

# Village of Port Edwards

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## Agenda

Village of Port Edwards Board Meeting  
Tuesday, January 9, 2024  
Marshall Buehler Center, 7:00 p.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/85858059256?pwd=iYID77cybcWC5zIan6gn98bbIDXHwa.1>

Meeting ID: 858 5805 9256

Passcode: 373181

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.
- 4) **MOTION** to Approve the Consent Agenda
  - a. Meeting minutes of December 5, 2023 Board meeting.
  - b. Monthly bills and previous month's journal entries.
- 5) Public comment on agenda items.  
*Public participation and comments are encouraged and valued. Each citizen that requests to speak shall give their full name for the record and this will be included in the minutes. Each meeting shall include a public comment section. The individual or group representative shall have 3 minutes to address the Board. Their comments can be answered directly by a Trustee if it is deemed appropriate.*
- 6) President's Report: **MOTION** to approve Fire Contracts with Town of Port Edwards, Town of Seneca and Town of Cranmoor.
- 7) Commission/Committee Reports:
  - a. Airport Commission
    1. Review proceedings of the commission
  - b. Police and Fire Commission
    1. Review proceedings of the commission
  - c. Nepco Lake District
    1. Review proceedings of the district
  - d. Public Works Committee
    1. Committee Chairman's Comments
  - e. Public Safety Committee
    1. Committee Chairman's Comments
    2. **MOTION** to approve the proposed Fire Department Bylaws.
  - f. Parks and Recreation Committee
    1. Committee Chairman's Comment
  - g. Planning, Legislative, Property & IT Committee
    1. Committee Chairman's Comments
  - h. Finance and Human Resources Committee
    1. Committee Chairman's Comments
    2. **MOTION** to award the full-time employees a \$50.00 Chamber gift certificate as a safety award for only one lost time incident in the past 27 years. This is a budgeted item - \$600.00.
    3. **MOTION** to approve Length of Service Award (LOSA) payment for 2023 qualifying firefighters in the amount of \$300.91 per firefighter and the annual corresponding maintenance fee of \$1,060.00 for a total of \$4,971.83. (This will impact 13 firefighters.) This is a budgeted line item.

4. **MOTION** to approve the new Fire Department job descriptions as recommended by the Police & Fire Commission.
5. **MOTION** to approve “Village of Port Edwards 2024 Salaries and Hourly Wages.” This I the attachment to the Labor Policy which gets update each year.
- 8) Unfinished Business from previous meeting.
  - a. Floor is open to any Trustee to discuss any old topics with updates and committee or issue referral. recommendations, *NO Motions can be proposed.*
- 9) New Business.
  - a. Floor is open to any Trustee to discuss any late breaking business or issues that need to be referred to a committee for discussion/action. *NO Motions can be proposed.*
- 10) Report from Village Administrator.
- 11) Report from Clerk/Treasurer.
- 12) Trustee Comments.
- 13) Committee meeting calendar.
- 14) Call for Adjournment.

Betsy Mancl, Village President