

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: January 23, 2018

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
WFHR/WGLX
JENNIFER IVERSON

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
DIANE TREMMEL
JIM LEISER

JP LACHAPELLE
DAILY TRIBUNE
JIM SCHUERMAN

Purpose of Meeting: Special meeting to finalize interview questions for Administrator position

Attendance: L. Martinson, S. Mitchell, J. Bingham and J. Zurfluh

Absent: None

Also Present: None

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 6:00 p.m.

1. **Public comment on agenda items:** None.
2. **Finalize interview questions for Administrator position:** Review and finalize questions and interview procedures for Village Administrator position.
3. The next meeting will be a closed session on January 25, 2018 at 1:00 pm at the Alexander House, 1131 Wisconsin River Drive, Port Edwards to conduct interviews.
4. **Motion to adjourn:** MOTION by L. Martinson, 2nd by s. Mitchell to adjourn. All aye.

Meeting adjourned at 6:45 p.m.

LuAnn Martinson, Chairman
Minutes taken by: John Bingham

JB:kh