

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Streets, Infrastructure, Recreation & Cemetery

DATE: April 27, 2017

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM
DANA DUNCAN
LUANN MARTINSON
DIANE TREMMEL
JIM SCHUERMAN

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
JIM LEISER
JENNIFER IVERSON

RICK PIETTE
JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Bingham, E. Saylor and D. Duncan

Citizens: Joe Zurfluh (Village President), Rick Piette (Village Administrator), Matt Zakowski (Program Operations Director at South Wood County YMCA), Todd Trader (MSA), Brian Mujnck (CRS), Mike Bovee (Legacy Foundation), Karen Madden (Daily Tribune) and Lee Tremmel

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:02 pm.

1. **MOTION** made by J. Bingham to name Dana Duncan as committee secretary. 2nd by E. Saylor. Motion passed unanimously.
2. **Public Comment:**
 - a) **YMCA to address committee on request for summer 2017 aquatics partnership:** Matt Zakowski, Program Operations Director at South Wood County YMCA, presented information about the YMCA summer program. Swimming lessons would be provided for 2017 with Board approval with the child paying \$5, the Village paying \$25 and the YMCA paying \$15 per child for lessons. Youth memberships were also being offered at a rate of \$66 per child with the Village paying \$50 and the child paying \$16.
MOTION made by D. Duncan to accept the proposal and authorize payment for the lesson and membership up to the budgeted amount of \$5,000. 2nd by E. Saylor. Motion passed unanimously.
 - b) **Resident to address committee on request to install drain tiles in Aubey Park:** A brief discussion was made regarding citizen complaints regarding standing water at Aubey Park.
MOTION was made to table the action by D. Duncan. 2nd by E. Saylor. Motion passed unanimously.
3. **Committee Chairman's Comments:** None
4. **Approximately one hour for presentation of Splash Pad concepts by project consultant MSA:** Todd Trader (MSA), Brian Mujnck (CRS) and Mike Bovee (Legacy Foundation) made a presentation regarding the Legacy Foundation grant and the splash pad concept. A discussion was held regarding the project. J. Bingham noted concern regarding the project given the construction of similar projects in Wisconsin Rapids and Nekoosa. D. Duncan noted concern that the project actually be used by Village children. A discussion was held regarding the impact on the municipal water supply.
MOTION made by J. Bingham to accept the Legacy Foundation grant, to build a splash pad at Ripple Creek and to hold a further meeting to discuss design and concept. 2nd by D. Duncan. Motion passed unanimously.

5. ***Review, discussion and possible approval on site plan submitted for Cornerstone Architects Development Agreement:***
6. ***Status and discussion of planned new cemetery pump:*** A discussion was held regarding the cemetery water pump. The pump will be repaired and not replaced at this time.
7. ***Status and discussion of planned Sampson Street crack sealing and additional crack sealing for Townline Road:*** Resurfacing of Sampson Street will not be done at this time as previously indicated.
8. ***Status and discussion of summer help positions for Public Works:*** Four candidates were noted for summer help for the Village. Hiring will occur as budgeted.
9. ***Discussion on need for potential repair of storm sewer under railroad tracks at 5th Street and LaVigne Avenue:*** Nothing noted.
10. ***Status and discussion of mower replacement for Parks:*** The Village will purchase a new mower. The possibility existed that the cost maybe \$17,000, \$2,000 more than budgeted. This would provide a front mower deck which would reduce mowing time and increase worker efficiency.
MOTION made by D. Duncan to allow the Village to purchase a mower up to \$17,000 in cost and to exceed the budgeted amount for said purchase. 2nd by E. Saylor. Motion passed unanimously.
11. ***Status and discussion on planned repairs to Municipal Garage/Fire Station exterior walls and flashing:*** A discussion was held regarding the exterior walls and flashing for the Village Garage and Fire Station. Repairs will need to be made. Further action may occur in a future meeting.
12. ***Status and discussion on Water Utility Cross Connection program:*** Nothing noted.
13. ***Status and discussion of refuse and recycling with Advanced Disposal:*** Nothing noted.
14. ***Status and discussion on need for boardwalks at Ripple Creek Disc Golf Course:*** Nothing noted.
15. ***Administrator Updates:***
 - a. ***Status of wetland fill violation at Port Road Storage Facility.***
 - b. ***Status of wetland compliance for Disc Golf Course at Ripple Creek.***
 - c. ***Status update on wetland water at Port Road Storage property.***
 - d. ***Status of Curb & Gutter Assessments for 8th Street and Williams Avenue project.***
 - e. ***Status of letter being sent by Village Attorney to Precision Grading not allowing any further work for the Village of Port Edwards.***
 - f. ***Status of contracting an inspector for commercial building inspections.***
 - g. ***Status on install of Badger Beacon software.***
 - h. ***Status of contract with Pearl Engineering for Regional Safety Program initiative.***
 - i. ***Status of Business District signs being discussed by Port Edwards Businee Council.***

16. *Correspondence received:* None.

17. *Agenda items for next meeting:* None noted.

18. *Any other items brought properly before the committee:* A discussion was made regarding a medical leave of absence from the Public Works department. As a replacement, the Village would need to hire temporary employee with a commercial motor vehicle (CDL) license.

MOTION made by D. Duncan to authorize the Village to advertise for a temporary position as a Grade 1 employee. 2nd by E. Saylor. Motion passed unanimously.

19. *Set next meeting date:* A discussion was held by the Committee members regarding regular meeting dates and times. It was decided that the meeting will be held on the 3rd Tuesday of every month.

20. **MOTION** made to adjourn by D. Duncan. 2nd by E. Saylor. Motion passed unanimously at 8:54 pm.

Meeting adjourned at 8:54 pm.

Dana W. Duncan
Committee Secretary

DWD:kh

