

Meeting of the Village of Port Edwards Police and Fire Commission

Monday, September 17, 2018

Present: Commissioners Drew, Kasten, Thomasgard, Stewart, Attorney Jerabek, Fire Chief Arendt, Police Chief Iverson, PE Village Administrator Kornmann, and Scott Noble. Commissioner Tyler was absent

Meeting called to order by Attorney Jerabek at 5 p.m

Election of officers followed:

Motion by Kasten to nominate Scott Stewart as President, seconded by Drew. No other nominations. All in favor.

Motion by Thomasgard to nominate Kasten as Vice President, seconded by Drew. No other nominations. All in favor

Motion by Drew to nominate Thomasgard as Secretary, seconded by Kasten. No other nominations. All in favor.

Commission heard and received written and oral monthly report from Police Chief Iverson (see attached copy). Motion by Stewart, second by Drew to accept. All in favor

Commission heard and received written and oral monthly report from Fire Chief Arendt (see attached copy). Chief Arendt noted the upcoming distribution of free smoke detectors provided through a cooperative agreement with the Red Cross and upcoming Fire Prevention programs and activities. Three new firefighters have recently joined the department bringing roster to 31. Five firefighters were recently discharged for lack of attendance/participation. Motion by Kasten, second by Drew to accept. All in favor.

Chief Iverson inquired as to the frequency of Commission meetings. President Stewart responded that the Commission would meet monthly to start.

President Stewart explained the difference between Commissions with or without "powers" under WI Statutes.

President Stewart inquired as to membership procedures for joining the PEFD (Port Edwards Fire Department). Chief Arendt responded with current practices. President Stewart suggested that input was needed to help the Commission formulate the section of the Police and Fire Commission Rules and Procedure Manual relative to hiring practices and procedures for the PEFD. Attorney Jerabek commented on policies for recruitment and the role of the Commission. VP Kasten commented on the role of the Commission in selection of PEFD officers. Fire Chief Arendt asked for help in the selection of command officers for the PEFD. President Stewart asked Chief Arendt for input on the Fire Dept section of the Commission's Rules and Procedures Manual.

Following review of the draft copy of the above mentioned Manual, the following changes were adopted:

VP Kasten moved to change the police physical agility testing requirements noted on p. 15 to reflect current statewide standards. Comm. Drew will provide suitable text. Seconded by Pres. Stewart. All in favor.

Sec. Thomasgard moved, seconded by Drew to replace "City Council" in first paragraph of p.27 to read "Village Board", to correct the spelling error "Department" on p.7, and p.25 in the second bullet point under Qualifications, strike phrase "municipal police" and replace with "law enforcement". All in favor.

Discussion of written police officer exam (p.13) by Pres. Stewart. Attorney Jerabek suggested leaving current language.

Pres. Stewart asked Chief Iverson to research police entry testing from other departments.

Pres. Stewart noticed Chiefs Arendt and Iverson that the PEPFC(Port Edwards Police and Fire Commission) manual, if adopted, will conflict with some past practices, procedures and traditions of their departments and everyone will have to work at making the adjustments.

Motion by Drew, second by Kasten to adopt, with amendments noted above, the PEPFC Manual . All in favor.

Police and Fire Commission training conducted by the WI league of Municipalities will take place in Stevens Point on Nov 19th, 2018. Thomasgard, Kasten and Stewart expressed interest in attending. Attorney Jerabek endorsed the training highly and strongly recommended that everyone attend if possible.

PEPFC voted to go into closed session per WI Statute 19.85 at 6:35 p.m. All in favor.

PEPFC voted to return to open session at 7:33 p.m. All in favor.

PEPFC met with Chief Iverson following closed session.

Next meeting set for Tuesday Oct 2nd at 6 p.m. at Village Offices.

Motion to adjourn by Drew second by Kasten at 7:44 p.m. . All in favor.

Respectfully Submitted

Leo Thomasgard,

PEPFC Secretary

A handwritten signature in black ink, appearing to read "Leo Thomasgard", written in a cursive style. The signature is positioned to the right of the typed name and title.