

****REVISED****

Agenda

Village of Port Edwards Board Meeting Tuesday August 8, 2023 Marshall Buehler Center, 7:00 p.m.

If you are member of the public and wish to listen, please call the dial-in number below and you will be acknowledged. It will also be held via ZOOM.

Join Zoom Meeting- <https://us06web.zoom.us/j/84841958556?pwd=bjFYQ09PWDDyeVpCUUhOdHlyRm9Mdz09>

Meeting ID: 848 4195 8556, Passcode: 304353 One tap mobile +13017158592

Meeting Audio Dial-in number: 715-423-6698, Access Code ID: 02067

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.
- 4) **MOTION** to Approve the Consent Agenda
 - a. Meeting minutes of the July 11, 2023 Board Meeting
 - b. Monthly bills and previous month's journal entries.
- 5) Public comment on agenda items.

Public participation and comment is encouraged and valued. Each citizen that requests to speak shall give their full name and address for the record and this will be included in the minutes. Each meeting shall include a public comment section. The individual or group representative shall have 3 minutes to address the Board or Committee. Their comments can be answered directly by a Trustee if the trustee deems it appropriate.
- 6) President's Report.
- 7) Committee Reports:
 - a. Airport Commission
 1. Review proceedings of the commission
 - b. Police and Fire Commission
 1. Review proceedings of the commission
 - c. Public Works Committee
 1. Committee Chairman's Comments
 - d. Parks and Recreation Committee
 1. Committee Chairman's Comments
 - e. Planning, Property & Information Technology Committee
 1. Committee Chairman's Comment
 2. **MOTION** to have the listing of the price for Mission Coffee at \$100,000.00 and offer \$4,000.00 in grants and \$50,000.00 in micro loan.
 - f. Public Safety Committee
 1. Committee Chairman's Comments
 - g. Finance and Human Resources Committee
 1. Committee Chairman's Comments
 2. **MOTION** to approve a contract with Vandewalle & Associates for TIF work.
 3. **MOTION** to approve the contract with Duane Gau for Interim Administrator.
 4. **MOTION** to enter into closed session for discussion concerning an employee's complaint per §19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

5. **MOTION** to come out of closed session.
6. **MOTION** to contact a third party to investigate the complaint by an employee.
- 8) Unfinished Business from previous meeting.
 - a) Floor is open to any Trustee to discuss any old topics with updates and committee or issue referral recommendations, *NO Motions can be proposed.*
- 9) New Business.
 - a) Floor is open to any Trustee to discuss any late breaking business or issues that need to be referred to a committee for discussion/action. *NO Motions can be proposed.*
- 10) Report from Village Administrator.
- 11) Report from Clerk/Treasurer.
- 12) Trustee Comments.
- 13) Committee meeting calendar.
- 14) Call for Adjournment.

Betsy Mancl, Village President

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Mancl at 7:00 p.m.

Present: President Mancl, Trustees Grunden, McGregor, Moore, Radtke & Zurfluh

Absent: Trustee Saylor (excused)

Also Present: S. Stewart, J. Worden, R. Bossert, D. Tremmel

Citizens: Karly Tellekson, Cary Smith, Paul Tranel, Nathan Plym (Chamber Leadership), Ben Eberlein (Chamber Leadership)

Motion (Zurfluh/McGregor) to approve the Consent Agenda (meeting minutes from June 13, 2023 Board Meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Trustee Radtke questioned the additional legal fees. He also inquired about the additional \$6,000 to be paid to Andreasen Arts for the mural. It was noted that the additional \$6,000 was to be obtained through fundraising by the Chamber Leadership.

Public Comment: Karly Tellekson stated that she, her children and others were very concerned with the behavior of a Village Trustee at the June 7th Public Safety meeting. She felt the trustee was verbally abusing Chief Worden and that the Village President remained silent. She stated that she is hoping the Board will take proper action.

President's Report: Discussed the Committee of the Whole meeting on June 20, 2023 regarding the search for an interim administrator. Only one application has been received to date.

The minutes for the June 12, 2023 Committee of the Whole meeting were not available at this time.

There was poor participation for the quality of life surveys sent out; therefore the Board may want to explore other ways to get the surveys out.

President Mancl thanked Administrator Bossert for his work for the Village, wished him luck in his future endeavors and presented him with a plaque.

Administrator Bossert thanked everyone and said it was a pleasure to work for the Village.

Airport Commission: Review of minutes.

Police and Fire Commission: Review of minutes.

Public Works: Review of minutes.

Parks & Recreation: Review of minutes.

Motion (Grunden/McGregor) to approve the mural concept sketch and support the use of a matching grant to \$6,000 from the Village TID Economic Development Grant Program. Motion carried. All ayes.

Nathan Plym and Ben Eberlein stated that the Chamber Leadership has contacts they will be reaching out to for donations.

Public Safety: Review of minutes.

Trustee Radtke stated that he understands the new squad is not in use at this time pending delivery of a radio. He inquired as to why the radio from the oldest squad cannot be transferred to the new squad and the oldest squad be sold.

Trustee Zurfluh asked Chief Worden if they would consider looking elsewhere for ambulance service because of the anticipated 40% rate increase next year.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Grunden/Moore) to approve the Village Donation Policy. Motion carried. All ayes.

Finance & Human Resources: Review of minutes.

Motion (Radtke/Zurfluh) to accept the Village Employee Handbook as of July 12, 2023 with the pending changes in language. Motion carried. All ayes.

Motion (Zurfluh/Grunden) to approve the recommendation based on performance to elevate three Public Works employees one grade level. David Mock to Grade 2; Caleb Peaslee to Grade 3; Brady Reiman to Grade 4. Motion carried. All ayes. It was noted that it is common practice to adjust the Grades when an employee has completed one year of employment.

Plan Commission: No meeting held.

Unfinished Business: None

New Business: None

Village Administrator Report: Review of Administrator's monthly report including general government, human resources, public works, budget, and safety & security.

Clerk-Treasurer Report:

Motion (Grunden/Radtke) to approve a Temporary Class "B" License for the Port Edwards Firefighters Athletic Association for one day only, July 25, 2023. Motion carried. All ayes.

Communications: None

Trustee comments: None

Meeting adjourned at 8:04 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

| | |
|---|---------|
| Abts Grubofski & Vruwink LLC-monthly retainer (July) | 1000.00 |
| Abts Grubofski & Vruwink LLC-add'l legal services for 2 nd quarter | 4031.92 |
| Ace Hardware-misc. expenses | 768.08 |
| Advance Janitorial Service & Supply-monthly statement | 218.93 |
| Ag Source Coop Services-wastewater testing | 1567.00 |
| Alliant Energy-monthly statement | 6741.16 |
| American Welding & Gas Inc-fire health & welfare | 38.14 |
| Amoco-monthly statement | 1554.26 |
| Andrea Weiland-police & fire comm meetings 5/23 & 6/20 | 50.00 |
| Andreasen Arts LLC-economic incentive program-mural grant (TIF) | 6000.00 |
| Andreasen Arts LLC-parks (kayak project grant) | 479.24 |
| Chili Implement Co-parks | 281.09 |
| Cintas Corp-monthly statement | 908.53 |
| Core & Main LP-catch basins for horseshoe drive project (TIF) | 6989.19 |
| Corey Shaffer-police & fire comm meetings 5/23 & 6/20 | 50.00 |
| Denny's Repair-police vehicle expense | 402.72 |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 685.18 |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 733.47 |
| Diversified Benefit Services Inc-July health reimb arrangement | 101.20 |
| General Distributing LLC-storm sewers maintenance | 391.10 |
| Gerald Blum-police & fire comm meetings 5/23 & 6/20 | 50.00 |
| James Leiser-unused sick leave health insurance reimb | 196.91 |
| Joslin Concrete LLC-curb & gutter | 950.00 |
| Leo Thomasgard-police & fire comm meeting 5/23 | 25.00 |
| Locking Security Mailbox-new payment drop box (TIF) | 2028.99 |
| Metcalf Lumber-bathroom – 140 Market Ave (TIF) | 135.00 |
| Mia Bella Salon-economic incentive program grant (TIF) | 4000.00 |

| | |
|--|----------|
| Napa Auto Parks/Nekoosa-misc. expenses | 202.16 |
| Nieman's Towing & Recovery Inc-street machinery | 1164.90 |
| Pomp's Tire Service Inc-street machinery | 235.05 |
| Port Edwards Water Utility-quarterly bills | 3454.71 |
| Postmaster/US Postal Service-postage stamps | 198.00 |
| Precision Grading & Utilities Inc-roads & streets | 7066.00 |
| Quill LLC-misc office supplies | 150.96 |
| Rapids Rental & Supply Co Inc-roads & streets | 70.00 |
| Scott Stewart-police & fire comm meetings 5/23 & 6/20 | 50.00 |
| Solarus-monthly statement | 1259.62 |
| State of Wisconsin-June court report | 448.65 |
| The Dirks Group LLC-1 yr warranty on server | 841.45 |
| Tractor Supply Credit Plan-roads & streets | 84.99 |
| Verizon Wireless-monthly statement | 443.43 |
| Wood County Treasurer-June jail assessment | 130.00 |
| | |
| Alliant Energy-monthly statement (maint of meters) | 20.00 |
| Awards 'N' More-plaque C. Kester | 65.00 |
| Current Technologies-street lighting | 1815.57 |
| DetectaChem Inc-police duty gear | 271.33 |
| Diggers Hotline Inc-maint of mains (2 nd 2023 prepayment) | 336.00 |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 580.85 |
| Election Systems & Software Inc-annual firmware & maint for DS200 | 275.00 |
| Insight FS-fuel for pump | 1165.00 |
| Marco Technologies-monthly copier contract & usage charge | 160.51 |
| Patrick McGrath-municipal judge training expenses | 354.45 |
| Principal Life Insurance Company-monthly premium | 60.45 |
| Rent-A-Flash – street signs | 112.76 |
| Scott Drew-reimburse for police duty gear | 68.58 |
| Security Health Plan-monthly statement | 27969.39 |
| Show Striping Industries-splash pad | 800.00 |
| Superior Chemical LLC-parks | 464.01 |
| Superior Police Department-police duty gear | 7.64 |
| USA Blue Book-maint of pumping plant | 683.10 |
| Utility Service Co Inc-annual maint of large tank | 25870.96 |
| We Energies-monthly statement | 153.35 |
| Wis. Dept. of Justice-TIME – police computer system | 218.25 |
| Wisconsin Media-Nepco Lake District notices; TIF JRB; Water Rate notice | 171.43 |
| WM Corporate Services Inc-monthly statement | 11107.69 |
| Wolosek Landscaping-roads & streets | 38.54 |
| | |
| Aflac-monthly statement | 216.62 |
| ArborVantage Tree Care LLC-tree removal & disposal | 5252.00 |
| Bassuener Trucking & Excavating-parks (kayak grant) | 4645.00 |
| Chili Implement Co-small equipment | 732.07 |
| Delta Dental of Wisconsin-monthly statement | 1556.88 |
| Diversified Benefit Services Inc-health insurance deductible reimbursement | 895.41 |
| Doorworks Incorporated-fire station | 125.00 |
| Fastenal Company-tools & supplies | 162.54 |
| Ferguson Enterprises LLC-storm sewers (TIF) | 1449.92 |
| Lonn Radtke-unused sick leave health insurance reimbursement | 295.48 |
| Martinson Trucking & Excavating LLC-roads & streets | 1235.33 |
| Mobile Lock & Security-municipal building | 237.95 |
| Nekoosa Port Edwards State Bank-July direct deposit fee | 50.00 |
| Public Service Commission of Wisconsin-simplified rate case assessment | 109.09 |
| Quest LLC-design work for 3 rd St project (TIF) | 4263.78 |
| USA Blue Book-chemicals | 402.85 |

Wages & Salaries – July wages

71973.84

The following Water Utility Bills were approved for payment:

| | |
|--|---------|
| Ag Source Coop Services-water utility testing | 139.35 |
| Alliant Energy-monthly statement | 2658.70 |
| Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting | 17.06 |
| WI State Lab or Hygiene-testing | 28.00 |

Building Permits:

Barry Sparks/Lynn Mlodzik-two stall garage
Mike Czappa/Cliff & Karen Isaacson-handicap accessible ramp for front door

Electrical Permits:**Plumbing Permits & HVAC Permits:**

Tri-City Services/Carol Dean-AC replacement
Tri-City Services/Edward Bodette-install AC

Excavation Permits: None**Zoning Permits:** None

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Works

DATE: July 19, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH

JEN MOORE

TIARA GRUNDEN

SCOTT DREW

CALEB MCGREGOR

ERIK SAYLOR

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

JASON WORDEN

DIANE TREMMEL

LONN RADTKE

Purpose of Meeting: Regular Monthly Meeting

Attendance: L. Radtke, E. Saylor (by phone), J. Zurfluh, B. Mancl, Public Works Supervisor Ben Martinson

Absent: None

Citizens: Brad Pavloski

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to order:** Meeting called to order by Chairman Radtke at 4:05 p.m.
- **Roll Call:** All present from above.
- **Approve the agenda & previous month's minutes:** **MOTION** (Zurfluh/Saylor) to approve the agenda & minutes from June 21, 2023. **All aye.**
- **Public comments on agenda items:** Brad Pavloski stated that they are against the abandonment of Rangeline Road. They have property along that road that they are planning on developing. If the road would be abandoned or closed, that would make the property landlocked, then the Village needed to amend that in the future.
- **Committee Chairman's comments:** None.
- **Public Works Updates**
 - a. **Department of Public Works Report - Project Update.** The new sucker is here and working well. There is sidewalk repair work getting started next week. Ash trees are having to be cut down due to the ash bore issue, 8 last week.

- ***Update on closure of Rangeline Road:*** Trustee Saylor stated that there are multiple municipalities that have partial ownership of the road. He has concerns of the Village being the only one footing the entire bill. Chairman Radtke stated that Roland Hawk (Wood County Highway Commissioner) should be coming to the August meeting to be able to discuss further then.
- ***Old Business:*** None
- ***New Business:*** None
- ***Correspondence received.*** None.
- ***Future Agenda items for next meeting:*** Rangeline Road discussion.
- ***Adjourn:*** Adjourned at 4:20 p.m. by Chairman Radtke.

Lonn Radtke – Chairman

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Parks & Recreation

DATE: July 26, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH

JEN MOORE

TIARA GRUNDEN

SCOTT DREW

CALEB MCGREGOR

ERIK SAYLOR

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

JASON WORDEN

DIANE TREMMEL

LONN RADTKE

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Zurfluh, J. Moore, E. Saylor, B. Mancl, B. Martinson

Absent: None

Citizens: None

Subjects Discussed, Action Taken & Board Action Required:

1. ***Call to order:*** Meeting called to order by Zurfluh - Chairman at 4 p.m.
2. ***Declaration of a quorum***
3. ***MOTION*** to approve the consent agenda. Saylor/Moore. Motion carried.
4. ***Public comments on agenda items:*** None
5. ***Committee Chairperson's comments:*** None
6. ***Committee Comments:*** None
7. ***Parks & Recreation Updates.*** Spring Cleanup, conducted site visit of the warming house and explained the ramp repairs and Rip Rap repairs along the pond. This will be a \$15K cost if the Village crew handles most of the project. No issues
8. ***Director of Public Works Report:***
 - a. No big issues in parks. Maintenance/shelters/cemetery are good. Warm weather cemetery not as green. New section has sprinkler system.

- b. Ripple Creel metal steps/plastic fiberglass wrap/getting price to replace step/pull plastic spray with rubber undercoating to protect metal and np sharp edges, etc.
 - c. Nepco Lake kayak on County Z completed last week. 10ft. walkway top of water down to County Z. Would like to okay price of piece of dock. Up to \$10,000.00. Dock up to \$2,000.00. Picnic table/trash can. Dock section 4-6 feet wide. Grant CEED Committee. Okay from committee to get dock to complete grant money.
 - d. Legacy grant update. Ben trying to schedule appointment with Legacy to change in plan and extension.
9. **Update on proposed bike trails:** Grant now until November bike/kids to school grant. Bike trails leading to schools. 80/20 MSA engineer spec. rough estimate \$25,000.00 + engineering fee. Increase due to DNR regulations. Rough estimate. Bike trail updates.
10. Discussion on purchased cemetery lot fee.
11. **Old business:** August music fest in the park and continuation of community events. Ben Martinson will coordinate and President Mancl will help as well.
12. **New Business:** Mr. Bena reached out to Dan Hobbs Multi Metro Deer management come in August.
13. **Correspondence received.** Communication from resident about Multi-Metro Deer Management.
14. **Agenda items for next meeting.** Multi-Metro Deer Management discussion, Nepco Lake kayak update, preliminary budget discussion.
15. **Next meeting date:** August 23, 2023 at 4pm at the Marshall Buehler Center
16. **Adjourn**

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning,
Legislative, Property,
Information Technology

DATE: August 1, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
DAILY TRIBUNE
WFHR/WGLX
JASON WORDEN

ERIK SAYLOR
CALEB MCGREGOR
SCOTT DREW
LONN RADTKE

JEN MOORE
TIARA GRUNDEN
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: T. Grunden, C. McGregor, J. Moore, B. Mancl

Citizens: Eric Hummel

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by Grunden at 4:00 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the Agenda:***
4. ***Approve the minutes of previous month's meeting:*** **MOTION** (McGregor/Moore) to approve minutes of the July 5, 2023 meeting.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***MOTION (Grunden/Moore) to enter into closed session per §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:(Roll call vote, aye)***
 - Discussion and possible motion to approve the listing and sale prices for 231 & 241 Market Avenue.
 - Discussion and possible motion for the terms of the sale of 140 Market Avenue.

8. ***Exit closed session and take any action as a result of the closed session: MOTION***
(Grunden/McGregor) to have the listing of the price for Mission Coffee at \$1000,000.00 and offer \$4,000.00 in grants and \$50,000.00 in micro loan. All ayes.
9. ***Discussion and possible MOTION to consider changes to the pool filling fees:*** Current policy is \$250.00 per pool/1 truck load. Discussion around other municipalities and their charges. Water charge is \$3.50/2,000 gallons of water. Tabled until next meeting once more information is provided.
10. ***Discuss old business:***
- Ripple Creek Apartments discussion. No change in scenario that was previously discussed.
 - Discussion and clarification on Chapter 5.13.
12. ***Discuss new business:*** None.
13. ***Correspondence received:*** None
14. ***Future Agenda Items:*** Chapter 5.13, pool filling and Chapter 8.
15. ***Next meeting date:*** September 5, 2023 at 5:00 pm at the Marshall Buehler Center.
16. ***Adjourn:*** Adjourned at 5:23 pm.

Tiara Grunden – Chairman

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: August 2, 2023

TO: BETSY MANCL

cc: JOSEPH ZURFLUH
DAILY TRIBUNE
WFHR/WGLX
JASON WORDEN

ERIK SAYLOR
CALEB MCGREGOR
SCOTT DREW
LONN RADTKE

JEN MOORE
TIARA GRUNDEN
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: T. Grunden, C. McGregor, J. Moore, S. Drew, J. Worden, B. Mancl
Citizens:

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order.
2. ***Roll Call:*** All Present.
3. ***Approve the previous months minutes and Agenda:*** **MOTION** (Moore/Grunden) to approve previous month's minutes. All ayes.
4. ***Public comments on agenda items:*** Joe Zurfluh stated that he supports the committee taking action regarding facial hair and SCBA because it is a state statute. Regarding eliminating the Fire Department Membership Committee, he does not support that.
5. ***Committee Chairman's comments:*** Chairman McGregor welcomed April Hammond and Brad Johnson from the Wisconsin Department of Safety and Professional Services to answer questions regarding the varying circumstances regarding the SCBA and SPS330.
 - a.) Questions regarding April Hammond's written responses regarding SPS330. Discussion followed regarding April's suggestions regarding how to improve the SOG provided by Chief Worden.
6. ***Fire Department – General Update:***
 - a) Nothing regarding alternatives for PPE.
 - b) First responder calls have increased. Possibly related to the high temperatures. There were 22 First Responder calls and 9 fire calls this month.
 - c) Lexipol packets have been distributed.
 - d) Holding off on the final bylaws until a determination has been made regarding the future of the membership committee.

- e) It was determined that the ongoing grinding noise from the rescue squad was from not having the tires rotated.
- f) Chairman McGregor requested that Chief Worden continue to provide the monthly call pay sheets. These will be useful in the ongoing EMS conversation.
- g) Discussion regarding the ongoing circumstance regarding the inability of firefighters to use SCBA if they have facial hair. Chief Worden has written up a Standard Operating Guideline (SOG) that suggests allowing those that have facial hair to do other things that would not require them to go into a fire or be in the IDLH zone. There are currently 16 firefighters on the roster. There are 6 or 7 that have facial hair. He doesn't know how many firefighters may refuse to shave to be qualified to go into a fire. He will work on the SOG tonight and make the changes that April Hammond suggested may be concerning. The new version of the SOG will be presented to FHR on August 3rd.

7. **MOTION** (Grunden/Moore) to dissolve PEFD Membership Committee. After some discussion Motion was rescinded. (Grunden/Moore) all ayes.

8. **MOTION** (Moore/Grunden) to purchase of rescue vehicle.

- a) Chief Worden presented details for the purchase of the rescue vehicle at \$70,000.00. Current rescue vehicle is a 2004 with approximately 34,350 miles.
- b) Chairman McGregor – The current rescue squad is nearly twenty years old. The newer vehicle compared to the current vehicle would likely have better safety standards. He would support the purchase of the new rescue vehicle.
- c) Matt Fletcher explained that the benefit if this vehicle is it could transport more people and supplies.
- d) Tiara Grunden – Not comfortable taking on a payment on another vehicle when we don't have enough firefighters to use the engines that we currently have. Uncomfortable replacing a vehicle that only has 34,350 miles (2004 in good running condition) with a \$70,000.00 vehicle. Although high miles this vehicle is regularly maintained and inspected. Can't justify it right now.
- e) Jen Moore – Would like to see the bigger picture of what the financial plan might be for the purchase since Boz did add it to the capital outlay plan.
- f) Chief Worden believes we would likely need to take a loan.
- g) President Mancl will speak to Diane about the financial process if we choose to purchase.
- h) **MOTION** (Moore/Grunden) to rescind. All ayes.

9. ***Police Department – General Update:***

- a) Issued two new Lexipol policies – Social Media and Subpoenas and court appearances.
- b) No updates on the grants.
- c) Working traffic grants – received \$729.70 for June.
- d) Squad car – When Chief Drew started the Village was on a four year rotation of the squad cars. currently the Chief has extended the process to a five year rotation. Currently – 2018 93,000 miles, 2021 23,000. Concerned if we eliminate the third squad we might not be able

to replace it easily if they hit a deer or had an unforeseen event. This could reduce them to one squad.

e) The police department hosted its first blood drive.

10. Old business: None.

11. New business: None.

12. Correspondence received: None.

13. Future Agenda Items: Rescue vehicle purchase plan, SOG.

14. Next meeting date: Wednesday, September 6, 2023 at 5:00pm

15. Adjourn: Adjourned at 5:50pm.

Minutes taken by – Tiara Grunden
Caleb McGregor – Chairman

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Resources

DATE: August 3, 2023

TO: BETSY MANCL

CC: LONN RADTKE

TIARA GRUNDEN

CALEB MCGREGOR

JEN MOORE

ERIK SAYLOR

JOSEPH ZURFLUH

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

DIANE TREMMEL

JASON WORDEN

SCOTT DREW

Purpose of Meeting: Regular Monthly Meeting

Attendance: B. Mancl, L. Radtke, T. Grunden, C. McGregor, D. Tremmel

Absent: None

Citizens: Trustee Joseph Zurfluh, Cary Smith, Eric Hummel

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** Meeting called to order by Chairman Radtke at 4:00 p.m.
- **Roll Call:** All present from above.
- Motion (McGregor/Grunden) to approve agenda and July 5, 2023 minutes. Motion carried. All ayes.
- **Public Comments on Agenda Items:** None
- **Committee Chairman's Comments:** None
- Motion (Radtke/Grunden) to approve the monthly bills, journal entries for the previous month and financial reports. Motion carried. All ayes.
- Motion (Radtke/Grunden) to approve a contract with Vandewalle & Associates for TIF work. Motion carried. All ayes.
- Motion (Grunden/McGregor) to enter into closed session at 4:10 p.m. to discuss and review candidates for an interim administrator and discussion concerning an employee's complaint per §19.85(1)(c) *Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*. Motion carried. Roll call vote (Radtke-yes, Grunden-yes, McGregor-yes).
- Motion (Radtke/Grunden) to come out of closed session at 4:50 p.m. Motion carried. All ayes.

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

- Motion (Grunden/McGregor) to approve the contract with Duane Gau for Interim Administrator. Motion carried. 2 ayes; 1 no (Radtke).
- Motion (Radtke/McGregor) to contact a third party to investigate the complaint by an employee. Motion carried. All ayes.
- **Discussion on any items brought forth from the Public Safety meeting in regard to firefighter compensation.** It was determined that the information provided was not an issue for this committee. The question was if the Village was willing to fund a new job description, and there was no proposed job description provided.
- **Old Business:** None
- **New Business:** None
- **Correspondence Received:** None
- **Agenda Items for Next Meeting:** Proposed job description by fire department if provided; Review of preliminary budgets from the departments.
- **Next Meeting Date:** September 7, 2023 at 4:00 p.m.
- Meeting adjourned at 5:10 p.m.

Lonn Radtke - Committee Chairman