

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Streets, Infrastructure, Recreation & Cemetery

DATE: July 17, 2018

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
JIM SCHUERMAN

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
JENNIFER IVERSON

Purpose of Meeting: Regular Monthly Meeting

Attendance: E. Saylor, J. Bingham, S. Mitchell, J. Zurfluh, D. Stewart and Mike Kornmann

Citizens: Chase from Scott Construction

Subjects Discussed, Action Taken, and Board Action Required:

1. **Call to order:** Meeting called to order at 5:00 p.m.
2. **Roll call:** All present.
3. **Public comments on agenda items:** None noted.
4. **Chairperson comments:**
5. **Department of Public Works Report:**
 - ❖ **Well # ?** rust on pump. – VSD – Minor repair.
 - ❖ Laid road for cemetery – gravel.
 - ❖ Will replace hydrant at 1st Street and LaVigne Avenue on July 18th.
 - ❖ Half done cleaning basins.
 - ❖ No third summer help. Work on earlier at school next year. Change policy to wider area, earlier – January?
6. **Open chip seal bids and take action on selecting a bid:** Scott Construction - \$34,552.00
MOTION by J. Bingham, 2nd by S. Mitchell to accept the bid of \$34,552.00 from Scott Construction for chip sealing 5th St from Ver Bunker Ave to Letendre Ave, 7th St from Letendre Ave to the end, LaVigne Ave from 1st St to 3rd St and Monroe Ave.
7. **Discussion and action on water bill appeal policy:**
 - A. Any village water customer may appeal their water bill to the Village Administrator. It will be the Administrators discretion to determine the amount of relief if any. The Administrator will utilize water meter data, customer notification and other information in making a decision.
 - B. If the customer wants further consideration , then the customer can appeal to the SIRC Committee by providing a written request and being present in person at all meetings where the appeal is being discussed. SIRC will consider both the Administrators decision and the customer's request.
MOTION by S. Mitchell, 2nd by J. Bingham to adopt both parts A and B of the water bill appeal policy with the addition that the final decision is with the SIRC Committee.

8. ***Discussion and action on 2018 Road Projects:*** Projected cost for allies – need more for shaping. More information from R. Hawk – County does cheaper. All projects a go. SIRC authorizes the Administrator and DPW Supervisor to proceed with 2018 Street Projects not to exceed budgeted amount. Drop alley behind shopping center (use TIF funds instead).
9. ***Discussion and action on cemetery tree donations:*** After discussion it was decided to follow the ordinance already in place.
10. ***Capital Improvement 5 Year Plan discussion:*** Discussion on the working draft of the Capital Improvement 5 Year Plan.
11. ***Any other items properly brought before the committee:***
 - ❖ Truck routes – DOT – have a permit for – to prevent trucks on Port Road.
 - ❖ Splash Pad – dateline from MSA is for surveying to be done in September/October and a preliminary plan in November.
12. ***Agenda items for next meeting:*** None.
13. ***Next meeting date:*** Tuesday, August 21, 2018 at 5:00 p.m.
14. ***Adjourn:*** Motion by J. Zurfluh, 2nd by J. Bingham to adjourn.

Erik Saylor – Committee Chairperson
Minutes taken by Sue Mitchell