

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: September 6, 2018

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
JIM SCHUERMAN
MIKE KORNMANN

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
JENNIFER IVERSON

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, D. Duncan (arrived at 5:06 p.m.), E. Saylor, J. Zurfluh, M. Kornmann & D. Tremmel

Absent: None

Also Present: None

Citizens: Jim Schuerman (PEFD), Jason Leverance, Jason Worden, Tony Bastien, Matt Fletcher

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00 p.m.

1. **Approve previous minutes:** Motion (Zurfluh/Saylor) to approve the July 10, 2018 and August 9, 2018 committee minutes. Motion carried. All ayes.
2. **Public comments:** Agenda item #7 will be struck (motion to approve the 2019 fee schedule) as it is not ready at this time.
3. **Committee Chairman's comments:** None
4. **Review monthly bills, journal entries for previous month and financial reports:** Motion to the Board (Duncan/Saylor) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Duncan/Saylor) to approve journal entries for the previous month. Motion carried. All ayes.
5. Agenda Item #13 (review pay rates for Fire Department volunteers) – Fire Department members asked that the Committee consider raising the volunteer firemen's pay. They would like to have an hourly wage for fire calls. Chair Martinson stated that the laws regarding compensation would have to be reviewed. Two representatives of the Fire Department will meet with Mike Kornmann, Village Administrator, and Trustee John Bingham (appointed by Chair Martinson) to discuss and review this matter.
6. Motion to the Board (Martinson/Saylor) to approve fire truck financing with Nekoosa Port Edwards State Bank in the amount of \$468,233.00 at a rate of 3.5%. Motion carried. All ayes.
7. Motion to the Board (Duncan/Saylor) to approve resolution setting the minimum reserve fund at 20%. Motion carried. All ayes.
8. M. Kornmann presented possible considerations for the 2019 budget.
9. M. Kornmann stated that he was working on reorganizing the Labor Policy to be presented at a later meeting.

10. There was discussion regarding an HR portal provided by Spectrum Insurance.
11. There was discussion about hiring a temporary LTE DPW laborer to fill in for staff shortages.
12. ***Set next meeting date:*** Budget meetings – October 3rd at 5 p.m. and October 4th after the regular monthly meeting.
Regular monthly meeting – October 4th at 5 p.m.

Meeting adjourned at 7:08 p.m.

LuAnn Martinson, Chairman
Minutes taken by: Diane Tremmel, Clerk-Treasurer

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