

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: April 26, 2017

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
JIM SCHUERMAN

ERIK SAYLOR
SUE MITCHEL
TIARA GRUNDEN
JIM LEISER
JENNIFER IVERSON

RICK PIETTE
JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: S. Mitchell, T. Grunden and D. Duncan

Also in Attendance: Joe Zurfluh (Village President), Jim Leiser (Fire Chief) and Jennifer Iverson (Police Chief)

Subjects Discussed, Action Taken, and Board Action Required:

1. **Call to order:** Meeting called to order at 5:01 pm.
2. **Public comments:** None.
3. **Committee Chairman's comments regarding organization of the meetings:**
MOTION by T. Grunden to nominate D. Duncan as committee secretary and to take committee minutes. 2nd made by S. Mitchell. Motion passed unanimously.

FIRE DEPARTMENT

4. **Two new associates pending background check & physical:** The Fire Department is moving forward with two new associate fire fighters subject to background checks and the completion of their education.
5. **Discuss new East Side Fire Station:** A discussion was held regarding the new east side fire station – it was referred to the PPIT Committee and to an Ad Hoc Committee comprised of one Trustee from each other committee.
6. **Discuss fire inspection pay:** A discussion was held regarding pay to be paid for fire inspection. **MOTION** made by D. Duncan to table the issue to the next meeting. 2nd by T. Grunden. Motion passed unanimously.
7. **Discuss retirement for 1st Assistant Chief:**
MOTION made by D. Duncan to pay for a plaque for the retirement of the First Assistant Fire Chief in the amount of \$45.10. 2nd by S. Mitchell. Motion passed unanimously.

8. ***Any items that may come before the committee at the meeting:***

- a) Discussion that the second Tuesday of each month, the Wisconsin Rapids Fire Department provides hours for refresher training classes.
- b) The Fire Department also undertakes Fit Tests which cost \$500.00, the cost of which is split with the Nekoosa Fire Department.
1st responder
- c) **MOTION** made by D. Duncan to split the cost of the printer cartridges (\$680.00) between the Fire Department (paying 2/3) and the Village Garage (paying 1/3).
- d) A discussion was held regarding altering the doors of the Fire Station because they have been left unlocked. Consideration is to be made to include changes in the locks for the 2018 budget.

POLICE DEPARTMENT

9. ***Review monthly report:*** There was a review of the monthly report.
10. ***Discuss hiring procedures for applicants for part time officers previously approved by the Board:*** A discussion was held regarding the hiring procedures for the new part-time officer; the previously approved method of interviewing will be used with three people undertaking the initial screening; recommendations will be made to the personnel committee for second interviews.
11. ***Update on building issues and fire code compliance:*** A discussion was held regarding modifying the interior doors of the police Department so as to comply with the building code. Additional information will be obtained and presented at the next meeting.
12. ***Any items that may come before the Committee at the meeting:*** a letter of commendation was read for Officer Derek Phillippi for action in the line of duty; the committee members acknowledge the commendation and state additional appreciation for Officer Phillippi's actions.
13. ***Enter into closed session to discuss compensation for employees per SS19.85(1)(c):*** **MOTION** made to go into closed session pursuant to Wis. Stats. §19.85(1)(c). Roll call – D. Duncan Aye, T. Grunden Aye and S. Mitchell Aye.
14. **MOTION** made to convene into open session. Motion passed unanimously.
15. ***Correspondence received:*** None noted.
16. ***Agenda items for next meeting:*** None noted.
17. ***Any items properly brought before the committee:*** None noted.
18. ***Set next meeting date:*** Next meeting set for June 6, 2017 at 6:30 pm at the Municipal Building.
19. ***Motion to adjourn:*** Motion made by D. Duncan to adjourn at 6:28 pm. 2nd by T. Grunden. Motion passed unanimously.

Dana W. Duncan - Secretary