

The Public Hearing on the 2017 Budget was called to order by President Zurfluh at 7:04 p.m. at the Edwards Alexander Shelter.

Present: President Zurfluh, Trustees Bingham, Grunden, Martinson, Mitchell & Saylor

Absent: Trustee Duncan

Also Present: J. Iverson, J. Leiser, P. Arendt, S. Harrington, Nicholas Abts (Village Attorney) and D. Tremmel

Citizens: Katie Czys – Public Safety Board, Sandra Gallagher, Jeff Solberg, Diane Solberg, Jason Leverance, Mike Martinson, Lonn Radtke

The Board reviewed the 2018 budget. Scott Harrington presented a summary of the proposed 2018 budget.

There were no questions or discussion regarding the proposed budget.

The Public Hearing was adjourned at 7:10 p.m.

The Village Board meeting was called to order by the Village President at **7:15** p.m. at the Edwards Alexander Shelter.

The agenda for this meeting was posted on the municipal building door, the entrance of the police department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

Present: President Zurfluh, Trustees Bingham, Grunden, Martinson, Mitchell & Saylor

Absent: Trustee Duncan

Also Present: J. Iverson, J. Leiser, P. Arendt, S. Harrington, Nicholas Abts (Village Attorney) and D. Tremmel

Citizens: Katie Czys – Public Safety Board, Sandra Gallagher, Jeff Solberg, Diane Solberg, Jason Leverance, Mike Martinson, Lonn Radtke

Motion (Mitchell/Grunden) to approve the minutes of the previous board meeting. Motion carried. All ayes.

Citizen Comments: Lonn Radtke spoke in support of the Wood County Crisis training. He felt it was excellent training for police officers dealing with mental illness and drug use in the area.

Katie Czys of the Public Safety Board, a certified instructor who coordinates the CIT training, gave a brief presentation explaining the training and the importance thereof. The training is at no cost and runs from December 11 – 15, 2017, in Wisconsin Rapids. There were two trainings scheduled for this year which were funded by a grant. Trainings scheduled in the future may be at a cost for those attending if no grants are available. The training helps police officers recognize mental illness and understand how to respond. It also informs the officers of the many resources available in the area who can provide help to people.

Presidents Comments: None

Planning, Property & Information Technology:

Motion (Martinson/Saylor) to approve the minutes of the committee. Motion carried. All ayes.

Public Safety:

Motion (Mitchell/Saylor) to approve Officer Merkes' attendance at the five-day CIT training in December. Motion defeated. (2 ayes; 3 nays)

Trustee Bingham expressed his total disappointment that this motion was on the agenda since the motion was already defeated in the Finance and Human Resources committee meeting. Chair Mitchell felt the training is very important and should be presented to the Board.

Finance and Human Resources:

Motion (Martinson/Mitchell) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve payment of the bills. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.

Motion (Martinson/Mitchell) to change the vacation policy to state that all vacation will be prorated in the year of hire and one earned week will be given January 1st of the following year. All future vacation would follow the current vacation schedule in the labor policy. Vacation payout upon termination or retirement by the employee to follow new policy.

Scott Harrington recommended tabling the motion until more research has been done into the policy change.

Motion (Mitchell/Bingham) to table the above vacation policy motion. Motion carried. (3 ayes; 2 nays)

Motion (Martinson/Saylor) to approve the change presented in the policy for unused sick leave used to cover health insurance premiums for continuation or conversion to an individual plan for retirees. Motion carried. (4 ayes; 1 abstain – Saylor)

Motion (Martinson/Bingham) to increase the Special Voting Deputies' pay to \$25.00 per visit. Motion carried. All ayes.

Motion (Martinson/Bingham) to prohibit smoking and the use of tobacco products on all Village owned property, including vehicles, by all employees during working hours. Motion carried. All ayes.

Motion (Martinson/Grunden) to credit DMI for sewer charges on utility bills, as the leaks appear to be fixed, for a total due in the amount of \$21,877.66. Motion carried. All ayes.

Motion (Martinson/Bingham) to approve that all employees be paid biweekly effective January 1, 2018. Motion carried. All ayes.

Streets, Infrastructure, Recreation & Cemetery:

Motion (Bingham/Saylor) to approve the minutes of the committee. Motion carried. All ayes.

Airport Commission:

There were no minutes to approve at this time.

Unfinished Business: None

New Business: None

Clerk/Treasurer Report:

Motion (Bingham/Grunden) to approve the 2018 Water Utility Budget as presented. Motion carried. All ayes.

Motion (Mitchell/Bingham) to approve the 2018 Wastewater Utility Budget as presented. Motion carried. All ayes.

Motion (Grunden/Martinson) to approve the 2018 Village Budget and set levy as recommended at the Public Hearing. Motion carried. All ayes.

Motion (Grunden/Mitchell) to approve Resolution 2017-3 Amending 2017 Adopted Budget of the Village of Port Edwards. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve Resolution 2017-4 Repealing and Replacing the Official Fee Schedule of the Village of Port Edwards Sewer Utility increasing the wastewater rates 10% as approved at the September 12, 2017, Board meeting. Motion carried. All ayes.

Motion (Martinson/Bingham) to authorize the Clerk to pay all routine bills that come in through December. Motion carried. All ayes.

Motion (Saylor/Martinson) to adopt the revised Village and Police Labor Policies for 2018. Motion carried. All ayes.

Motion (Mitchell/Grunden) to approve operator's license for Elaine Ksionek/Port Edwards Boutique and Craft Mall (Bourbon Barrel Boutique) through June 30, 2018. Motion carried. All ayes.

Motion (Mitchell/Grunden) to appoint Doris Schwantes, Karen Thiel, Julie Allworden, Joan Jesse and Barbara Krueger as the primary election workers; Charlotte Jacob and Kathy McGrath as the special voting deputies for Edgewater; and Kathy Dimka, Bonnie Derezinski, Jan Dykstra, Kathy McGrath, Nina Pelo, Jeanette Santoski, Becky Taylor and Carol Zurfluh as substitute workers for the 2018-2019 elections. Motion carried. All ayes.

Communication: President Zurfluh pointed out that beginning in 2018, the Board will no longer be approving committee minutes.

Motion (Bingham/Grunden) to adjourn at **8:40** p.m. Motion carried. All ayes.

Diane M. Tremmel,
Village Clerk-Treasurer

The following Village bills were approved for payment:

Accurate Automotive Care LLC-police vehicle expenses	347.04
Ace Hardware-monthly statement	25.46
Advance Supply-shelter house expense	8.45
Alliant Energy-monthly statement	5507.54
American Welding & Gas Inc-fire equip. replace & maint.	76.85
Axon Enterprise Inc-policy duty gear	2448.31
Badger Plastics & Supply-municipal garage	972.00
Batteries Plus-fire equip. & replace and cashier expense	39.96
Brooks Tractor Inc-street machinery	694.22
CyberOne Data LLC-TIF developer payment	6515.75
Delno Stewart-work-related safety gear	100.00
Diversified Benefit Services Inc-health insurance reimbursement	972.41
Diversified Benefit Services Inc-health insurance reimbursement	17.54
H&H Industries Inc-parks	40.80
Heartsmart.com-police safety/community	614.00
Insight FS-street machinery & small equip.	2341.10
James Leiser-roads & streets maint. (topsoil)	528.00
Jason Leverance-boot allowance	265.85
Jefferson Fire & Safety Inc-fire dept. capital outlay	1645.00
LaChapelle, Kryshak & Nettesheim-December retainer legal counseling	1000.00
Lorelei's Inspection Services-November invoice (building inspection exp)	906.59
Marshfield Steel Holding Co Inc-tools & supplies	77.68
Matthews Tire Center-street machinery (tires)	2832.86
Napa Auto Parts/Nekoosa-police vehicle exp; tools & supplies	97.38
Port Edwards Post Office-permit fee for 2018	225.00
Power Pac Inc-small equipment	308.03
Rent-A-Flash – street signs	159.59
Solarus-monthly statement	1252.01
State of Wisconsin-November 2017 court report	148.50
The Dirks Group LLC-information systems	1165.00
Tri-City Refrigeration-maint. of equipment	1431.95
Truck Equipment Inc-street machinery	2650.34
V & H Inc-police vehicle expense	1142.35
V & H Inc-street machinery	910.20
Vandewalle & Associates- monthly statement	14309.08
Cash-Tax Drawer Change for collection of 2017 taxes	2000.00
Walmart Community-municipal building & medical arts	11.56
We Energies-monthly statement	1588.76
Wex Bank/Phillips-monthly statement	1072.77
Wis. Dept. of Administration-monthly GSB web site hosting	65.00
Witmer Public Safety Group Inc (Fire Store) – fire equip. replace & maint.	49.98
Wood County Highway Dept-roads & streets capital outlay / maint.	17798.97
Wood County Treasurer-November jail assessment	50.00
Advanced Disposal-monthly statement	7670.65
Commercial Testing Laboratories-testing	873.70
Creative Designs-police clothing	24.00
Diversified Benefit Services Inc-December health reimb. arrangement	97.30
DWD-UI/Madison-unemployment benefits	1480.00
G & K Services-monthly statement	422.96
Piggly Wiggly-fire meeting expense	283.54
Rapids Sheet Metal Works-medical arts bldg (dental office furnace)	98.25
Security Health Plan-monthly statement	18546.22

Solarus-monthly statement (maint. of lift stations)	10.99
Tractor Supply Credit Plan-tools & supplies	2.19
V.F.W. Post 5960-flags paid with community donations	1086.15
Verizon Wireless-monthly statement	398.62
Wausau Chemical Corporation-chemicals	596.20
Wis. Valley Building Products-tools & supplies	96.45
Wisconsin Media-budget hearing notice & spring election notice	204.95
Wood County Highway Dept-roads & streets capital outlay	58006.73
Diversified Benefit Services-health insurance reimbursement	619.76
Diversified Benefit Services-health insurance reimbursement	395.62
Aflac-monthly statement	501.90
Airgas USA LLC-tools & supplies	310.29
Charles Lamb-mileage for seminar	30.79
Current Technologies-street lighting	1574.16
Delta Dental of Wisconsin-monthly statement	1210.98
Diane Tremmel-mileage	8.60
Fastenal Company-tools & supplies	121.52
Ferguson Enterprises Inc #1550-fire equip. replace & maint.	181.23
H&H Industries Inc-fire station	3479.88
Hotsy Cleaning Systems Inc-municipal garage	335.00
Innocorp Ltd-police community service	317.00
Jennifer Iverson-Police Petty Cash	150.00
Kiesler's Police Supply-weapons	843.00
Kim Holcomb-mileage	59.77
Lark Uniform Outfitters-police clothing	169.90
Low Voltage Solutions LLC-police vehicle expenses	1587.81
Lube-Tech & Partners LLC-street machinery	2111.08
Marshfield Steel Holding Co Inc-municipal garage	125.06
Municipal Well & Pump-outside services employed	26757.00
PB Electronic Inc-police radar	854.00
Positive Promotions Inc-police community	750.98
Quill Corporation-office supplies	87.56
R&R Waste Systems Cleaning Inc-storm sewers maintenance	2500.00
R.N.O.W. Inc-street machinery	87.25
South Wood County YMCA-summer aquatics & memberships	1700.00
Staples Credit Plan-miscellaneous supplies	53.78
Streicher's-police clothing	82.99
Tractor Supply Company-police gun safes	848.97
Walmart Community-misc. expenses	115.00
Wausau Chemical Corporation-chemicals	1924.50
Wis. Dept. of Administration/Milw-web site hosting	65.00
Wis. Valley Building Products-municipal garage	4.80
Witmer Public Safety Group Inc-fire dept capital outlay (faceshields)	4613.78
Wood County Highway Dept-road & streets c.o. & maint.	17228.37

Wages & Salaries – December wages **69465.34**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2157.11
Comfortaire Heating & Cooling-main. pumping plant	110.00
Core & Main LP-maint. of mains	320.01
Ferrellgas-fuel or power purch. For pump	943.44
Mailboxes & Parcel Depot-testing & sampling	21.11
WI State Lab. of Hygiene-testing	25.00

Building Permits: None

Electrical Permits:

Current Technologies/Mark Berryman-electrical service upgrade

Plumbing Permits: None

Excavation Permits: None