VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Protective Services

DATE: January 31, 2017

TO: ED SAYLOR

cc: JOSEPH ZURFLUH   ERIK SAYLOR   JP LACHAPELLE
     ROLAND HAWK   ROBB SIGLER   DAILY TRIBUNE
                            RICK PIETTE   WFHR/WGLX
                            DIANE TREMMEL   JENNIFER IVERSON
                            JIM SCHUERMAN   JIM LEISER

Purpose of Meeting: Regular Monthly Meeting

Attendance: E. Saylor, R. Hawk, E. Saylor, J. Iverson, J. Leiser and R. Piette

Absent: None

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Meeting called to order at 5:08 p.m.

POLICE DEPARTMENT

1. *Review monthly report:* Review of monthly police report.

2. *Discuss staffing needs and part time officer coverage/status:* MOTION to have Police Chief advertise for part-time police officers with wage dependent on experience.

3. *Discuss building issues and repair/remodel plans:* Police Chief to contact local carpenters for quotes to conduct budgeted improvements at police department station.

4. *Discuss purchase of American Heart Association CPR course materials/training mannequins for conducting in house training rather than outsourcing:* MOTION to have Police Chief purchase CPR dummies and supplies at a cost of approximately $1,700.00 and have Chief offer CPR training to Village staff biannually. Chief to also provide two trainings a year open to the public.

5. *Police Chief Evaluation format & schedule:* Discuss evaluation and procedures. Board members to submit evaluations to Chair by February 14, 2017.

6. *Any business brought before the committee:* Police Chief made request to consider 24 hour service based on recent cases.

FIRE DEPARTMENT

7. *Review monthly report:* Review fire department monthly report.

8. *Any items that may come before the committee at the meeting:* <u>MOTION</u> to have Village staff perform annual service on backup generator at a cost estimated at less than $400.

First responder calls are up.

Meeting was adjourned at 6:34 pm.

<div style="text-align:center">Roland Hawk, Chairman</div>

RH:dmt