

The agenda for this meeting was posted on the municipal building door, the entrance of the police department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:05** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Duncan, Grunden, Martinson, Mitchell & Saylor

**Absent:** None

**Also Present:** J. Iverson, P. Arendt, S. Harrington, Nicholas Abts (Village Attorney) and D. Tremmel

**Citizens:** Lee Tremmel, Lyssa Blakeslee, Diane Solberg, Jeff Solberg, Jason Leverance, Joan Palen, Kathy Cronkrite, Mike Martinson

Motion (Duncan/Mitchell) to approve the minutes of the public hearing and previous board meeting held on December 4, 2017. Motion carried. All ayes.

Motion (Saylor/Grunden) to approve the minutes of the December 13, 2017 committee of the whole meeting. Motion carried. All ayes.

**Citizen Comments:** None

**Presidents Comments:** The ad hoc committee will be meeting this month to discuss the feasibility of an east side fire station.

Trustee Saylor will be checking into the purchase of ipads for the board members.

It was decided that the employee evaluation form will not be changed. The board members will fill out an evaluation form, the employee will do a self-evaluation, and the Chair of Finance and Human Resources and the Administrator will meet with the employee to discuss the results.

**Public Safety:**

Motion (Duncan/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

**Planning, Property & Information Technology:**

Motion (Martinson/Grunden) to approve the zoning map and the Ordinance amending Chapter 17. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

**Streets, Infrastructure, Recreation & Cemetery:**

Motion (Bingham/Duncan) to approve the minutes of the committee. Motion carried. All ayes.

**Finance and Human Resources:**

Motion (Martinson/Bingham) to approve payment of the bills. Motion carried. All ayes.

Motion (Martinson/Mitchell) to approve the journal entries of the previous month. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

**Airport Commission:**

Motion (Martinson/Mitchell) to approve the minutes of the committee dated 11/21/17 and 12/7/17. Motion carried. All ayes.

**Unfinished Business:**

Motion (Martinson/Grunden) to approve the revised vacation policy. Motion carried. 5 ayes; 1 no (Saylor)

**New Business:**

Motion (Zurfluh/Grunden) to approve amending Chapter 1, Section 6, Subsection 4, of the Ordinances to include the fire department staff under the powers and duties of the Police Commission and renaming the committee to Police & Fire Committee. Motion (Zurfluh/Grunden) to withdraw the motion and table until proper procedure is determined. Motion carried. All ayes.

**Clerk/Treasurer Report:**

Motion (Duncan/Mitchell) to award the full time employees a \$50 Chamber gift certificate as a safety award for no workers compensation lost time claims in 2017 and 21 years without a lost time incident. Motion carried. 5 ayes; 1 abstain (Bingham).

Motion (Duncan/Bingham) to approve Length of Service Award (LOSA) payment for 2017 in the amount of \$7,221.84 and the annual corresponding maintenance fee of \$860.00 for qualifying firefighters. Motion carried. 5 ayes; 1 abstain (Saylor).

Motion (Duncan/Martinson) to approve Operator’s License for Lyssa Blakeslee/Bourbon Barrel valid through June 30, 2018. Motion carried. 5 ayes; 1 no (Bingham).

**Communication:** None

Motion (Duncan/Mitchell) to adjourn at **8:10** p.m. Motion carried. All ayes.

Diane M. Tremmel,  
Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Mid-State Technical College-January tax settlement	29935.63
Port Edwards Schools-January tax settlement	392948.27
Wood County Treasurer-January tax settlement	186045.92
Accent Business Solutions Inc-copier maint. agreement & copy fee	214.72
Ace Hardware-tools & supplies	150.03
Alliant Energy-monthly statement	5576.53
American Welding & Gas Inc-fire equip. replace & maint.	79.01
County of Wood Information Technology-police computer system	241.24
Creative Designs-police clothing expense	11.00
Diversified Benefit Services Inc-health insurance deductible reimb.	944.95
DWD-UI/Madison-unemployment payment	1480.00
Fastenal Company-tools & supplies, street machinery	50.87
GCS Software-tax collections software	620.00
Insight FS, Division of Growmark Inc-street machinery & small equip.	1145.21
LaChapelle, Kryshak & Nettesheim-monthly retainer	1000.00
League of Wis. Municipalities-2018 League dues	606.72
Lorelei’s Inspection Services-December building inspection expense	700.00
Lynn Peavey Company-police misc. expenses	612.45
Mass Mutual-LOSA payment	7221.84
Melody Moody-Zuege – shelter refundable deposits (2)	50.00
Mid-State Truck Service-street machinery	331.48
Napa Auto Parks/Nekoosa-misc. expenses	448.73
North Central Chiefs of Police Association-2018 dues	25.00
Port Edwards Post Office-water utility bills postage	284.24
Port Edwards Post Office-postage stamps	249.20
Port Edwards Water Utility-quarterly bills	1790.28
Port Edwards Water Utility-clear utility bills added to tax bills	1931.66
Port Edwards Water Utility-10% penalty on water bills added to tax bills	193.28
Praxis Consulting-Quick Clerk Maintenance 2018	850.00
Quill Corporation-cashier expenses	91.99
Schenck SC-2017 auditing & budget consulting services	3950.00
School-Tech Inc-crossing guards expense	127.02
Solarus-monthly statement	1251.12
Sparhawk Trucking Inc-DOT alcohol screen (CDL)	25.00
Spring Green-cemetery expenses – prepay 2018 (full year)	2639.34
State of Wisconsin-December 2017 court report	304.20

The Dirks Group LLC-information systems 2017 expense	27.50
The Dirks Group LLC-information systems (Jan 2018 backup)	450.00
Tractor Supply Credit Plan-wastewater operation supplies & exp.	47.97
Truck Country of Wisconsin-street machinery	29.08
V&H Inc-street machinery	19.77
Vandewalle & Associates-administrator services for December	12517.58
VFIS of Wisconsin-LOSA maintenance fee	860.00
We Energies-monthly statement	2906.12
Wex Bank/Phillips-monthly statement	1088.56
Wis. Chief's of Police Assoc-2018 dues	130.00
Wis. Dept. of Natural Resources/OCP – wastewater operator certificate	45.00
Wis. Municipal Clerk's Assoc-2018 membership dues	65.00
Wis. Municipal Court Clerk's Assoc-2018 membership dues	40.00
Wood County Fire Chief's Assoc-2018 dues	100.00
Wood County Treasurer-December jail assessment	90.00
Workhorse Software Services Inc-2018 accounting, utility & payroll support	3375.00

**Wages & Salaries – January wages**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2040.31
Badger Meter-maintenance of meters	54.00
Ferrellgas-fuel for pump	1145.38
Mailboxes & Parcel Depot-testing & sampling	21.27
Water Works & Lighting Commission-water tests	25.00
WI State Lab. of Hygiene-testing	25.00

**Building Permits:**

Tri-City Refrigeration/Dean & Tamara Goodmanson-furnace replacement

**Electrical Permits:**

**Plumbing Permits:**

**Excavation Permits:**