

*(Until a separate entity/process is established the Village of Port Edwards will facilitate this meeting)*

## Agenda

### THE NEPCO LAKE DISTRICT INITIAL BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING

Monday April 24, 2023

Board Meeting, Marshall Buehler center, 3:00 p.m.

If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

#### Join Zoom Meeting

<https://us06web.zoom.us/j/6958312823?pwd=QIBHUHQzT2cyU1V1U0E2aVlzRittdz09>

Meeting ID: 695 831 2823, Passcode: 2hASDK, One tap mobile +13052241968

1. Call Meeting to Order
2. Public Comments
3. Approve the Agenda
4. Approve the Minutes from 10 April 2023
5. Discussion to obtain shared vision on deliverables, assign Leads, and completion timeframe, Notification of local government officials to let them know the district exists, the WDNR Lakes Coordinator, Wisconsin Lakes Association (<https://wisconsinlakes.org>), and ask the UW-Extension Lakes office to include the district in the statewide directory, the Lake List ([www.uwsp.edu/cnr/uwexlakes/lakelist](http://www.uwsp.edu/cnr/uwexlakes/lakelist)).
6. **MOTION** to approve the proposed administrative procedures concerning;
  - Mailing address and contact information for the district and the board members
  - Where does mail and notifications for the lake district get sent?
  - Public meeting notices and displaying meeting minutes
  - Video of meetings?
  - Create an e-mail address for the district (related to creation of website? – see later action)
  - Establishment of a shared drive to store electronic documents related to the district and review and verify files
  - the district boundary (map) and legal description of the boundary
  - list of all property owners within the district (parcel ID, mailing address, contact information),
  - documents used to support formation of the district
  - Lake management plan
  - Permits
  - meeting minutes
7. **Discussion on Notification of local government officials to let them know the district exists**, the WDNR Lakes Coordinator, Wisconsin Lakes Association (<https://wisconsinlakes.org>), and ask the UW-Extension Lakes office to include the district in the statewide directory, the Lake List ([www.uwsp.edu/cnr/uwexlakes/lakelist](http://www.uwsp.edu/cnr/uwexlakes/lakelist)).

- Review the MEMO of Introduction by the Chairman to these organizations
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8. Discussion to confirm the parcels to be included in the district to ensure that a copy of the Wood County Board order to form the district is recorded, along with a legal description of the district boundary, with:
    - the Wood County register of deeds office
    - the Wisconsin Department of Revenue
    - the Wisconsin Department of Natural Resources

**MOTION** to submit these documents to the County Registrar
  9. Review Budget Draft and discussion on 2023/2024 priorities
    - Discuss the proposed lake District Fee based on a flat rate
    - Discuss the proposed lake District Fee based on assessed value and a MAX millage of 2.5 mills per \$1000 of assessed parcel value (with improvements)
  10. Set the first annual Lake District meeting date (1<sup>st</sup> two weeks of August 2023)
  11. Weed machine Update: The Village is still in negotiation with the Pavloski developers on the donation of the weed machines and some accessories. Aquarius systems are conducting an evaluation of the value as well as the cost to make them functional for this season. Awaiting the data from both parties.
  12. New Business
  13. Old Business
  14. Comments from Board members
  15. Discuss any Correspondence received
  16. Schedule next Initial Board meeting
  17. Consider business items for our next meeting and date / time / place
  18. Adjourn

**Validated:**

Board Chairman- Eric Hummel

Board Secretary- Ray “Boz” Bossert

**Posted: 19 April 2023, 9am**