

The agenda for this meeting was posted on the municipal building door, the entrance of the police department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Duncan (arrived at 7:09 p.m.), Grunden, Martinson, Mitchell & Saylor

**Absent:** None

**Also Present:** J. Iverson, P. Arendt, M. Kornmann, N. Abts (Village Attorney) and D. Tremmel

**Citizens:** Pat Tyler, Jeff Solberg, Sandy Robinson, Clay Williams, Dave Alnes, Scott Stewart and Mike Martinson

Motion (Mitchell/Martinson) to approve the minutes of the previous board meeting. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the minutes of the April 17, 2018 organizational meeting. Motion carried. All ayes.

**Citizen Comments:** Pat Tyler stated she has been awakened by the air quality from Domtar's recycling center. She called the Air Quality Engineer with the DNR, who gave her a telephone number for Village residents to call with any complaints. She will provide the number to the Clerk so anyone wishing to call can obtain the number from the Clerk.

Pat Tyler also expressed her concerns about the number of semi trucks on Port and Seneca Roads. This issue will be addressed at the next Public Safety committee meeting.

Sandy Robinson was concerned that the Village has no humane officer and was wondering if the police department takes care of these matters. Police Chief Iverson stated that strays are taken to the Humane Society, and if there is a bite or other issue, it goes to the Wood County Humane Officer.

Sandy Robinson also questioned whether the Village should have an Ordinance Officer. This issue will be discussed with the Chair of the Planning, Property & Information Technology committee.

**Presidents Comments:** None

**Airport Commission:**

Motion (Martinson/Duncan) to approve the minutes of the committee dated 4/5/18. Motion carried. All ayes.

**Streets, Infrastructure, Recreation & Cemetery:**

Motion (Saylor/Mitchell) to authorize the Administrator to conduct a cost analysis for a splash pad at Alexander Park to get the project moving. Motion carried. All ayes.

Motion (Saylor/Duncan) to approve the minutes of the committee. Motion carried. All ayes.

President Zurfluh thanked Trustee Saylor and Trustee Bingham for all the work they did in getting the splash pad moving along.

**Planning, Property & Information Technology:**

Motion (Duncan/Grunden) to double the fee for snow removal to \$60.00. Motion carried. All ayes.

Motion (Duncan/Grunden) to approve the short term rental ordinance as presented. Motion carried. All ayes.

Motion (Duncan/Bingham) to approve the minutes of the committee. Motion carried. All ayes.

**Public Safety:**

Motion (Martinson/Bingham) to eliminate the unfilled fourth full-time police officer position within the Village Police Department, pursuant to Wisconsin Statutes 62.13(5m)(a), leaving three full-time officers, among which is included the Chief of Police. Motion carried. 4 ayes; 2 no (Trustee Mitchell, Trustee Saylor).

Motion (Martinson/Bingham) to approve the minutes of the committee dated May 2, 2018. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the minutes of the committee dated April 26, 2018. Motion carried. All ayes.

Chief Arendt stated that the audit of the Port Edwards Fire Department conducted on April 19, 2018, went very well.

**Finance and Human Resources:**

Motion (Martinson/Duncan) to approve payment of the bills. Motion carried. All ayes.  
 Motion (Martinson/Duncan) to approve the journal entries of the previous month. Motion carried. All ayes.  
 Motion (Martinson/Mitchell) to approve the minutes of the committee meetings. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:**

Motion (Zurfluh/Grunden) to approve Legal Services Agreement between the Village of Port Edwards and Nash Law Group, Attorneys at Law. Motion carried. All ayes.  
 Attorney Abts stated that Attorney Gregory Jerabek / Nash Law Group was being retained to represent the Police & Fire Commission as Village counsel cannot represent both the Commission and the Village. The purpose is to keep political influence out of disciplinary action. The Nash Law Group will not be paid a monthly retainer but will be paid on a case-by-case basis as needed. Trustee Duncan pointed out that the agreement is with the law firm and not with Attorney Jerabek individually.  
 Motion (Martinson/Bingham) to appoint Kenneth Murray to Heavy Equipment Operator/Laborer I position conditioned on background check, physical, and drug & alcohol test. Motion carried. All ayes.

**Clerk/Treasurer Report:**

Motion (Duncan/Bingham) to approve a temporary Class “B” Beer License for the Port Edwards Fire Department Athletic Association for one day only, June 15, 2018. Motion carried. All ayes.  
 Motion (Duncan/Mitchell) to approve an Operator’s License for Port Edwards Fire Department/Jason Worden valid through June 30, 2019. Motion carried. All ayes.  
 Motion (Duncan/Bingham) to adopt Resolution 2018-1 amending 2018 adopted budget to decrease expenses in the Public Safety category of the general budget by \$500 so that the Village qualifies for the 2019 expenditure restraint payment. Motion carried. All ayes.

**Communication:** Trustee Martinson stated that she received an email from Nikkie Krause, which she will forward to all board members.

Motion (Grunden/Bingham) to adjourn at **8:00** p.m. Motion carried. All ayes.

Diane M. Tremmel,  
 Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Ace Hardware-misc. expenses	156.88
Adam Farragut-refundable shelter deposit	25.00
Advance Auto Parts-street machinery	38.04
Airgas USA LLC-tools & supplies	97.79
Al’s Auto Glass-Parks truck	280.00
Alliant Energy-monthly statement	5825.14
Brooks Tractor Inc-street machinery	488.54
Chili Implement-street machinery	41.24
Diversified Benefit Services Inc-health insurance deductible reimb.	30.50
ESP Group Inc-survey consulting-DMI (TIF)	2932.50
Fastenal Company-tools & supplies	170.89
Gerald Blum-forester salary 2018	500.00
LaChapelle Kryshak & Nettesheim-monthly retainer	2000.00
Lonn Radtke-reimb. police clothing	118.68
Lorelei’s Inspection Services-April services	450.00
Madel Olivares-refundable shelter deposit	25.00
Patrick McGrath-municipal judge training expenses	95.51
Port Edwards Post Office-postage stamps	157.00
Power Pac Inc-street machinery	432.03
Rapids Rental & Supply Co Inc-tools & supplies	96.03
Solarus-monthly statement	1206.88
State of Wisconsin-April 2018 court report	600.50

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Tara Jensen-refundable shelter deposit	25.00
The Dirks Group-information systems (May 2018 backup)	450.00
Tim's Sharpening Service-tools & supplies	11.00
Truck Equipment Inc-street machinery	208.98
Vandewalle & Associates-monthly statement	14760.88
Wex Bank/Phillips-monthly statement	1353.73
Wisconsin City County Management-2018 dues (Administrator)	108.15
Wood County Treasurer-April jail assessment	200.00
Advanced Disposal-WR-M3 – monthly statement	7902.00
Aflac-monthly statement	564.72
Baltus Oil Company Inc-police vehicle expense	32.86
Diversified Benefit Services Inc-May HRA reimbursement arrangement	96.88
DWD-UI/Madison-unemployment payment	1480.00
Jacob Kenowski-reimb. testing fee for Fire Inspector I	80.00
Katie Martinson-airport meeting 5/2/18	25.00
Low Voltage Solutions LLC-police vehicle fund expense	4528.27
Nekoosa Fire Department-fire equip. replace & maint.	225.00
Office Max-police office supplies	115.52
Security Health Plan-monthly statement	19972.86
Solarus-monthly statement (maint. of lift stations)	10.99
Stephen Vechinski-wastewater consulting	300.00
The Dirks Group-police computer/vehicle expenses	4379.60
United States Treasury-health insurance annual fee for HRA	31.07
Verizon Wireless-monthly statement	501.15
We Energies-monthly statement	1154.68
Wisconsin Media-election notices	53.96
ArborVantage LLC-tree & brush control	475.00
Bytec Resource Management-outside services employed	5903.04
Cintas-monthly statement	391.36
Commercial Testing Laboratories Inc-testing	850.10
Crockett Septic LLC-porta potties for garage sales	420.00
Current Technologies-maint. of lift stations	312.50
Delta Dental of Wisconsin-monthly statement	1246.47
Diversified Benefit Services Inc-reimbursement of health ins. deductible	1611.05
Diversified Benefit Services Inc-reimbursement of health ins. deductible	577.04
Donald Kitowski-cook for May dinner meeting	54.08
Earth Inc-maint. of water utility services	169.00
Energenecs Inc-maint. of wastewater equipment	427.83
Farrell Equipment & Supply Co Inc-tools & supplies	399.95
Fastenal Company-tools & supplies	34.88
Gray's Inc-street machinery	586.00
Jason Leverance-wastewater class fees & DNR fee	370.00
Kim Holcomb-flowers for municipal building	59.03
Michels Tuckpointing-tuckpointing for fire station & municipal garage	16250.00
Mobile Lock & Security-shelter house	15.55
Motors and Controls of Wisconsin-maint. of lift stations	808.19
Napa Auto Parts/Nekoosa-misc. expenses	511.08
Nassco Inc (CTL)-misc. expenses	496.87
Neumark Design & Print Inc-receipts	182.00
Pelner Williams Plumbing & Heating-medical arts building	208.80
Port Edwards Post Office-newsletter postage	151.20
Positive Promotions Inc-police safety/community expense	441.75
Quill Corporation-misc. office expenses	259.32
Reinders Inc-parks expense	260.00
Staples Credit Plan-misc. expenses	192.25
Superior Chemical Corp-weed control	1005.35
Tractor Supply Credit Plan-tools & supplies	47.96
Walmart Community-misc. expenses	51.32
Wausau Chemical Corporation-chemicals	2277.60

WI State Lab. of Hygiene-testing	25.00
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wis. Dept. of Natural Resources/Environmental-waste program license fees	2521.99
Wood County Highway Dept-patch/cold mix	328.12

**Wages & Salaries – May wages** **60785.84**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2329.44
Mailboxes & Parcel Depot-testing & sampling	53.55
USA Blue Book-maint. of pumping plant	104.42
Wausau Chemical Corporation-chemicals	2845.00

**Building Permits:**

- Nick Michels & Sons Inc/Port Edwards School District-roofing/siding
- Mike Casey-10' x 16' shed
- Stratford Sign Company LLC/Wood County (Edgewater Haven)-sign
- Borgen Masonry/Yvonne Koenig-replace wall of existing garage
- Arc Central/Mann Power (Edgewater Haven)-remodel 2 wings and nurses station
- Roberta Morell-ramp
- Tri-City Refrigeration/David & Mary Cervenka-furnace replacement
- Nick & Khryse Flugaur-fence
- Bruce Peleska/Donald Stoner-10' x 10' wood shed
- Paul Larson-privacy fence
- Altera Design Homes/Kevin McDonnell-new home

**Electrical Permits:**

- Power Plus/Kevin McDonnell-new home

**Plumbing Permits:**

- JM Plumbing/Kevin McDonnell-new home

**Excavation Permits:** None