

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning, Property, Insurance and Technology

DATE: November 28, 2017

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
JIM LEISER

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
JIM SCHUERMAN

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
JENNIFER IVERSON

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Martinson, E. Saylor, T. Grunden, J. Zurfluh

Citizens: Lorelei Fuehrer, Scott & Kathy Stewart, Dave Alner, Clay Williams, Patrick Norby, Doug Kasten, Laura West, Lisa Rader, Richard Adams

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:00p.m.

1. **Public comments:** None.
2. **Committee Chairman's comments:** None.
3. **Review and Recommendation of Ordinances regulating short term property rentals:** Lorelei Fuehrer handed out a draft copy of the short term property rental ordinance and explained that the ordinance is not to stop rentals but to explain what is and isn't allowed with the property. She also explained that the properties would have to have a business license, the owner would have to notify the tenants of the rules and who is responsible, the renewal process, that a property manager would have to be close by and available, would have to abide by the Villages housing ordinances, displaying of the permit, collection of a room tax, the appeal and license revocation process, and penalties and fees. President Zurfluh suggested that the committee will need to read the ordinance and it will be discussed at the next PPIT meeting on January 23rd.
4. **CyberOne to present information regarding the state funding grant:** Richard Adams from CyberOne and Laura West from CAP Services talked about the state funding grant that CyberOne is looking to get and that the TIF agreement limits certain funding. The grant is for \$10,000 if CyberOne is able to secure a \$50,000 business loan from Cap services for HVAC improvements. CAP Services is looking for collateral from the Village and said that the loan is dependent on securing the collateral. There isn't a concrete closing date set yet but there are looking to finalize things sooner rather than later. President Zurfluh motioned, Erik Saylor 2nd to lay on the table the Cap Services intercreditor agreement with CyberOne until the next PPIT meeting scheduled December 19 to be able to collect more information from the Village Attorney about the TIF agreement and the securing of new loans, motion passed.
5. **Correspondence received:** President Zurfluh said that he has been contacted from a resident about "junk" in a couple of yards and that he was going to talk to the interm-administrator about it. Chairman Martinson has been contacted from some residents about extending the leaf pickup due to the weather being nice but the leaf pickup cycle has already closed.
7. **Agenda items for next meeting:**
 - CyberOne's grant and loan.

- Report from building inspector of local businesses.

8. *Set next meeting date:* December 19 at 4:00pm

Meeting adjourned at 6:31 p.m.

LuAnn Martinson – Chairman

LM:es