing nicely and delivery should occur shortly after the first of the year.

Interim Chief Radtke submitted his November activity report (attached). He has been working on scheduling officers and has a schedule constructed for the next 4 months. He has been busy with administrative duties since being appointed Interim Chief in mid-November and feels that the 2 full time and 3 part time officers can cover the needs of the Village for the next few months.

President Stewart inquired about the status of the applications for the open part-time officer position. Interim Chief Radtke noted only a few applicants had responded so he canceled the proposed testing that had been scheduled for late November and the process is currently on hold pending additional interest. Applications will still be accepted and the Village Board agreed to raise the pay for part-time officers in 2019.

Discussion followed regarding Section 3.08 of Chapter 3 of the PEPFC Manual related to hiring of part-time police officers. In light of the limited response to the current part-time opening and the concerns expressed by some experienced potential applicants, the commission voted to add an amendment (attached) to Chapter 3, Sec3.08 of the PEPFC Manual removing the testing requirements for full time experienced or retired officers wishing to work part-time for the Port Edwards Police Department. Motion by Blum, second by Kasten. All in favor.

The Commission voted to go into closed session pursuant to WI Statute Sec.19.85(1)(c) at 7:25 p.m. Motion by Tyler, second by Kasten. All in favor.

The Commission voted to come out of closed session at 7:45 p.m. Motion by Tyler, second by Kasten. All in favor. No action was taken as a result of the closed session.

The next regularly scheduled meeting of the PEPFC will be on Monday, January 7<sup>th</sup> at 6:30 at the Port Edwards Municipal Building. Motion to adjourn by Blum, second by Tyler. All in favor. Meeting adjourned at 7:49 p.m.

Leo Thomasgard, PEPFC Secretary

# ***Village of Port Edwards***

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## **Police and Fire Commission**

Municipal Building  
201 Market Ave. P.O. Box 10  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511

Proposed amendment to Chapter 3 Section 3.08 of the PFC Rules & Procedure Manual:

Add paragraph:

### ***Lateral Transfer Exception:***

#### ***Eligibility:***

- ***A candidate who is a current full-time police officer in good standing at a Wood or adjacent county Law Enforcement agency - wishing to work part time hours.***
- ***A police officer who retired in good standing - wishing to work part time hours.***

#### ***Testing Procedure:***

1. ***Successfully complete a thorough background investigation as indicated in section 3.05.***
2. ***Successfully complete an interview conducted by the Chief of Police and Police/Fire Commission representative(s).***
3. ***Physical agility test – exempt***
4. ***Written test – exempt***
5. ***Psychometric evaluation – exempt***
6. ***Medical test – exempt***

Port Edwards, WI

POLICE & FIRE COMMISSION

Date of Meeting: 12/3/18

Reg. Monthly mtg

Attendants:

Scott STEWART  
Print Name

Scott E. Stewart  
Signature

Gerald Blum  
Print Name

[Signature]  
Signature

DOUGLAS KASTEN  
Print Name

Douglas P. Kasten  
Signature

Leo Thomasgard  
Print Name

[Signature]  
Signature

PATRICIA L. Tyler  
Print Name

Patricia L. Tyler  
Signature

Lynn RADTKE  
Print Name

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Patrick ARENDT  
Print Name

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# Public Safety Committee Meeting

**Date; 11/ 29/2018**

**For the Month of November**

## **Fires, Rescues and EMS calls for the month:**

10 - First Responder Call's

6 - Fire Call's

55 - Fire Calls / 87 - First Responder Calls / 142 - total calls year to date

51 - Fire Calls/ 110 - First Responder Calls / 161 - total calls this time last year

## **Activities for the month:**

11/3 Saturday Drill at station

11/7 Committee meeting – Business meeting

11/8 Fire Drills held at the schools

11/14 Dinner meeting

11/20 First Responder Training @ WRFD station 2

11/28 Fire Drill working with those students taking their state practical test Saturday

12/01 State Practical Exam @ MSTC

## **Items for discussion:**

1/ Nick Dassow and Tanya Schulz are finished with their entry level Firefighter classes

2/ Jeff Abley Started his entry level class Tuesday the 27<sup>th</sup>

3/ Budget

4/ 19 out of 27 members are now Firefighter 2 certified

## MONTHLY CONTACTS

MONTH OF NOVEMBER 2018

Uniform Traffic Citations	7
Warning Traffic Citations	12
Municipal Code Citations	9
Parking Citations	0
Wood County District Attorney	2
Wood County Human Services	2
Traffic @ Parking warning	18
<b>TOTAL</b>	<b>49</b>

## INCIDENTS REPORT TO POLICE DEPARTMENT

MONTHLY TOTALS

Distrbances	9
Ambulance calls	1
Alarms	4
School Zones	1
Assist Other Agency	29
Assist Citizens	3
Civil matter	1
Special Detail	3
Property Protections	14
Civil Matter	1
Motorist Assist	5
Traffic Stops	28
Escorts	3
Fire Call	1
Welfare Checks	6
Criminal Damage	0
Theft	0
Court	1
Liquor / Tobacco	1
Drugs	1
Warrant Pickup	1
Animal Problem	10
Follow Up All Other	7
Utility Problem	2
Traffic accident	5
Traffic Cmplnt/ parking	13
Unsecured Property	1
<b>TOTAL</b>	<b>151</b>