

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Mayor Zachary Vruwink, Chairman
Arne Nystrom, Town Supervisor
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

5/4/17

The South Wood County Airport Commission met on Thursday May 4, 2017 at 4:03 at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Katie Martinson, Brad Hamilton, and Zach Vruwink. Also in attendance were Bill Clendenning, Dennis Polach, Stephen Brown, Ron Blunck, Carl Hasdal, Randy Gustafson, Erv Meyer, Pete Brey, Tom Rayome, and Jeremy Sickler.

Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink

- 1. Call to order:** Commissioner Vruwink called the meeting to order at 4:03 PM.
- 2. Approval of previous month's minutes (4-6-17):** Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to approve the minutes. Motion carried.
- 3. Airport Manager's Report:** Airport Manager Sickler presented his April report. Sickler highlighted the progress and status of several projects and items. Tree removal is ongoing. Sickler met with MSA regarding 12/30 reconstruct. July 21 has been identified by which an agreement must be made between the Airport Commission and BECC Board of Directors in order for the runway reconstruction project to be possible in 2018. Motion by Commissioner Nystrom, 2nd by Commissioner Hamilton to approve the report. Motion carried.
- 4. Old Business:**
 - a. Airport approach clearing: Peter Brey gave an update on the status of Bulls Eye Country Club's position regarding cooperation and removal of obstructions. Discussions continue to take place with action anticipated at their May meeting for resolution in June prior to July 21 BOA deadline. Tree removal is underway in the neighborhood east of the airport. Motion by Commissioner Hamilton, 2nd by Chairman Vruwink.
 - b. Airport Open House: Airport open house tentative dates discussed no date determined. EAA is still interested in coordinating lunch or breakfast at the event.
 - c. Old Iron Americana Show: Due to a family incident the planning of the event will be delayed by as much as a couple months.
- 5. New Business:**
 - a. Engineering for future development: Using 2017 FAA entitlement money, the Commission approved to plan future development projects. Airport Manager Sickler will work with the Bureau of Aeronautics to initiate this planning.

b. Ground Service Equipment: Several ground service equipment items were discussed. Airport Manager Sickler is to come back with details regarding costs of equipment and details regarding a tractor to be used as a tug.

c. Discuss referral and marketing relationships: Commissioner Vruwink expressed an interest in developing a strategy for marketing and referrals.

6. Financial Reports

a. Approval of Airport vouchers: Motion by Commissioner Hamilton, 2nd by Commissioner Martinson to approve bills as presented. Motion Carried.

7. Future Agenda Items:

- a. The Old Iron Americana Show.
- b. T-hangar door improvements.
- c. Airport marketing and referral program
- d. Ground service enhancements

8. Public Comment: Ron Blunck made a comment that he was happy the gate on Two Mile was fixed. He reiterated the EAA chapters interest in providing food for the open house event.

9. Correspondence: None

10. Adjourn: Motion by Commissioner Hamilton, 2nd by Commissioner Martinson to Adjourn at 5:24 PM. Motion carried.

Respectfully submitted, Chairman Vruwink