

The agenda for this meeting was posted on the municipal building door, the entrance of the police department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at **7:00** p.m. at the Edwards-Alexander Shelter.

**Present:** President Zurfluh, Trustees Bingham, Grunden, Martinson, Mitchell and Saylor

**Absent:** Trustee Duncan (excused)

**Also Present:** J. Iverson, P. Arendt, D. Stewart, S. Harrington, Nicholas Abts (Village Attorney) and D. Tremmel

**Citizens:** Kathy Cronkrite, Jeff Solberg

Motion (Bingham/Martinson) to approve the minutes of the previous board meeting. Motion carried. All ayes.

Motion (Bingham/Mitchell) to approve the minutes of the October 30, 2017 Special Board Meeting. Motion carried.

All ayes.

**Citizen Comments:** None

**Presidents Comments:** President Zurfluh stated that he would like to have an additional \$4,000 budgeted into the board expenses in 2018 for ipads for the board members. The Village is checking into obtaining rugs in the shelter building to protect the newly painted floor at an annual cost of approximately \$450. President Zurfluh also stated that he would like to see the number of special meetings decrease in the future. The meetings schedule prepared by Mr. Harrington was reviewed. He would like to begin working on agendas the Monday of the week prior to the meeting and have them finalized by Friday of that week so the materials can be sent out on Thursday or Friday giving everyone plenty of time to review.

**Streets, Infrastructure, Recreation & Cemetery:**

Motion (Bingham/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Bingham/Grunden) to credit Kim Hansen \$337.82 for wastewater fees and to credit Tim Wogerman \$359.99 for wastewater fees, both due to leaks. Motion carried. All ayes.

**Planning, Property & Information Technology:**

Motion (Martinson/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Martinson/Bingham) to approve the CSM submitted by Great Northern Timber Co. LLC for property located in the N ½ of NW ¼ of Section 31, Township 22 North, Range 6 East per recommendation of the Plan Commission and the Planning, Property and Information Technology Committee. Motion carried. All ayes.

Motion (Martinson/Mitchell) to rezone the above referenced property from A2 to R3L per recommendation of the Plan Commission and the Planning, Property and Information Technology Committee. This issue was addressed in 2013 so no action is required.

**Public Safety:**

Motion (Mitchell/Grunden) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Mitchell/Grunden) to purchase a Panasonic Tough Book CF-33 at Chief Iverson's discretion with the cost not to exceed \$3,500.00. Motion carried. All ayes.

**Finance & Human Resources:**

Motion (Martinson/Mitchell) to approve the minutes of the October 16, 2017 committee meeting. Motion carried. All ayes.

Motion (Martinson/Bingham) to approve the minutes of the October 19, 2017 committee meeting. Motion carried. All ayes.

Motion (Martinson/Mitchell) to approve the minutes of the November 9, 2017 committee meeting. Motion carried. All ayes.

Motion (Martinson/Mitchell) to approve payment of the bills. Motion carried. All ayes.

Motion (Martinson/Grunden) to approve the journal entries of the previous month. Motion carried. All ayes.

Motion (Martinson/Grunden) to increase the special assessment search fee from \$25 to \$35 a parcel. Motion carried.

All ayes.

Motion (Martinson/Grunden) to approve Chief Iverson's attendance at the five-day CIT training in December. Motion

carried. All ayes.

Motion (Martinson/Mitchell) to hire Josiah Mertes and Alex Midthun as part-time police officers at a starting rate of \$15.00/hr. Motion carried. All ayes.

**Airport:**

Motion (Martinson/Grunden) to approve the minutes of the October 5, 2017 and November 2, 2017 committee meeting. Motion carried. All ayes.

**Unfinished Business:** None

**New Business:** An ad was finalized for the administrator position. Finance and Human Resources committee will set up and conduct interviews and then bring the three top candidates to the full Board for interviews. Salary will be determined based on experience and/or education. Anticipated start date is April 2018.

**Clerk/Treasurer Report:**

Motion (Grunden/Martinson) to approve assessor contract for 2018, 2019 and 2020 from Bowmar Appraisal Inc. Motion carried. All ayes.

Motion (Mitchell/Grunden) for the garbage collection fee to be \$110.00 for 2018. Motion carried. All ayes.

Motion (Bingham/Grunden) to authorize a Public Hearing for the 2018 Village budget as presented at the meeting. The public hearing will be held on December 4, 2017 at 7:00 p.m. Motion carried. All ayes.

Motion (Mitchell/Grunden) to move the December Board meeting to December 4, 2017 for taxing purposes. Motion carried. All ayes.

**Communication:** President Zurfluh commended the Finance and Human Resources committee for bringing the budget together and thanked the Clerk for her work on the budget also.

Motion (Bingham/Martinson) to adjourn at **8:24** p.m. Motion carried. All ayes.

Diane M. Tremmel,  
Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Ace Hardware-fire equip. replace & maint.	2538.86
Advanced Disposal-WR-M3 – monthly statement	7670.65
Air Communications of Central Wis-street machinery	87.25
Alliant Energy-monthly statement	5595.60
American Welding & Gas Inc-fire equip. replace & maint.	79.01
Bassuener Trucking & Excavating-roads & streets maint.	2100.00
Bruce Municipal Equipment-street machinery	839.37
Carquest Auto Parts-street machinery	297.93
City of Wisconsin Rapids-building inspection expense; roads & streets maint.	329.37
Commercial Testing Laboratories Inc-testing (wastewater)	1502.05
Complete Office of Wisconsin-municipal building	111.96
Core & Main LP-maint. of hydrants	67.50
Current Technologies-fire station	239.40
Diane Janz-refundable shelter deposit	25.00
Diversified Benefit Services-health insurance deductible reimb.	178.06
Diversified Benefit Services-health insurance deductible reimb.	1229.63
Diversified Benefit Services-health insurance deductible reimb.	390.09
Diversified Benefit Services-November HRA reimbursement arrangement	96.84
DWD-UI/Madison-unemployment benefit payment	370.00
Eagle Engraving-fire clothing & badges	275.94
Energenecs Inc-maint. of wastewater equipment	1055.00
ESP Group Inc (Lampert, Lee & Assoc)-survey consult (DMI); survey (6 <sup>th</sup> St)	4373.75
Fastenal Company-street machinery	23.45
Insight FS, a division of Growmark Inc-street machinery & small equip.	1167.67

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J. Wenning Grinding & Supply-street machinery	40.60
Jennifer Iverson-reimb. for fuel for squad	20.00
K & W Glass Inc-shelter house	112.72
Kim Holcomb-municipal court clerks conference expenses	448.21
Kim Holcomb-petty cash – misc. postage	26.11
LaChapelle, Kryshak & Nettesheim-monthly retainer	1000.00
LaChapelle, Kryshak & Nettesheim-balance of 3 <sup>rd</sup> qtr legal fees	16422.00
League of Wis. Municipalities-registration police & fire comm. workshop-Grunden	115.00
Lorelei’s Inspection Services-building inspection expense	1100.00
Marshfield Clinic Health System-police conference-Officer Lamb	40.00
McKenna Witt-refundable shelter deposit	25.00
Napa Auto Parts/Nekoosa-misc. expenses	778.61
Port Edwards Post Office-postage stamps; tax bills postage	543.20
Solarus-monthly statement	1260.22
State of Wisconsin-Oct 2017 court report	189.00
Tactical Solutions-police radio/radar	1510.00
The Dirks Group-November backup	450.00
Tractor Supply Credit Plan-tools & supplies	53.43
Tri-City Refrigeration-maint. of wastewater equip.	395.25
Vandewalle & Associates-Aug, Sept & Oct invoices	32352.45
We Energies-monthly statement	196.50
Wex Bank/Phillips-monthly statement	1251.23
Wood County Highway Dept-roads & streets maint.	678.17
Wood County Treasurer-Oct jail assessment	361.00
5 Alarm Fire & Safety Equipment LLC-fire equip. replace & maint.	222.95
Aflac-monthly statement	501.90
American Welding & Gas Inc-fire equip. replace & maint.	142.77
Ben Martinson-work related safety gear allowance	99.99
City of Wisconsin Rapids-building inspection; storm sewers maint.	610.78
CNA Surety-bond for Clerk-Treasurer	100.00
Delta Dental of Wisconsin-monthly statement	1187.18
Doug Kasten-plan commission meeting 10/24/17	25.00
Douglas Berryman-plan commission meeting 10/24/17	25.00
Emergency Medical Products Inc-fire equip. replace & maint.	16.00
Erik Saylor-reimb. fire office equipment (Best Buy)	290.08
G & K Services-monthly statement	320.25
Galeton-tools & supplies	168.41
Janine Osterbrink-fire meeting expense (6 pies)	42.00
Jason Leverance-work related safety gear allowance	100.00
JCS Seamless-gutters & downspouts for shelter house	1188.00
Joslin Concrete LLC-curb & gutter; sidewalks	23704.00
Julie Cady-Metten – overpayment of bond	15.00
Katie Martinson-airport meeting 11/2/17	25.00
Lester Emerson-fire meeting cook (1/3)	17.67
Mark Brandt-work related safety gear allowance	100.00
Matthews Tire Center-street machinery	737.72
Mid-State Technical College-first response training	720.00
Neenah Foundry Company-storm sewers maint.	4684.40
Oshkosh Fire & Police Equipment Inc-fire dept. capital outlay	6000.00
Paul Grode-fire meeting cook (1/3)	17.67
Rapids Sheet Metal Works-annual furnace maint.	1036.84
Renovations Inc-shelter house	1648.48
Rent-A-Flash – street signs	81.00
Robert Kroll-plan commission meeting 10/24/17	25.00
Security Health Plan-monthly statement	17596.02
Solarus-monthly statement (maint. of lift stations)	10.99
Staples Credit Plan-misc. expenses	453.61
Stephen Vechinski-fire meeting cook (1/3)	17.67

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Striecher's – police duty gear	362.95
The Dirks Group LLC-information systems	2329.99
The Uniform Shoppe of Green Bay-fire clothing & badges	61.45
United Rentals (North America) Inc-small equipment	1325.00
Verizon Wireless-monthly statement	256.75
Wausau Chemical Corporation-chemicals	2761.00
WCMA-Village Administrator job posting	50.00
Western Wis. Waterworks Professionals-meeting fees (water utility)	140.00
Wolfe Communications-fire dept. capital outlay	175.00
Wood County Treasurer-tax bill envelopes	22.00

**Wages & Salaries – November wages** **56649.98**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2285.82
Core & Main LP-maint. of hydrants	67.50
Mailboxes & Parcel Depot-testing & sampling	26.88
WI State Lab. of Hygiene-testing	25.00

**Building Permits:**

**Electrical Permits:**

E-Con Electric Inc/Joyce Karius-service upgrade

**Plumbing Permits:**

**Excavation Permits:**