

*NEPCO Lake District*

**Revised Agenda**  
**THE NEPCO LAKE DISTRICT BOARD OF COMMISSIONERS MEETING**  
**Monday August 28, 2023**  
**Board Meeting, Marshall Buehler center, 3:15 p.m. CDT**

If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

Join Zoom Meeting

<https://us02web.zoom.us/j/81902299186?pwd=aERoZG10eXY3RVRPNWIRMM1OZHZpZz09>  
Meeting ID: 819 0229 9186  
Passcode: 335667

1. Call Meeting to Order
2. Public Comments
3. Chairman Comments
4. MOTION to Approve the Agenda and Minutes from August 12, 2023 Annual Meeting & AUGUST 12, 2023 Board meeting and July 24, 2023 Board meeting
5. Finance Report
  - a. Current 2023 Spend to Budget
  - b. Recalculated 2024 Budget
  - c. Payment of unpaid July-August Bills (listing of charges to be included)
6. Update on Memorandums of Understanding (MOA)
  - a. MOTIONS to Approve each completed MOA's
  - b. MOTION to Approve 1 Year DOMTAR MOA
7. New Business
  - a. Proposed Board Members extended areas of responsibilities

Treasurer - Everything Finance (including Payments, Audits, Annual review of parcel classifications & MOAs, and Bank contact, Operationalizing yearly lake maintenance with direction from the Lake Management Study, DNR primary contact

Secretary - Taking Meeting Minutes and drafting summaries, Grants - Donations, Virtual Meeting Operations, Sending Parcel Owner Updates, public notices when required; parcel owner contact info, etc., maintain organization and currency of the shared drive.

Chair - Guiding the strategic direction / mission / priorities of NLD, Lead meetings, Sign Agreements and contracts, Municipality & County Board interaction, Driver on legal matters, Point person for DOMTAR & Pavloski relations, website development

Wood County Appointee – Updating the County Board and special project advisor

## *NEPCO Lake District*

Port Edwards Appointee - Interaction with Saratoga & Grand Rapids Boards,  
Advocate on Port Edwards Board and special project advisor

b. Proposed NEPCO Lake District Committees & Work Groups

Standing Committees

Finance

Lake Maintenance

Watershed strategy

"Work groups"

Grants & Donations

Website development

Lake Regulations

Annual Meeting operations

**8. Old Business**

- a. Update on weed harvesting operations for 2023 including ending date, equipment storage, current known unresolved issues for 2024
- b. Update on Website creation with TownWeb
- c. Secure ZOOM account
- d. MOTION to Approve Mary Beth Peranteau as the NEPCO Lake District Attorney of record
- e. Approve payment of the Bills; MOTION to APPROVE.
  - \$328 - Port Edwards - copying and notice
  - \$90 - Vickie Gukenberger - supplies for annual meeting
  - \$1415 - Town Web - website development cost & annual fee
  - \$2678 - Jeff Manor -truck rental, fuel, harvesting supplies
- f. MOTION to Approve obtaining a dedicated PO Box mailing address

**9. New Business**

- a. Discussion on process to approve payment of bills going forward as Board meetings become less frequent

**10. Citizen Comments on agenda items after the Annual Meeting or new Topics**

**11. Comments from Board members**

**12. Discuss any Correspondence received**

**13. Conform business items for our next meeting and date / time / place**

**14. Adjourn**

Validated:

Board Chairman- Eric Hummel

Secretary- Vickie Gukenberger

Posted: Village of Port Edwards website

## **NEPCO LAKE DISTRICT (NLD) Annual Meeting**

Saturday, August 12, 2023

9:00 AM

### **Bullseye Golf Club**

2800 Ridgewood Trail

Wisconsin Rapids, WI 54494

### **Board Members**

Present: Eric Hummel, Lyman Tschanz, Betsy Mancel, Joe Zurfluh

Excused: Dave Orcutt

#### **1. Call to order:**

The meeting was called to order by Chair Hummel at 9:27 AM  
85 members registered to vote. Approximately 15 additional people attended.

#### **2. General Public Comments:**

A question was raised about the meeting's accessibility via ZOOM. Chair Hummel noted that the meeting was accessible via ZOOM.

There were 3 participants via ZOOM

#### **3. Chair report:**

Chair Hummel provided information regarding State Statute 33 annual meeting requirements of lake districts:

1. Pass a budget.
2. Vote on 3 commissioners.

The following additional items were accomplished since the NEPCO Lake District was approved in March 2023.

1. Operationalized Budget for 2023.
2. Proposed 2024 budget was developed.
3. Called for candidates for Board of Commissioners
4. Initiated weed harvesting after repair of existing weed harvesters.
5. Initiated Aquatic Plant Study
6. Ready to contract for a web site development.

The chair recognized the interim board members: Betsy Mancel, Joe Zurfluh. Lyman Tschanz. Dave Orcutt and Eric Hummel;

#### **4. Weed Harvesting update:**

Treasurer Tschanz provided an overview of the weed harvesting efforts. There were several challenges with readying the machines for the planned “pilot” year effort.

Three sites were approved as cut weeds disposal; two are local farms. A pickup truck and trailer are being rented to cargo the weeds to the disposal sites.

56 loads of weeds have been removed from the lake at his point.

It was noted that there are some weeds floating on the lake impacting some shorelines and that efforts are being made to improve the harvesting process to better capture more weeds in the future.

Weed harvesting is occurring following DNR requirements.

Special thanks were extended to Jeff Manor and John Wasshausen for their efforts in getting the harvesting machines operational. They were presented with NLD logo baseball caps

5. **2024 proposed budget:**

The Treasurer shared factors included for 2024 budget development as shown on the document that was mailed to all parcel owners in advance of the meeting. (See Appendix 1)

The definition of the three (3) parcel classifications were presented.

1. Improved parcels
2. Not improved parcels
3. Exempt parcels (requires Memorandum of Agreement [MOA])

(See appendix 2)

Treasurer Tschanz acknowledged Dave Dobner for his work at creating spreadsheets with parcel owners and needed identifying information to determine parcel owners and tax information.

The 2023 budget and expenditures year to date (YTD) were shared. The budget is based on the \$60,000 loan from Nekoosa Port Edwards State Bank (NPESB) approved at a Special NEPCO Lake District Meeting in June.

The 2024 proposed budget was presented. The revenue sources for the budget were based on parcel special charges (\$400 for improved and \$300 for not improved), resulting in estimated revenue and expenditures of \$72,665. The expenditures include the annual \$13,860 payback of the 5-year loan, and estimated contingency of \$3,805

Note that Lake District fees must be presented to municipalities in September.

Exempt Parcels will be subject to fees charged if MOAs are not completed by mid-September.

MOAs will be reviewed annually.

**A MOTION was made to accept the 2024 NLD proposed budget. First by Snezana Wensits; 2<sup>nd</sup> by Jody Dobson. Motion carried by unanimous voice vote.**

Following approval of the budget.

**A MOTION was made by Jerry Gebert, 2<sup>nd</sup> to amend the 2024 budget by increasing the parcel charge by \$50 per year to be added to the CONTINGENCY line item. The MOTION was approved by show of hands.**

Treasurer Tschanz will modify increase the budget line item for contingency by approximately \$10,500.

Inquiries were made about Grant funding opportunities. Chair Hummel noted a grant application was made to the Wood County Economic Development Fund. Funding was not granted for 2024

Treasurer Tschanz added that the 2024 budget had a line item in it for grant writing assistance.

6. **Special Charges:**

Chair Hummel provided context to using Special Charges instead of a tax levy for 2023 Loan as discussed at the June Special meeting.

**Melanie Dobner made a MOTION to use special charges for the payment of the 2023 loan. 2<sup>nd</sup> by Don Smith. MOTION was approved.**

7. **Election results:**

Names on the ballot:

- Eric Hummel
- Lyman Tschanz
- Vickie Gukenberger

Write-in: Dave Orcutt

No additional names were forthcoming from the floor.

85 secret ballots were provided to registered voters.

Ballots were counted by Jen Wilhorn, Kim Martin, Eric Hoertness.

**ELECTION RESULTS:** Eric Hoertness announced the three nominees with the most votes:

- Eric Hummel
- Lyman Tschanz
- Vickie Gukenberger

Terms and officer positions will be named at the Board meeting immediately following the Annual meeting.

8. **Q&A about matters related to the NLD:**

Q: Can information be shared about the Aquatic Plan management study consultant?

A: Sara Hatali owns an Aquatic Plant Management consulting business. She is well recognized by the DNR.

Q: Are other options for weed management (besides harvesting) being considered.

A: It is too early to assess various treatment options. We are waiting for the Aquatic Plant study and its recommendations. Anything that is approved by DNR and in consultation with Domtar will be considered. The Board would welcome volunteers interested in being involved in the lake management approach, and volunteers in general on other topics.

9. Meeting adjourned at 11:20 AM

Appendices:

1. Proposed 2024 budget
2. Definition of parcels

**Nepco Lake District  
Initial Budget Estimates**

as of July 20 2023

		2022 Year Actual	2023 Jan-June Actual	2023 Jan-Dec Estimated	2024 Year Proposed Detail	2024 Year Proposed
<b>Revenues</b>						
Special Charges		\$0	\$0	\$0		
	Nonnal Operations				\$58,140	
	Special Charges 2023 Loan				\$13,860	
Total Special Charges		\$0	\$0	\$0		\$72,000
Loan proceeds 2023 \$60,000				\$60,000		
Special Assessments		\$0	\$0	\$0		\$0
Donations		\$0	\$0	\$0		\$0
Lake Grant Reimbursement						
	Grant - Clean Boats Program				\$0	
	Grant - Wood County Economic Development				\$0	
	Grant - Invasive Species Treatment				\$0	
	Grant - DNR Surface Waer	\$0	\$0	\$0	\$0	
	Total Lake Grants Reimbursement	\$0	\$0	\$0		\$0
Carryover Balance		\$0	\$0	\$0		\$665
<b>Total Revenues:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>		<b>\$72,665</b>
<b>Expenditures/Appropriations</b>						
<b>Capital Costs</b>						
Lake Weed Harvester Machine		\$0	\$0	\$0		\$0
<b>Costs of Operations</b>						
Lake Maintenance Operations						
	Payroll - Weed Harvester Operators	\$0	\$0	\$4,800	\$15,000	
	Fuel - Gas & Diesel - Weed Harvesters + Truck	\$0	\$0	\$1,500	\$3,000	
	Rental Equipment	\$0	\$0	\$6,400	\$9,600	
	Supplies and Spare Parts	\$0	\$0	\$3,200	\$3,000	
	Maintenance & Repairs - Harvester Equipment	\$0	\$0	\$23,500	\$8,000	
	Equipment Transfers	\$0	\$0	\$1,400	\$1,400	
	New Weed Harvester Capital Fund	\$0	\$0	\$0	\$0	
	Total Lake Maintenance Operations		\$0	\$40,800		\$40,000
General Administrative						
	Copyng / Postage	\$0	\$0	\$300	\$1,100	
	E-Mail Support Port Edwards	\$0	\$0	\$1,050	\$1,800	
	Office Suuplies	\$0	\$0	\$100	\$250	
	Lake District Meetings	\$0	\$0	\$700	\$1,000	
	Official Notices / Postings	\$0	\$0	\$550	\$1,000	
	Website Fee	\$0	\$0	\$1,500	\$600	
	Grant Writing	\$0	\$0	\$0	\$750	
	Professional Fees - Legal	\$0	\$0	\$0	\$1,000	
	Professional Fees - Audit	\$0	\$0	\$500	\$500	
	Aquatic Survey and Lake Management Plan	\$0	\$0	\$8,785	\$2,500	
	Compliance Costs	\$0	\$0	\$730	\$1,000	
	Training Costs	\$0	\$0	\$420	\$500	
	Insurance	\$0	\$0	\$3,400	\$4,000	
	Loan Closing Costs (2023 \$60,000 loan)	\$0	\$0	\$500	\$0	
	Contingency	\$0	\$0	\$665	\$3,805	
	Total General Administrative			\$19,200		\$19,805
Special Charges Advanced Expenses						
	Charges for 2023 loan (\$60,000)	\$0	\$0	\$0		\$12,860
Expenses Related to Lake Grants						
	Clean Boats Program	\$0	\$0	\$0	\$0	
	Inveasive Species Treatment	\$0	\$0	\$0	\$0	
	Total Expenses Related to Grants	\$0	\$0	\$0		\$0
<b>Total Expenditures:</b>				<b>\$60,000</b>		<b>\$72,665</b>
<b>Balance:</b>						<b>\$0</b>

Projected Loan Balances at end of year

2023 \$60,000 initial operation loan

\$60,000

\$48,000

Accrued funds for lake management plan

\$0

\$0

NLD Annual Meeting  
August 12, 2023 (9:00 am)

**NEPCO LAKE DISTRICT**  
**Parcel Classifications**

August 12, 2023

There are three parcel classifications approved for the parcels included in the Nepco Lake District boundary. The classifications, among other things, determine lake district costs charged to each parcel in the case where special charges as defined in Chapter 33 of the Wisconsin State statutes are utilized to allocate lake district costs to parcel owners. The Proposed 2024 fees were Amended at the Annual Meeting.

<b>CLASSIFICATION</b>	<b>Definition</b>	<b>Proposed 2024 Charge</b>
Improved	Wood County records a value in the "IMPROVEMENT VALUE" field of the property tax records for the parcel, or where there are known improvements that have existed for at least 1 year	\$400
Not Improved	Wood County records (\$0) in the "IMPROVEMENT VALUE" field of the property tax records for the parcel, which basically implies the parcel is vacant land	\$300
Exempt	<p>Exemptions from charges for a parcel can be granted by a Memorandum of Agreement (MOA) established between the Nepco Lake District and the individuals, businesses, or private organizations, or other governmental organizations owning the parcel, and are only valid if the MOA has been approved by the Lake District Board, and in addition meets specific criteria as established by the Board. A few examples of the criteria considered for Exempt parcels within the boundary include;</p> <ul style="list-style-type: none"><li>- “Out-lot” parcels adjacent to riparian parcels created a municipal boundary</li><li>- Private roads where a parcel number has been assigned</li><li>- Shared septic fields serving multiple parcels where a parcel number has been assigned</li></ul>	\$0

\* this is a summary of the definitions of parcel classifications, subject to final approval the majority of the Board



**NEPCO LAKE DISTRICT (NLD) Board of Commissioners**

Saturday, August 12, 2023

11:20 AM

**Bullseye Golf Club**

2800 Ridgewood Trail  
Wisconsin Rapids, WI 54494

**Chair:** Eric Hummel

**Recorder:** Vickie Gukenberger

**Board Members**

Present: Eric Hummel, Lyman Tschanz, Betsy Mancl, Joe Zurfluh, Vickie Gukenberger

1. The meeting was called to order by Chair Hummel at 11:20 AM
2. **Public Comments:** None
3. **Initial Chair comments:** None
4. **Election results and terms MOTION by Zurfluh and 2<sup>nd</sup> Mancl by nominations for each board term and officer position as listed.**  
Hummel: 1 year term; Chair  
Tshanz: 2 years; Treasurer  
Gukenberger: 3 years; Secretary

5. **Parcel classification definitions**

Tschanz shared the three updated definitions for Improved, Not improved and exempt parcels. (Appendix 1)

There was discussion about what lawyer would be used to review the definitions and MOAs.

**MOTION by Tshanz, seconded by Mancl to approve Parcel Classification definitions for parcel types.**

**MOTION Approved**

Hummel will get information on lawyer qualifications and interest.

6 **Payment of bills**

Tschanz requested approval of following bills:

NLD Board meeting  
August 12, 2023 (11:00 am)

**MOTION by Zurfluh, second by Mancel to approve payments as presented.  
MOTION Approved**

1. Aquarius for weed harvester repair:  
\$ 12, 982
2. Jeff manor for weed harvesting operations: \$953.05

7. **Citizen comments** : NONE

8. **Comments from Board members**

MOAs remain in process with 2 business owners and YMCA. We are waiting for meetings with Domtar. MOA's will be reviewed at the next Board meeting.

A brief discussion about potential /ad hoc committee needs. Potential examples: Harvesting committee, Communications/WEB page, Annual meeting, Grants and Donations, Shoreline maintenance, watershed strategy.

An updated copy of the 2024 budget, based on the Motion from the annual meeting to increase the contingency line item, will be available for review at the next Board meeting,

A summary of year-to-date finances would be available for review at the next Board meeting.

9. **Next meeting**

August 28, 2023 at 3:15 PM CDT at the Port Edwards Marshall Buehler Municipal Building – 211 Market Avenue, Port Edwards  
Gukenberger will set up ZOOM.

10. Meeting adjourned at 11:40.

**VERSION #5 as of July 25, 2023**

## **NEPCO LAKE DISTRICT - Definitions For Parcel Classifications**

There are three parcel classifications approved for the parcels included in the NEPCO Lake District boundary. The classifications, among other things, determine lake district fees in the case where special charges and special assessments as defined in 33.32 of the Wisconsin State statutes are utilized to allocate lake district costs to parcel owners (\* see note below). The classification status of all parcels included in the NEPCO Lake District boundary shall be reviewed and approved at least once annually by the majority of the NEPCO Lake District Board. The parcel classification status and associated charges for parcels included in the NEPCO Lake District boundary must be communicated annually to the respective Municipalities in the district, providing adequate time for the municipalities to develop the annual property taxes.

**"IMPROVED"** - are parcels where:

Wood County records a value in the "IMPROVEMENT VALUE" field of the property tax records for the parcel, or where there are known and verifiable improvements on the parcel that have existed for at least one year without an assessed value.

**"NOT IMPROVED"** - are parcels where:

Wood County records (\$0) in the "IMPROVEMENT VALUE" field of the property tax records for the parcel, which basically implies the parcel is vacant land.

**"EXEMPT"** – are parcels where exemptions are granted by a Memorandum of Agreement (MOA) established between the NEPCO Lake District and the individuals, businesses, private organizations, or governmental organizations owning the parcel, and are only valid if the MOA has been approved by the Lake District Board, and in addition meet one of the criteria below:

1. Properties where the parcel owner has provided a value or benefit to the Nepco Lake District, where such value is determined to adequately offset lake district fees.
2. Properties considered "EXEMPT" as required by statute, particularly the requirements listed in Chapter 33.
3. Properties owned by Wood County or Municipal entities for the purpose of establishing parks and other public access.
4. Properties that are "completely submerged" below the normal high-water mark of the lake.

NLD Board meeting  
August 12, 2023 (11:00 am)

5. Properties determined to be an "out-lot" by the lake district board, which is adjacent to another riparian lot created by a municipality boundary, but in function multiple lots are treated as one lot on the lake.
6. Parcels which are primarily identified as roads within the lake district boundary. At the time this was written this includes parcels 1811144, 1811147, and 1810582C.
7. Very Small parcels which can't be developed or have no real use of the lake. At the time this was written this includes parcel # 1811145 which is an island on the lake, and parcel # 2700568DA which a parcel presently owned by the YMCA and is .04 acres in size.
8. Parcels which are used as common septic fields for HOA's within the lake district boundary. At the time this was written this included the following parcels; 1811187 and 1810580C. There are also some other shared septic fields within the district that meet this definition, however at the time this was written these parcels were not assigned parcel numbers.
9. Parcels which are used as shared lake access for other parcels, with no improvements on the parcel, where the other parcels which benefit from the lake access are already paying lake district fees. At the time of writing this includes parcel 1810573.

\* Note in the case where a general tax levy (a mil rate) is utilized to allocate lake district costs to parcel owners, these Parcel Classifications do not apply, since under this situation by state statute all taxable parcels included in the Nepco Lake District boundary must be charged the same mil rate.

# NEPCO Lake District

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Municipal Building  
201 Market Ave. P.O. Box 10  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511

## NEPCO Lake DISTRICT July 24 ,2023 Meeting Minutes

Started meeting at 3pm (1500)

1. Call to order-
2. 5 attendees in person;
  - Betsy Mencl (Village Rep)
  - Lyman Tschanz (Treasurer)
  - Dave Orcutt (DOMTAR)
  - Eric Hummel (Chairperson)
  - Vickie Gukenburger
3. **Public comments on agenda items.** None
4. **Chairperson Comments – The Port Edwards Zoom connection was not operable for the meeting. Our apologies to all those who attempted to virtually join the meeting.** The Chair advocated for focus on the Annual Meeting preparations and summaries, updates of critical business. Think Smart – Move Fast.
5. **Motion to approve the agenda and Approve minutes from 10 July 2023.** Mencl/ 2<sup>nd</sup> Orcutt, all AYES.
6. **Discussion on the parcel Classification and Possible. MOTION** to approve updated Parcel Classification Definitions version #4 **MOTION** by Orcutt /2<sup>nd</sup> by Tschanz- Discussion was on the value of Memorandums of Agreement (MOA) for all Exemptions as a matter of record. The Motion was tabled. A Version #5 and MOA Motions will be added the Board meeting immediately following the conclusion of the August 12 Annual Meeting
7. **New Business**
  - Status of updating NDEPCO Lake District master file of parcels included in the district and all parcel information (parcel classification, assessed values, mailing addresses, parcel owner e-mail and phone numbers) was provided to be used as the new master file and will continually be updated.
  - Discussion and Possible **MOTION** on establishing a per diem for Board members. Recommend \$25 per meeting (budget of \$900 per year MAX- 1 meeting a month). The County and Village Representative will be compensated by their government bodies Orcutt / 2<sup>nd</sup> Mencl. The discussion considered the pros and cons of compensation for Board Members voted by the boundary parcel owners.. The Motion was tabled until the first full meeting of the Board after August 12.
  - **MOTION** to approve partnering with TownWeb to create a NEPCO Lake website. Mencl / 2<sup>nd</sup> Orcutt. All AYES. Larry Isensel has volunteered to be the lead on the project

with Dave Dobner and Kathy Bader volunteering to assist in the website creation and content.

- **MOTION** to approve the Nepco Lake District obtaining a credit card for incidental expenses (fuel, Weed harvester supplies, etc.) and an Kwik Trip Account Card for fuel purchases only **MOTION** by Tschanz/ 2<sup>nd</sup> Orcutt. All AYES. Parameters of use will be written. The Treasurer will be responsible for writing checks and the Chair will have possession of the charge card. All purchases and payments will be provided for review at Board meetings.
- **MOTION** to approve purchasing a NEPCO Lake District Zoom account. **MOTION** by Hummel/2<sup>nd</sup> Orcutt. All Ayes to purchase a ZOOM Pro account for a cost of Approximately \$150.
- **MOTION** to approve providing Aquarius with a document naming them as a Beneficiary of insurance payments are made in the case of damages to the equipment rented to the NEPCO Lake District. **Motion** by Tschanz/2<sup>nd</sup> Hummel. All AYES

## 8. Old Business

- **Discussion on weed harvesting operations for 2023, including approach to trucking weeds in 2024 and beyond, and approach to expenses to include in 2024 proposed budget.** The Harvesters are operable, equipment has been rented to transfer weeds off the lake and the Mencil Farm and a site in Rome, WI will be used to off load cut weeds. **We have yet to establish locations on the West or East side of the lake to transfer weeds to truck them off the lake. A few areas have been identified and requests made to use parcels for the transfer process. We are awaiting acceptance to use the sites. Weed harvesting can only occur if transfer sites are made available.**
- **Treasurer presented 2024 budget proposal totaling \$72,665.00.** Discussion and MOTION to approve the 2024 budget to be presented at the Annual Meeting. Motion by Orcutt/ 2<sup>nd</sup> Mencil. All AYES
  - Developed- \$400 annually
  - Undeveloped- \$300 annually
- **MOTION** to recommend at the Annual Meeting that the \$60,000 Loan payments be in the form of a Special Charge instead of a Tax Levy charge (by Mill rate) as explained at the July 10 Special meeting. **Motion** by Tschanz/2<sup>nd</sup> Hummel. All AYES
- The formation of a Committee after the Annual meeting to draft future NEPCO Lake District Regulations for actions not covered in Wisconsin State Statue 33 was discussed as an important document to account for matters specific to the NEPCO Lake District. The formation of an ongoing Committee will be recommended to the Board for implementation.



- **Update discussion of preparations for annual meeting August 12 – location, time, agenda, cost, mailing of notices (an documents to include in mailing), confirm short Board meeting immediately following annual meeting.** The Board discussed the preparation progress on the agenda, mailers, setup, etc. Actions are all on track including required posting Notices of the Meeting.

9. Approve the Bills; **MOTION** to APPROVE and pay. **MOTION** by Mencl, 2<sup>nd</sup> by Orcutt, **MOTION** passed. **Motion** to Approve payment of Kayala Rahier every two weeks, \$15.00 per hour; hours to be received by Jeff Manor. Hummel/ 2<sup>nd</sup> Orcutt All Ayes

- Jeff Manor- Expenses related to weed harvester equipment repairs & operations \$1,728.00
- Jeff Manor Services from Hoff man trucking moving a Harvester \$1,050 00
- Vickie Gukenburger Annual meeting Supplies. \$162.00
- Kayla Rahier Contractor services provided July 12 - 20, 2023 @ \$15 per hour \$405.00

10. **Comments from the Board** – The Board recognized Jeff Manor, Kayala Rahier and John Wasshausen for their tireless effort on the Harvesters to get them in operable condition. Thanks to Vickie Gukenberger and Kim Martin for Annual Meeting logistics.

**11. Schedule next meeting:** Annual Meeting August 12, 2023 @ 9 AM at Bullseye Golf club

Topics:

- Vote on 2024 Budget
- Vote on Loan moved to Special Charges
- Vote on three Board Members
- NEPCO Lake District Board meeting following to appoint Officers, consider Exempt parcel MOAs, and identify time and place of next Board meeting

19. **Adjourn** by Hummel, at 4:31 pm

Validated:

Eric Hummel, Lake District Board Chairman & Acting Secretary

## VERSION #4

### NEPCO LAKE DISTRICT - Definitions For Parcel Classifications

There are 3 parcel classifications approved for the parcels included in the Nepco Lake District boundary. The classifications, among other things, determine lake district fees in the case where special charges and special assessments as defined in 33.32 of the Wisconsin State statutes are utilized to allocate lake district costs to parcel owners (\* see note below). The classification status of all parcels included in the Nepco Lake District boundary shall be reviewed and approved at least once annually by the majority of the Nepco Lake District board. The parcel classification status and associated charges for parcels included in the Nepco Lake District boundary must be communicated annually to the municipalities in the district, providing adequate time for the municipalities to develop the annual property taxes.

**"IMPROVED"** - are parcels where:

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**"NOT IMPROVED"** - are parcels where:

Wood County records (\$0) in the "IMPROVEMENT VALUE" field of the property tax records for the parcel, which basically implies the parcel is vacant land.

**"EXEMPT"** – are parcels that meet the below criteria;

1. Properties identified in consideration of details listed in a Memorandum of Agreement (MOA) agreed to and approved by a majority vote of the Lake District Board. These exemptions may only be allowed provided they meet the requirements of State regulation particularly the requirements listed in Chapter 33.
  - a. Exemptions granted for properties within the Lake District boundary by MOAs previously established between individuals, businesses, or private organizations and other governmental entities (~~Wood County, City, Village or Township Boards~~) are only valid if subsequently approved by the Lake District Board.
2. Properties considered "EXEMPT" as required by statute, particularly the requirements listed in Chapter 33.
3. Properties owned by Wood County, Saratoga or other municipal entities for the purpose of establishing parks and other public access.
4. Properties that are "completely submerged" below the normal high-water mark.
5. Properties determined to be an "out-lot", by the lake district board which is adjacent to another riparian lot created by a municipality boundary, but in function multiple lots are treated as one lot on the lake.



6. Road parcels identified not to be taxed- parcel #s \_\_\_\_\_

7. Small island and a YMCA parcel that is less than .04 acres- parcel # \_\_\_\_\_

8. Septic Fields, Parcel #s \_\_\_\_\_

\* Note in the case where a general tax levy (a mil rate) is utilized to allocate lake district costs to parcel owners, these Parcel Classifications do not apply, since under this situation by state statute all taxable parcels included in the Nepco Lake District boundary must be charged the same mil rate.