

The agenda for this meeting was posted on the municipal building door, the entrance of the police department, Austin's Diner and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by the Village President at 7:00 p.m. at the Municipal Building.

Present: President Saylor, Trustees Hawk, Saylor, Sigler & Zurfluh, R. Piette, J. Iverson, J. Leiser

Absent: None

Citizens: Tiara Grunden, J. Marshall Buehler, Rich Wusterbarth, Sue Mitchell, John Bingham, Pat McGrath, Matt Zakowski

Motion (Hawk/Sigler) to approve the minutes of the previous board meeting. Motion carried. All ayes.

Motion (Hawk/Saylor) to approve the minutes of the March 21, 2017 Special Board Meeting. Motion carried. All ayes.

Citizen Comments:

Rich Wusterbarth inquired as to who was responsible for the trees in the boulevards because there are trees leaning at his property, 511 5th Street, and one block north of his property. He was informed that the Village is responsible for the boulevard trees and that the Village forester will look into this matter.

Mr. Wusterbarth also questioned the procedure for the water utility bills. He was informed that both water and sewer charges are based on consumption, in addition to the fixed fees for fire protection, water and sewer. A copy of the spring newsletter was given to him explaining the billing process.

Pat McGrath addressed #8(f)(3) of the agenda regarding creating a separate email account for the Clerk of Courts to be monitored by a third party. He stated that as Municipal Judge, he appoints the Court Clerk and therefore he should be the person to review the emails. To hire someone outside of his Court would be inappropriate.

Matt Zakowski was in attendance on behalf of the South Wood County YMCA. The YMCA desires to again form a partnership with the Village to provide swim lessons and youth memberships for this summer. They would offer 100 spots for swim lessons at a cost of \$5.00 each. The Village would subsidize \$25.00 and YMCA \$15.00 per person. They would offer 100 youth memberships for ages 5-18 at a cost of \$66.00. The Village would subsidize \$50.00 and YMCA \$16.00 per person. Cost of swim lessons for the Village would not exceed \$2500.00, and cost of youth memberships for the Village would not exceed \$5000.00, for a total not to exceed \$7500.00. This matter will be included as an agenda item for next month's Board meeting.

Presidents Comments: None

Planning and Legislative:

Motion (Zurfluh/Sigler) to approve the minutes of the committee, with the following changes: Trustee Sigler was present, Trustee Saylor was absent. Motion carried. All ayes.

Motion (Zurfluh/Sigler) to approve extraterritorial plat map for Vicki Musch at the corner of STH 13 and Ranger Road. Motion carried. All ayes.

Protective Services:

Motion (Hawk/Zurfluh) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Hawk/Saylor) to increase Chief Iverson's salary 4% effective April 15, 2017 with no back pay. Motion carried. 3 ayes (Saylor, Saylor, Hawk); 2 opposed (Sigler, Zurfluh).

Public Works:

Motion (Hawk/Zurfluh) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Hawk/Zurfluh) to split asphalt repair cost with Ruesch of \$340.00. Village to pay \$170.00 and Village to withdraw the snow removal fees. Motion carried. All ayes.

Motion (Hawk/Zurfluh) to have Administrator seek certified building inspector when needed to inspect commercial buildings in the Village under \$25,000 SF. Motion carried. All ayes.

Motion (Hawk/Zurfluh) to have Village Attorney draft a letter to Precision Grading restricting work with the Village until Precision Grading meets the requirements set by the Village Attorney. Motion rescinded and amended as follows:

Motion (Zurfluh/Sigler) to have Village Attorney draft a letter to Precision Grading restricting work with the Village until the Village Board is satisfied that Precision Grading is no longer a liability risk to the Village. Motion carried.

All ayes.

Salary & Labor:

Motion (Sigler/Hawk) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Sigler/Zurfluh) to approve the Health Reimbursement Arrangement with Diversified Benefit Services Inc. Motion carried. All ayes.

Attorney Abts stated that he will review the Fire Department bylaws regarding the question of whether the Fire Chief should be paid for inspections he performs in addition to his salary. This matter will be discussed at the next committee meeting.

Parks:

Motion (Saylor/Hawk) to approve the minutes of the committee. Motion carried. All ayes.

Property, Insurance & Technology:

Motion (Saylor/Hawk) to approve the minutes of the committee. Motion carried. All ayes.

Motion (Saylor/Hawk) to purchase two (2) copies of Adobe Acrobat Pro, one for the Administrator and one for the Police Department. Motion carried. All ayes.

Motion (Saylor/Hawk) to allow Dirks Group to create a separate email account for the Clerk of Courts after Administrator finds a third party, neighboring Clerk of Courts, to randomly monitor the email traffic. Motion rescinded and amended as follows:

Motion (Saylor/Sigler) to allow Dirks Group to create a separate email account for the Clerk of Courts. Motion rescinded and amended as follows:

Motion (Saylor/Hawk) to allow Dirks Group to create a separate email account for the Clerk of Courts to be used only for Clerk of Courts duties. Motion carried. All ayes.

Erik Saylor was commended for his work in getting the Village website going.

Airport:

Motion (Zurfluh/Saylor) to approve the minutes of the committee. Motion carried. All ayes.

Finance:

Motion (Hawk/Saylor, Ed) to approve payment of the bills. Motion carried. All ayes.

Motion (Hawk/Zurfluh) to approve the journal entries for the previous month. Motion carried. All ayes.

Unfinished Business: Chief Iverson inquired about the status of the locks on the doors of the police department for fire code compliance. The doors will be looked at when the doors of the municipal building are worked on.

New Business: None

Village Officers/Administrators:

The Clerk stated that a call was received from a landlord instructing the Village to change the name on the water bills from the landlord to the tenants for the duplex on 6th Street. Since this would be contrary to Village policy, the Clerk asked if the Board was authorizing same. This matter will be referred to the Public Works committee.

The Police Chief stated that she will be unable to attend the May 18th organizational meeting. It was noted that Officer Phillippi was responsible for saving the life of a person in Nekoosa recently.

The Fire Chief thanked the Board members who are leaving for their time served.

The Administrator stated that the CyberOne closing is scheduled for Thursday, April 13th.

Communication: None

Motion (Hawk/Sigler) to adjourn at 8:50 p.m. Motion carried. All ayes.

Diane M. Tremmel,
Village Clerk-Treasurer

The following Village bills were approved for payment:

Accent Business Solutions Inc-copier maint. agreement & copies	181.60
Ace Hardware-monthly statement	275.46
Advanced Disposal-WR-M3 -- monthly statement	7670.65

Alliant Energy-monthly statement	5671.25
American Welding & Gas Inc-fire equip. replace & maint.	71.71
Applied Industrial Technologies-small equipment	25.28
Brooks Tractor Inc-street machinery	5635.31
Commercial Testing Laboratories Inc-testing	873.70
Current Technologies-fire station (warning light/storm damage)	1450.00
E-Way Sales-restitution on citation	100.00
Fastenal Company-tools & supplies	50.95
G & K Services-monthly statement	534.75
Gowey Abstract & Title-CyberOne purchase of building 141 Market	25000.00
Insight FS, Division of Growmark Inc-street machinery & small equip.	1362.87
Jennifer Iverson-reimbursement for gasoline	20.00
LaChapelle, Kryshak & Nettesheim-monthly retainer	1000.00
LaChapelle, Kryshak & Nettesheim-add'l legal fees for 1 st quarter	15316.00
Mid-State Upholstery & Canvas Inc-fire equip. replace & maint.	50.00
Napa Auto Parks/Nekoosa-misc. expenses	388.10
Novus Auto Glass-street machinery	40.00
Piggly Wiggly-fire meeting expense	239.08
Port Edwards Post Office-postage stamps	245.00
Port Edwards Water Utility-1 st quarter water bills	1733.68
Schenck SC-auditing for Village, WUT and WW	3350.00
Security Health Plan-monthly statement	21656.64
Sherwin-Williams Co-tools & supplies	153.66
Solarus-monthly statement (lift station)	28.98
Solarus-monthly statement	1266.72
State of Wisconsin-March 2017 court report	1146.60
Streicher's-police clothing expense	40.00
The Dirks Group LLC-police computer system	110.00
The Dirks Group LLC-information systems	450.00
Tractor Supply Credit Plan-tools & supplies	8.99
USA Blue Book-maint. of wastewater equip.	597.95
Verizon Wireless-monthly statement	231.84
We Energies-monthly statement	1681.83
Weiland Memorial Fund-police dept donation	220.00
Wex Bank/Phillips-monthly statement	1288.62
WI Environmental Improvement Fund-clean water fund loan	200275.84
Wis. Dept. of Revenue/Madison-annual tax incremental district fee	150.00
Wis. Valley Building Products-tools & supplies	32.46
Wood County Clerk-dog licenses	325.00
Wood County Treasurer-March jail assessment	350.00
Aflac-monthly statement	501.90
Bowmar Appraisal Inc-partial payment 2017 assessor contract	3780.00
Bruener Timber Products-police duty gear	36.00
Chili Implement Co-small equipment	114.47
City of Wisconsin Rapids-annual airport fee; building inspection expense	8578.00
Complete Office of Wisconsin-misc. office expenses	77.39
Delta Dental of Wisconsin-monthly statement	1410.70
Erco Worldwide (USA) Inc-refund of RE taxes-change of assessment	2360.17
Fastenal Company-tools & supplies	33.43
Galls LLC-police clothing	104.94
Gowey Abstract & Title-closing costs CyberOne purchase (TIF)	585.00
Janine Osterbrink-fire meeting expense	48.00
Joseph Zurfluh-medical reimb unused sick leave; airport meeting 4/7/17	1223.30
Low Voltage Solutions LLC-police vehicle expenses	606.65
Notary Bond Renewal Service-cashier expense	25.00
South Wood County Humane Society - Jan - March 2017	107.12
Staples Credit Plan-misc. expenses	370.98
TransUnion Risk & Alternative-police office supplies	25.00
Walmart Community-fire office supplies; municipal bldg; medical arts bldg	46.33

Wausau Chemical Corporation-chemicals	2538.50
WI State Lab. of Hygiene-testing	25.00
WinSupply Wisconsin Rapids WI-maint. of wastewater equipment	126.19
Wis. Dept. of Financial Institutions-cashier expense (notary)	20.00
Wis. Dept. of Justice-TIME – police computer system	202.50
Wis. State Fire Chief’s Association-2017 annual conference registration	340.00
Wisconsin Media-absentee voting notice	46.77

Wages & Salaries – April wages **65170.46**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2251.90
Badger Meter-maint. of meters	54.00
Ferrellgas-fuel for pump	1121.07
James Leiser-Rural Water conference expenses	501.25
Jason Leverance-Rural Water conference expenses	375.00
Mailboxes & Parcel Depot-testing & sampling	11.95
Midwest Meter Inc-outside services employed	3000.00

Building Permits:

- Progressive Lawn Care/Jeff & Vicki Gukenberger-shoreline landscaping & erosion control
- Rich Builders/Tom Buchholz-storage for farm equipment
- Danny Hafermann-fence
- Ron’s Refrigeration/United Methodist Church-three new boilers
- Nick Michels & Sons Inc/Port Edwards School District-reroof multiple areas (commercial)
- Scott Noble-remove interior walls (commercial)
- CR Meyer, Jerry Przekurat (Pearl Engineering)/ERCO Worldwide Corp-EE12131 Chlorine Liquefaction Project
- Pavloski Development/Nepco Lake Development LLC-shoreland landscaping Griffith Ave
- Progressive Lawn Care & Summit Snow Removal LLC/Eric Hummel-shoreline erosion control & landscaping
- Links Contracting/Al Lindermuth-new roof

Electrical Permits:

- Gauge Electric/Gary McIntee-service upgrade from 100 amp to 200 amp
- Brody Knutson/Gerald Hutkowski-service upgrade
- Current Technologies/Johannes-meter change pedestal, existing panel
- Current Technologies/Dan Hahn – service upgrade
- Current Technologies/Don Kluender-meter change pedestal, existing panel

Plumbing Permits: None

Excavation Permits:

- Broadband Solutions Inc-bury coax for Charter at corner of VerBunker Avenue and Port Road
- Alliant Energy-rebuild overhead line on Ver Bunker Avenue from Port Road to 2nd Street
- Broadband Solutions Inc-bury coax for Charter at 2765 Port Road
- Broadband Solutions Inc- replace failing UG service at 911 Brentwood Drive