

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: November 7, 2017

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
JIM SCHUERMAN

ERIK SAYLOR
SUE MITCHEL
TIARA GRUNDEN
JIM LEISER
JENNIFER IVERSON

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: S. Mitchell, T. Grunden, D. Duncan, J. Zurfluh, J. Iverson, J. Leiser and Patrick Arendt

Citizens: LuAnn Martinson, John Bingham and Thomas Duncan

Subjects Discussed, Action Taken, and Board Action Required:

1. **Call to order:** Meeting called to order at 5:00 pm.
2. **Public comments:** None
3. **Committee Chairman's comments regarding organization of the meetings:** None.

FIRE DEPARTMENT

4. **Review monthly report:** There was a review of the monthly report. Locations of the October citations requested.
5. **Discuss department physicals:** Department physical forms will be addressed by Finance and Human Resources Committee.
6. **Discuss the budget:** Update on budget and buying new truck.
7. **Discuss upcoming certification training:** Discussed status of certification training. Nine firefighters will be going to Marshfield for firefighting certification training.
8. **Discuss new fire protection agreements:** Discussed new fire protection agreements.
9. **Any items that may come before the committee at the meeting:** None.

POLICE DEPARTMENT

10. **Review monthly report:** Reviewed monthly report.

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11. **Discuss 2018 budget – detailed explanations of line items, recommendations of Public Safety Committee to the Finance and Human Resources Committee:** Recommend to the Finance and Human Resources Committee a 2% crossing guard increase and changing public safety community programs budgeted amount to \$2,500.00.
12. **Discussion on upcoming training:** Recommend to Finance and Human Resources Committee CIT training for Chief Iverson and Officer Merkes December 11-15, 2017.
13. **Discuss 2017 National Guard schedule:** Requested 2017 orders. Per Chief Iverson that request must be made directly to her unit.
14. **Discuss the 2018 National Guard schedule:** Drill schedule for 2018 has been provided. 2018 Training schedule is not available at this time.
15. **Discuss time sheets for Chief and Officers:** Time sheets were not available for discussion. Time sheet discussion was tabled.
16. **Discuss 2017 computer budget – installation of software, Adobe Acrobat:** **MOTION** by J. Zurfluh, 2nd by T. Grunden to purchase a Panasonic Tough Book CF-33 at Chief Iverson’s discretion with the cost not to exceed \$3,500.00.
17. **Discuss remodel of lobby of Police Department and make motion to the Board:** Discussed PD remodel. Requested the building plans to be provided to committee and the building inspector. Determine location in the 2017 budget of money for remodel.
18. **Discuss Humane Society Contracts and make motion to the Board:** **MOTION** by D. Duncan, 2nd by T. Grunden to amend agenda item#18 to read discuss “Humane” rather than “Human”. **MOTION** by D. Duncan, 2nd by T. Grunden to approve Humane Society contract and submit to Board for approval.
19. **Discuss communication between committee members and between Chief and committee members:** Discussion will happen in closed session December 5, 2017.
20. **Any other items properly brought before the committee:** None.
21. **Correspondence received.** None.
22. **Agenda items for next meeting.** None.
23. **Set next meeting date:** The next meeting will be December 5, 2017 at 5:000 p.m.
24. **Motion to adjourn at 6:30 pm by S. Mitchell, 2nd by T. Grunden.**