

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Mayor Zachary Vruwink, Chairman  
Arne Nystrom, Town Supervisor  
Katie Martinson, Representative  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

5/25/17

The South Wood County Airport Commission met on Thursday May 25, 2017 at 1:41pm at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Katie Martinson, and Zach Vruwink. Also in attendance were Bill Clendenning, Ron Blunck, Joe Leonard. and Jeremy Sickler.

*Minutes prepared by Jeremy Sickler and Brad Hamilton, reviewed by Zachary Vruwink*

**1. Call to order:** Commissioner Vruwink called the meeting to order at 4:03 PM.

#### **2. Old Business:**

a. Update on Airport Approach Clearing/Obstructions: K&S Tree Service submitted a quote for tree removal and restoration on Bullseye Country Club. The total cost for all phases of the tree removal and restoration was \$31,600. Joe Leonard represented Bullseye and explained that their request for \$50,000 was to include restoration of the disturbed side of Fairway #2 with the maximum amount of new trees totalling 75. The deadline for BOA/FAA approval of an extension/project to proceed remains with a timely agreement with BECC very soon.

b. Consider ground support equipment options: A summary of reserve fund spending was presented. Sponsor share of upcoming FAA projects, tree removal projects, and the fuel truck purchases have depleted the reserve fund to approximately \$30,000. Chairman Vruwink mentioned a value remains from the hail damage insurance claim and will have the amount for a future meeting to remedy t-hangar doors. A list of necessary tow bar heads was presented as well. Refurbishment of the existing tug and purchase of a few of the towbar heads was preferred by the Commission. Motion by Commissioner Nystrom, 2<sup>nd</sup> by Commissioner Nystrom to approve purchase of an assortment of towbar heads, total expenditure not to exceed \$7,000. Motion carried.

c. Open house: An open house was agreed for postponement due to the amount of activity expected during the summer months and the accident which resulted in a breach of the perimeter fence and damage to the Commission hangar.

#### **3. Closed Session:**

a. Vote to go into closed session: Motion by Commissioner Martinson, 2<sup>nd</sup> by Commissioner Nystrom to go into closed session. Vruwink; yes, Nystrom; yes Martinson; yes. Motion carried.

b. Discuss negotiation and strategy regarding a proposal for tree removal on Bullseye Country Club property: Discussion ensued regarding the request received from Bullseye Country Club. A response letter including a counter offer is to be drafted and reviewed by legal counsel and brought back to the Commission at the June 1 meeting. No action taken.

**4. Future Agenda Items:**

- a. Security system.
- b. Uniform options.
- c. Lease updates.
- d. Hangar door repairs.

**5. Public Comment:** Arne Nystrom commented that he had gone for a flight with Ron Blunck and the experience was appreciated and enjoyable.

**6. Correspondence:** None

**7. Adjourn:** Motion to adjourn was made in closed session by Commissioner Martinson, 2<sup>nd</sup> by Commissioner Nystrom to adjourn at 3:26 PM. Motion carried.

*Respectfully submitted, Chairman Vruwink*