

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: June 7, 2018

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
JIM SCHUERMAN
MIKE KORNMANN

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
JENNIFER IVERSON

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, D. Duncan, E. Saylor, J. Zurfluh, M. Kornmann & D. Tremmel
(D. Tremmel present at open session only per request of Committee)

Also Present: None

Absent: None

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 4:15 p.m.

1. **Public comments:** None
2. **Committee Chairman's comments:**
3. Motion (Zurfluh/Duncan) to enter into closed session at 4:16 p.m. pursuant to Wis. Stats. Section 19.85(1)(c) to conduct a performance review. Motion carried. All ayes.
4. Motion (Zurfluh/Duncan) to come out of closed session at 5:00 p.m. Motion carried. All ayes.
5. **Review monthly bills, journal entries for previous month and financial reports:** Motion to the Board (Duncan/Zurfluh) to approve payment of the bills. Motion carried. All ayes.
Motion to the Board (Duncan/Zurfluh) to approve journal entries for the previous month. Motion carried. All ayes.
6. **Trustee Saylor's time and service in preparing the chromebooks.** Motion to the Board (Zurfluh/Martinson) to pay Trustee Saylor \$500.00 for his time in preparing the chromebooks. Motion carried. (3 ayes; 1 abstain –Saylor)
7. **Severance Benefit/Retirement Benefit Policy.** Motion to the Board (Duncan/Zurfluh) to replace the current retirement policy with the new severance/retirement benefit policy that was put into effect by previous practice. Motion carried. All ayes.
8. **Swimming Lesson Partnership with YMCA.** Motion to the Board (Duncan/Martinson) to continue the swimming lesson partnership with YMCA, not to exceed 100 spots or \$2,500.00. Motion carried. All ayes.
9. **Engineering and surveying services.** Administrator Kornmann will submit invoices for reimbursement of professional services incurred on behalf of DMI which is being held in escrow.

10. *Copier in Municipal Building.* Administrator Kornmann will research and explore different possibilities regarding the copier.
11. *Correspondence received:* None
12. *Any items properly brought before the committee:* Administrator Kornmann stated the he is working on the TIF, budget process and grants.
13. *Set next meeting date:* **Tuesday, July 10**, 2018 at 6:30 p.m.

Meeting adjourned at 5:49 p.m.

LuAnn Martinson, Chairman
Minutes taken by: Diane Tremmel, Clerk-Treasurer