

# ALEXANDER FIELD

## SOUTH WOOD COUNTY AIRPORT MUNICIPALLY OWNED

### MEETING MINUTES

#### **AIRPORT COMMISSIONERS:**

Mayor Zachary Vruwink, Chairman  
Arne Nystrom, Town Supervisor  
Joe Zurfluh, Trustee  
Brad Hamilton, Alderman

#### **MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

4/6/17

The South Wood County Airport Commission met on Thursday April 6, 2017 at 4:00 at the South Wood County Airport, Alexander Field. Members present were Arne Nystrom, Joe Zurfluh, Brad Hamilton, and Zach Vruwink. Also in attendance were Bill Clendenning, Dennis Polach, Merlin Bauer, Stephen Brown, Ron Blunck, Carl Hasdal, Rick Bakovka, Katie Martinson, Mark Graczykowski, and Jeremy Sickler.

*Minutes prepared by Jeremy Sickler, reviewed by Zachary Vruwink*

- 1. Call to order:** Commissioner Nystrom called the meeting to order at 4:00 PM.
- 2. Approval of previous month's minutes (3-2-17):** Motion by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Zurfluh to approve the minutes. Motion carried.
- 3. Airport Manager's Report:** Airport Manager Sickler presented his March report. Sickler highlighted the progress and status of several projects and items. These included tree removal / stump grinding, private property owner tree removal agreements. Sickler also updated the Commission on the status meeting held with MSA regarding the parallel taxiway project. Motion by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Zurfluh to approve the report. Motion carried.
- 4. Old Business:**
  - a. Airport approach clearing & GIS/LiDAR: Planning for the removal of obstructions on Bullseye Country Club is underway. Discussions continue to take place. Tree removal is underway in the neighborhood east of the airport.
  - b. Terminal security camera discussions continue. Commissioner Nystrom researched potential vendors and will work with airport staff.
- 5. New Business:**
  - a. Current airport printer, scanner, and fax machine are unreliable. Sickler presented a quote on a machine recommended by City IT Department. Motion to purchase the recommended machine for \$398 by Commissioner Zurfluh, 2<sup>nd</sup> by Commissioner Hamilton.
  - b. Financial and operational review of the plowing season: The airport is awaiting outstanding invoices for services during the month of March. Airport payments are current through February. March invoices are estimated to total approximately \$3,000. A recommendation was made that the snow in the airport driveway and entrance be removed in a more timely manner.

- c. Airport open house: Dates for hosting an open house were discussed. Tentatively a Saturday in June, tentatively the 24th.
- d. Airport farming: Per a discussion with Brad Kremer, seed and fertilizer quantities had been purchased. Site prep operations will begin within the next month.
- e. Discuss T-hangar door concerns: Airport staff continues to address concerns regarding T-hangar doors. The Commission advised repair of any current issue. Sickler will prepare revenue projections for a future discussion on replacement. Howard Joling is knowledgeable and it was agreed that he should be contacted of interest in working for the commission to perform such repairs in the interim.
- f. The old iron show: Jim Allen and Barney Kedrowski presented a desire to host an Americana show at the airport. The show would be similar to an annual event in Cross Plains, Wisconsin. Details and planning will be discussed with Sickler.

## **6. Financial Reports**

- a. Approval of Airport vouchers: Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve bills as presented. Motion Carried.
- b. Review of financial statements: Financial statements were presented and discussed.

## **7. Future Agenda Items:**

- a. The Old Iron Americana Show.
- b. T-hangar doors.

**8. Public Comment:** Commissioner Zurfluh announced he will step down from the Commission and as Village President has appointed Katie Martinson to take his place. Rick Bakovka requested Sickler research the purchase of a digital signage monitor for scrolling advertising.

## **9. Correspondence:** None

**10. Adjourn:** Motion by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Zurfluh to Adjourn at 5:24 PM. Motion carried.

*Respectfully submitted, Chairman Vruwink*