VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: PLAN COMMISSION

DATE: September 25, 2017

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM ERIK SAYLOR JP LACHAPELLE

 DANA DUNCAN SUE MITCHELL DAILY TRIBUNE

 LUANN MARTINSON TIARA GRUNDEN RICK PIETTE WFHR/WGLX DIANE TREMMEL JIM SCHUERMAN JENNIFER IVERSON JIM LEISER

Purpose of Meeting: Review and Recommendation on Certified Survey Map for Former Mill Property

Attendance: L. Martinson, D. Berryman, D. Kasten, B. Kroll, G. Blum and Scott Harrington (Interim Village Administrator)

Absent: J. Zurfluh (excused)

Also Present: Tom Trzinski (Lampert-Lee & Assoc.), Greg Jewell (Jewell Assoc.) and N. Abts (Village Attorney)

Citizens: Karen Berryman, Lee Lech, Kathy Cronkrite, Lorelei Fuehrer, Leo Thomasgard, Sue Thomasgard, Melissa Sigler

Subjects Discussed, Action Taken, and Board Action Required:

 **Meeting called to order at 5:00 p.m. by Chair Martinson.**

Public comment on agenda items: None.

Greg Jewell from Jewell Associates gave a presentation on the certified survey map prepared for a portion of the former mill property.

**MOTION** (Martinson/Kasten) to recommend approval of the certified survey map subject to the following:

1. The certified survey map shall create a maximum of three development lots and one outlot on the south side of Edwards Avenue;
2. A variance to Sec. 19.07(5) of the Village Code is granted to waive the requirement to complete Edwards Avenue to the west at this time;
3. A variance to Sec. 19.08(2)(a) of the Village Code is granted to waive the requirement to include a buffer strip along the CN railroad;
4. The Commission finds that all of the facts and conditions listed in Sec. 19.08(5)(a) of the Village Code exist for both requested variances as demonstrated in the staff report provided to the Commission on September 21, 2017;
5. The final certified survey map shall be reviewed and approved by the Village’s consulting engineer prior to recording; and
6. The certified survey map shall be recorded simultaneously with the declaration of covenants as also recommended by this Commission.

Motion carried. All ayes.

Information was provided regarding the covenants, conditions and restrictions.

**MOTION** (Martinson/Blum) to recommend approval of the covenants, conditions and restrictions in substantially the same form as submitted by DMI subject to the following:

1. A deed restriction be recorded simultaneously with the covenants, conditions and restrictions that grants the Village the right to assess special charges or a special assessment against all owners on the DMI site in the event the property owners association is not adequately fulfilling its responsibilities;
2. The final text of the covenants, conditions and restrictions and deed restriction shall be subject to the review and approval of the Village Attorney prior to recording; and
3. The covenants, conditions and restrictions and deed restriction be recorded prior to the sale of any portion of the DMI property.

Motion carried. All ayes.

 **Meeting adjourned at 5:28 p.m.**

Village of Port Edwards

 Minutes taken by Gary Blum

GB:dmt