

Agenda
Village of Port Edwards Board Meeting
Tuesday April 11, 2023

Board Meeting, Marshall Buehler center, 7:00 p.m.

If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

Join Zoom Meeting <https://us06web.zoom.us/j/82557635238?pwd=RHJCdy9USFpSaTFvaTI0aldyYW45dz09>

Meeting ID: 825 5763 5238, Passcode: 780058, One tap mobile +13017158592

Meeting Audio Dial-in number: 715-423-6698, Access Code ID: 02067

Village Board Meeting

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.

SPECIAL RECOGNITION: Sheriff Shawn Becker and Village Police Chief Scot Drew would like to recognize and award “lifesaving awards” to: Bill Mahoney, Brenda Koepfel, & Tony Koepfel. On 7 March 2023 these individuals, prior to the arrival of the emergency services, risked their own lives to extract Mr. Jim Borski from the icy waters of NEPCO lake after falling thru the ice.

- 4) **MOTION** to Approve the Consent Agenda
 - a. Meeting minutes (from the 14 March 2023 Board MTG)
 - b. Vouchers (Pay monthly bills, journal entries, etc.)
- 5) Public comment on agenda items.
- 6) President’s Report.
- 7) Committee Reports:
 - a. Airport Commission. (Met on 2 March 2023)
 1. Review proceedings of the commission.
 - b. Police and Fire Commission (Met on 3 April 2023)
 1. Review proceedings of the commission.
 - c. Public Works Committee. (Met on 22 March 2023)
 1. Committee Chairman’s Comments
 - d. Parks and Recreation Committee. (Met on 22 March 2023)
 1. Committee Chairman’s Comments
 2. **MOTION** to expend \$10K of County grant funding for the Phase I of the Port Road Bike Trail extension. This was un-forecasted revenue and thus an un-forecasted expense from last budget cycle.
 - e. Public Safety Committee. (Met on 7 March 2023)
 1. Committee Chairman’s Comments
 - g. Planning, Property & Information Technology Committee. (Met on 29 March 2023)
 1. Committee Chairman’s Comment
 - f. Finance and Human Resource Committee. (Met 6 April 2023)
 1. Committee Chairman’s Comments
 2. **MOTION** to approve Resolution 2023-03 RESOLUTION AUTHORIZING VILLAGE STAFF TO SUBMIT, COORDINATE, AND EXECUTE THE WISCONSIN URBAN FORESTRY GRANT for \$25,000. The expectation is that the Village could match up to \$25,000 from Village funds in 2024.
 3. **MOTION** to approve the Sale of 251 Market Ave for \$40,000. Return on Investment by the Village will be approx. 42%.
 - h. Planning Commission (Did not meet since April 2022)
 1. Committee Chairman’s Comments

i. NEPCO lake Transition Planning Sub-Committee (Met on 29 March 2023)

1. Committee Chairman's Comments

- 8) The Port Edwards Firefighter Athletic Association (Public Charity status 170- (b) (1) (A) (vi)) requests permission to Host a Brat Fry, 20 May 2023 at the Village Fire Department as well as the Street Dance on 16 June 2023. Exact coordination's will be made thru the Village Administrator. Possible **MOTION** by the Board to approve these events with the Port Edwards Firefighter Athletic Association as per the conditions reached with the Village Administrator.
- 9) Unfinished Business from previous meeting.
- a) Floor is open to any Trustee to discuss any old topics with updates and committee or issue referral recommendations, *NO Motions can be proposed.*
- 10) New Business.
- a) Floor is open to any Trustee to discuss any late breaking business or issues that need to be referred to a committee for discussion/action. *NO Motions can be proposed.*
- 11) Report from Village Administrator.
- a) Administrators monthly SNAPSHOT
- b) Discussion on the April 2023 Reorganizational and Strategic meetings
- c) Review of the 2022 Waste management summary
- d) Review of the 2022 Water quality report by DNR
- e) Earth week Flyer
- 12) Report from Clerk/Treasurer.
- 13) Trustee Comments.
- 14) Committee meeting calendar. (Next 30 Days)
- Public Works meeting: TBD _____
 - Parks and Recreation meeting: TBD _____
 - Planning, Legislative, Property, and IT meeting: TBD _____
 - Finance and HR meeting: TBD _____
 - Public Safety meeting: TBD _____
 - Village Re-Organization Meeting: 18 April 2023, 1800 @ 6pm, method in person (Tuesday)
 - Village Board Strategic meeting, 22 April 2023, method in person (Saturday)
 - NEPCO lake transition meeting: 26 April 2023, Noon, 1200 (Wednesday)
 - Village Board: 9 May 2023, 1900 (@7:00 pm), method- in person (Tuesday)
- 14) Call for Adjournment.

Validated:

President of the Board of Trustees, Joseph Zurfluh

Village Administrator, Raymond "Boz" Bossert

Posted: 7 April 2023, 1100

The Village Board meeting was held at the Marshall Buehler Center and also set up as a conference call meeting and Zoom meeting. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

Present: President Zurfluh, Trustees Grunden, Mancl, McGregor, Mitchell, Radtke & Saylor

Absent: R. Bossert

Also Present: J. Worden, S. Drew, D. Tremmel

Citizens: Eric Hummel, Cary Smith

Motion (Mitchell/Radtke) to approve the Consent Agenda (meeting minutes from February 14, 2023 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: None

Airport Commission: Review of minutes.

Police and Fire Commission: No minutes to review.

It was noted that Police and Fire Commissioner Doug Kasten resigned from the Police and Fire Commission and that President Zurfluh would be appointing a replacement.

Chief Worden expressed his feelings that there were too many people involved in amending the Fire Department Bylaws at this point. The Fire Department members have not had the opportunity to review and make changes to the draft copy yet. The Administrator, Police and Fire Commission and the trustees were all given a copy of the draft before the Fire Department was given a chance to present a final draft for approval.

Public Works: Review of minutes.

Parks & Recreation: Review of minutes.

Motion (Mancl/Grunden) to approve the Port Road Bike Trail extension and authorize the Administrator to seek a Request for Quote (RFQ) on engineering and design work for the trail from Letendre to Ver Bunker (along Port Road) to 5th Street and rail crossing.

After discussion, Trustee Mancl and Trustee Grunden withdrew the motion. The motion is postponed and will be discussed at the next Parks and Recreation Committee meeting on March 22, 2023.

Public Safety: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Motion (Saylor/Radtke) to approve the changes to Village Ordinance Chapter 9 – Orderly Conduct. These changes were mostly administrative and included the elimination of outdated language and terminology.

After discovering an error in the language of the motion contained on the Agenda, Trustee Saylor and Trustee Radtke withdrew the motion.

Motion (Saylor/Radtke) to approve the changes to Village Ordinance Chapter 10 – Public Nuisances. These changes were mostly administrative and included the elimination of outdated language and terminology. Motion carried. All ayes.

Chief Worden stated that questions were being raised regarding the Fire Department's fundraising activities. He is wondering why an audit is being requested by some of the trustees now. Trustee Grunden stated that the issue of the audit was not raised or requested. It was part of the agenda discussion regarding the work being done with the ordinance updates for Chapter 5.

Finance & Human Resources: Review of minutes.

Plan Commission: No meeting held.

Unfinished Business: Trustee Saylor questioned whether the Village was paying Wisconsin Rapids for media coverage of the Board meetings. Clerk Tremmel stated that the Village was no longer paying for that service. Trustee Mancl explained that there have been some changes and a YouTube page has been created for the Village of Port Edwards where the meetings can be viewed, including the January and February meetings.

New Business: Trustee Mancl inquired about arranging for interviews of the candidates for Village President and Village Trustee. President Zurfluh pointed out that this was not an item for the Village Board to discuss and arrange. Trustee Saylor questioned several emails he recently received regarding when a trustee should abstain from voting. Attorney Nick Abts clarified the proper procedure and stated that a trustee should abstain from voting on a motion if it will result in financial or personal gain for them or their spouse. Trustee Mitchell stated that the emails received could easily be interpreted to mean the trustee with the possible conflict could not even participate in discussion. Attorney Abts clarified that issue also. President Zurfluh asked Attorney Abts to attend the April 18th Reorganizational Meeting to speak about this topic.

Village Administrator Report: Review of Administrator's monthly report including general government, human resources, public works, budget, and safety & security.

Clerk-Treasurer Report: None

Communications: None

Trustee comments: Trustee Mitchell stated she is glad the Port Road bike/walking trail has been brought up again.

Meeting adjourned at 8:18 p.m.

Minutes taken by Diane M Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Wood County Clerk of Court-balance for purchase of 140 Market Ave	26100.00
Abts Law LLC-monthly retainer (March)	1000.00
Ace Hardware-misc. expenses	385.32
Advance Janitorial Service & Supply-monthly statement	218.93
Ag Source Coop Services-wastewater testing	744.00
Alliant Energy-monthly statement	6516.24
Amazon-tools & supplies	179.34
American Welding & Gas Inc-fire health & welfare	181.25
Amoco-monthly statement	1322.64
BDT Inc-snow & ice control	99.88
Beaver of Wisconsin-tools & supplies	193.00
Boat Renewal Processing Center/DNR-boat registration for fire dept	22.00
Bowmar Appraisal Inc-quarterly payment on assessor contract	3425.00
Cintas-monthly statement	577.59
Clifton Larson Allen LLP-auditing services	15431.03
Delta Dental of Wisconsin-dental & vision insurance premium	1550.61
Diversified Benefit Services Inc-health insurance deductible reimbursement	186.32
Diversified Benefit Services Inc-health insurance deductible reimbursement	108.53
Diversified Benefit Services Inc-health insurance deductible reimbursement	152.39
Diversified Benefit Services Inc-March health reimb arrangement	100.60
Election Systems & Software Inc-annual maintenance and firmware for DS200	250.00
Farrell Equipment & Supply Co Inc-roads & streets maintenance	1149.50
Fastenal Company-small equipment	324.00
Hotsy Cleaning Systems Inc-street machinery	551.00
Insight FS-street machinery; small equipment; maint of pumping plant	5726.99
James Leiser-unused sick leave health insurance reimb	196.91

Jason Leverance-boot allowance	140.00
Lonn Radtke-unused sick leave health insurance reimb	295.48
Metcalf Lumber-wall materials for 231 Market Ave (TIF)	155.02
Mid-State Truck Service-street machinery	1982.42
Mobile Lock & Security-lock for Ripple Creek concessions	245.63
Napa Auto Parks/Nekoosa-misc. expenses	269.12
Postmaster/US Postal Service-postage stamps	567.00
Rapids Rental & Supply Co Inc-small equipment	35.98
Security Health Plan-monthly statement	26960.48
Sherwin William Co-parks; municipal garage	523.24
Solarus-monthly statement	1254.74
State of Wisconsin-February court report	377.20
Superior Chemical LLC-weed control	3013.22
The Dirks Group LLC-monthly Rapid Recovery; Microsoft Office 365	531.30
Town of Saratoga-2023 assessors fees	4340.00
Town of Saratoga-2022 plow & salt charges for Townline Rd	600.00
Truck Equipment Inc-snow & ice control	2600.60
Verizon Wireless-monthly statement	389.58
Wis Dept of Revenue/Madison-annual TIF fee	150.00
WM Corporate Services Inc-monthly statement	11107.69
Wood County Treasurer-January jail assessment	120.00
Chili Implement Co-Gehl R165 Skid Steer	30900.00
Port Edwards Water Utility-outstanding WUT bill (140 Market) – TIF	137.68
Wood County Treasurer-delinquent RE taxes (140 Market) – TIF	12652.60
Aflac-monthly statement	216.62
Al's Auto Glass-street machinery	330.00
Amazon-hardware for business signs	23.19
Aspirus Inc-police misc. expenses (blood draw)	33.00
Ben Martinson-boot allowance	229.46
BGA LLC-April building inspection services	2000.00
Clifton Larson Allen LLP-auditing services	7323.75
Core & Main LP-maintenance of water mains	138.87
Current Technologies-work at 140 Market Ave (TIF)	648.47
Current Technologies-power to Village digital sign (ARPA)	2207.00
Delno Stewart-unused sick leave health insurance reimbursement	2799.24
Delta Dental of Wisconsin-monthly statement	1550.61
Diversified Benefit Services Inc-health insurance deductible reimbursement	359.89
Diversified Benefit Services Inc-health insurance deductible reimbursement	2767.45
Fastenal Company-street machinery	46.65
Marco Technologies LLC-copier contract & usage	134.53
Nekoosa Port Edwards State Bank-March direct deposit fee	50.00
Owen G Dunn Co Inc/Printelect-voting booth	213.43
Precision Grading & Utilities Inc-maintenance of mains (2 nd St water main break)	3140.00
Principal Life Insurance Company-April premium	63.44
Quill LLC-misc. office supplies	191.34
Sherwin Williams Co-roads & streets maintenance	2904.90
Staples Credit Plan-administrator expense	13.89
The Emblem Authority-police shoulder patches	556.00
Tricor Insurance-municipal judge bond renewal	100.00
We Energies-monthly statement	4123.21
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00
Wis. Valley Building Products-tools & supplies	41.46
Wisconsin Media-alcohol license and election notices	77.18

Wages & Salaries – March wages

80826.54

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2755.32
American Water Works Association-annual dues	418.00
Badger Meter Inc-Orion Cellular Serv Units; Beacon hosting	17.06
Mailboxes & Parcel Depot-testing	15.48
Wausau Chemical Corporation-chemicals	1522.20
WI State Lab or Hygiene-testing	56.00

Building Permits:

Steve Birno-replace window in living room with larger window

Electrical Permits:

Current Technologies/Village of Port Edwards-restore electrical service to 140 Market Ave

Plumbing Permits & HVAC Permits:

Doug Drexler/Josiah Brandt-bathroom & kitchen work; replace water heater

Excavation Permits:

Intercon-install new gas service (140 Market Ave)

Tak Communications WI LLC-install anchors and riser (650 1st St)

Zoning Permits: None

Minutes of the Port Edwards Police and Fire Commission

Regular Meeting – Monday, March 13th, 2023 – 5 p.m. @ Buehler Center

Present: Commissioners Blum, Thomasgard & Kasten. Commissioners Stewart and Weiland were excused. Also present were Fire Chief Worden and Police Chief Drew. No other citizens were present.

Meeting was called to order by VP Blum at 5 p.m. Nothing was added to the agenda and there were no corrections or additions to the minutes of December 5th. Motion by Kasten second by Thomasgard to approve minutes, all in favor. There was no public comment.

Chief Worden noted the retirement of Asst. Chief Kester in April after 30 years of service.

At this point the ZOOM link expired and Chief Drew restarted a new meeting as of 5:11 p.m.

Chief Drew reported that, due to an officer being out on medical leave, several shifts were only partly or not covered. Chief Drew has been flexing his schedule and doing more patrol as needed but gaps in coverage still remain. VP Blum noted for the record that the Wood Co Sherriff Office has been very helpful in providing extra coverage.

VP Blum opened a review of a draft of language for the PEFD Bylaws. Shortly after the start of discussion on this agenda item, Commissioner Kasten abruptly left the meeting. VP Blum then suspended the meeting at this point in the agenda due to lack of a quorum. Meeting will re-convene upon presence of a quorum at a date and time TBD.

Leo Thomasgard

PEPFC Secretary

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Works

DATE: 22 March 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Zurfluh, L. Radtke, E. Saylor (Zoom), C. McGregor, Public Works Supervisor Ben Martinson, R. Bossert

Absent: None

Citizens: Juris Repsa, Matt Tranel, Betsy Mancl, Tiara Grunden

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Chairman Radtke at 4:00 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & previous month's minutes:*** **MOTION** (McGregor/Saylor) to approve the agenda & minutes from 22 February 2023. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairman's comments:*** Work is getting done and I appreciate my time on this committee.
- ***Public Works Updates***
 - a. **Department of Public Works Report - Project Update.** Snow plowing update, no parks preparations are ongoing, signs being installed in the Village.
 - b. **Bid request for 2nd street Professional services Design work.** They have been received from 3 companies. the lowest bid by \$10K is for Quest Engineering (\$22,525). **MOTION** to approve the engineering design quote by Quest Engineering for the 2nd street to Monroe Street rebuild from the TIF account. Lonn/ 2nd by McGregor, **Motion carried.**

- c. **Discussion on the Public Works ordinance Chapter 8.** Reviewed the recommended changes mainly administrative in nature and the clarifying language on the Assessments have been fixed. **MOTION** to move the Chapter 8 Public Works changes to the PLPIT committee, Lonn/2nd by McGregor , **Motion carried.**

- ***Old Business:***

- a. Ash Bore tree removal is an issue, we have over 230 trees in the Village right of ways that need to be removed, a conservative estimate for removal is \$300 per tree (approx. \$70K) we remove 10 per year internal to our budget , anything more is unbudgeted. Next month the Village forester discussed the Grant opportunities for 2025. We have been provided the grant paperwork and will submit next month for \$25K of 2024 funding. The Village will need to match the grant.

- ***New Business:***

- ***Correspondence received.*** None.

- ***Future Agenda items for next meeting:***

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- ***Next meeting date:*** TBD in person at the Marshall Buehler Center.

- ***Adjourn:*** Adjourned at 5:25 p.m. by Radtke.

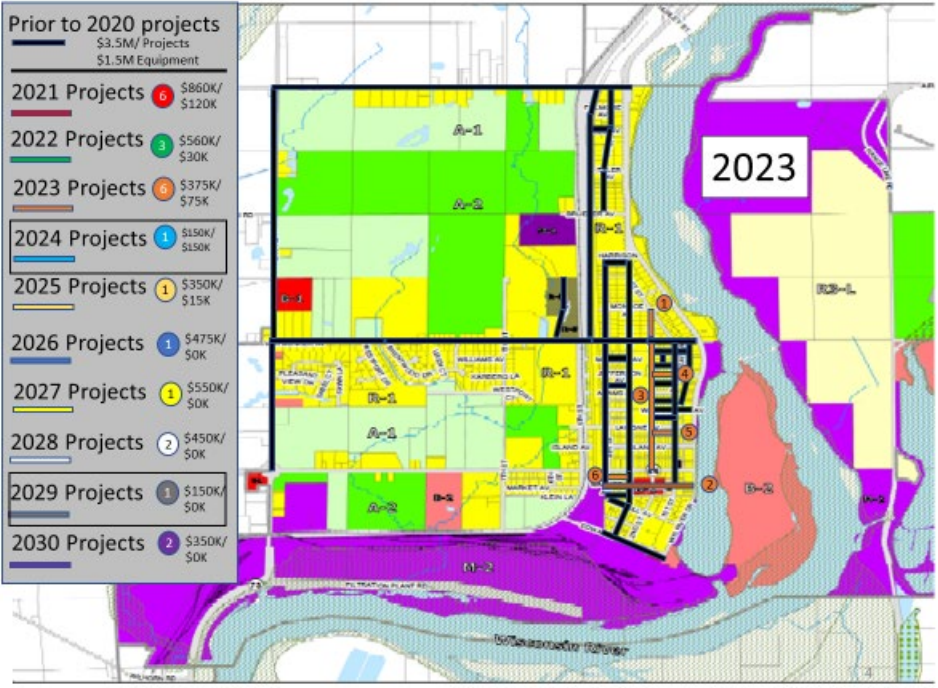
Lonn Radtke – Chairman

2023 Village Road Capital Projects

- Market Ave, Street overlay (just the Horseshoe)
 - Replacement of sidewalks/curbs/gutter (random), street mill and overlay \$250K
 - TIF account
- 2nd Street **Planning** (Ver Bunker to Monroe)
 - Replacement of sidewalks/curbs/gutter random, infrastructure \$50K
 - TIF account
- 3rd Street (Chip seal) Verbunker to Le tendre
 - Replacement of sidewalks/curbs/gutter (random), street chip seal \$60K
 - Infrastructure fee (wheel tax)
- ALLEY 1, \$23K(TIF), 3rd to 4th on Market ave
- ALLEY 2, \$22K (TIF), 1st to 3rd on Lavigne St.
- ALLEY 3, \$30K(ARPA), 1st to 2nd on Jefferson Ave.

Village costs for the work= \$435K
(\$345K TIF/ \$30 ARPA/ Wheel Tax \$60K)

EQUIP Mower Legacy (\$15K) Leaf loader ARPA (\$50K)



VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Parks & Recreation

DATE: March 22, 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: R. Bossert, J. Zurfluh, B. Mancl, T. Grunden, L. Radtke, B. Martinson

Absent: None

Citizens: Juris Repsa, Matt Tranel

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Mancl - Chairman at 4:30 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & previous month's minutes:*** **MOTION** (Mancl/Grunden to approve the agenda & minutes from 22 February 2023. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairperson's comments:*** it has been a pleasure to serve as chairman this past year.
- ***Parks & Recreation Updates.***
- **Community calendar Update**
 - a. **Wood County leadership project for a Mural.** The members were not present but will be there next month. They would like to sponsor a mural on the end of the Village

buildings on market Ave. focused on Emergency Responders. More info to be provided.

- b. **Village calendar.** Presented the April 2023 Calendar, adjusted some meeting times, but approved for DISTRO.
- c. **Port Road Bike/Walking trail extension discussion.** The administrator presented some data on the proposed bike trail. The main intent was to gain Board favor for the project not to waste time in researching. We also need to take advantage of the WisDOT installing a approved crossing at the Letendre intersection with the new resurfacing of that road at a cost of \$30K, the Village would need to show an effort to install their bike trail heading north on port Road. The Village was provided with \$10K of county funding to extend our trails and this could be used for design and initial work. After some discussion in support of the trail, its location and timeline a **MOTION** to expend \$10K on the Port Road bike trail extension north from Le Tendre to Ver Bunker for Phase I of this project. Radtke/ 2nd by Grunden, **motion carried.**

- ***Old Business.*** None
- ***New Business.*** Tree update from the Forester and the village will seek grant funds to help remove ash bore and replace trees in the parks. These would be a matching fund
- ***Correspondence received.*** None.
- ***Agenda items for next meeting.***
- ***Next meeting date:*** TBD, in person at Marshall Buehler Center.
- ***Adjourn:*** Adjourned at 4:51 p.m. by Mancl.

Betsy Mancl – Chairman

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Safety Meeting

DATE: April 6, 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL

SUE MITCHELL

TIARA GRUNDEN

SCOTT DREW

CALEB MCGREGOR

ERIK SAYLOR

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

RAYMOND BOSSERT

JASON WORDEN

DIANE TREMMEL

LONN RADTKE

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: J. Zurfluh, S. Mitchell, T. Grunden, C. McGregor, Police Chief Drew (ZOOM), Fire Chief Worden, Administrator Bossert

Citizens: B. Luebke, Scott Stewart (Police and Fire Commission), Paul Grode, Cary Smith, Dennis Saeger, Tim Schmidt, Del Stewart, Tom Bartlett, S. Grunden (Zoom), K. Heinzen (Zoom)

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Chairman Mitchell at 5:20 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & approve the previous month's minutes, 7 March 2023:*** **MOTION** (McGregor/Gruden) to approve agenda & previous month's minutes. **Motion carried.**
- ***Public comments on agenda items:*** Comments will be addressed at the time of discussion.
- ***Committee Chairperson's comments:*** Chairman Mitchell thanked everyone's efforts during here term.
- ***Public Safety Updates***
 - Police Department**
 - a.** Update by the Chief on Police issues per his report, Two areas of concern. The ability to prepare for the NEPCO lake transition has been delayed and needs attention. The ability to provide adequate SRO coverage with all the other duties required need attention and funding. The new Squad has arrived an being outfitted

Fire Department

- a. Review monthly & budget comparison reports.** The Chief recognized Brian Luebke on his service and part of his program to involve other officers into the public safety discussions for situational awareness. The Chief updated the committee on his progress and activities, no issues. Chief Worden submitted some correspondence that will be discussed later.

- **Old Business.**

- a.** A discussion on the Fire department (DRAFT) bylaws and potential MOTION to approve. At this time all comments (PS, PLPIT, Administrator, PFC and Legal) have been incorporated into the document presented to the Fire Chief and department for review. A decision that all the Fire department responses will come back to the Village NLT 10 May 2023 for possible action by the Board to approve. This will give the department time to involve an officers meeting and other input for review. No action or MOTION required.

- **New Business.** None

- **Correspondence received.** Two items part of the packet were received, a letter from the Fire Chief and a response by trustee Grunden on social media posts. These were briefly discussed and the Chairman asked that they be reviewed by the members for possible action by the new Board or committee. (extensive details were discussed and can be viewed on the Village Utube page to hear the specifics- 6 April 2023 Public safety Meeting, Village of Port Edwards) <https://www.youtube.com/watch?v=MZlOaBR-yH8>

- a.** The Fire Chief explained his memo briefly and laid out a timeline of actions to explain his reasoning for the memo.
- b.** Tom Bartlett, a past Fire Chief of Port Edwards discussed some historical context on the Village dealings with the athletic association.
- c.** President Zurfluh requests that at a future meeting the Village Auditor and Lawyer be in the same room to discuss this issue with the Fire department athletic association.
- d.** Carey Smith presented some data and items on the value of the department and he as the treasurer of the Port Edwards athletic association after a vote to open the books of that organization request that they adhere to ordinance language and have the Village auditor review the books. He also stated some concerns with the rules applying to the Village employees, as the fire department members are part of, and the difference that elected officials are not subject to that.
- e.** Administrator Bossert, clarified that at this time there is no disciplinary action on the fire chief, he also discussed the option to audit and the two options. Based on the fire chief and Treasurer Smith comments, the Village auditor will conduct an audit.
- f.** Trustee McGregor commented that all 501 c 3 organizations must disclose all financial documents, no issues. He compared that even as a church organization was asked to disclose they would have to, so why is the department hesitant to disclose.
- g.** Trustee Grunden stated that No body “smeared” Trustee Saylor in the past election. The Fire Chief countered that based on Grunden’s Facebook post he was called out for ethic violations, and trustee Grunden agreed.

- *Future Agenda items for next meeting:* TBD
- *Next meeting date:* TBD
- *Adjourn:* Adjourned at 6:15 p.m. by Mitchell.

Sue Mitchell – Chairman

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
& Information Technology

DATE: 29 March, 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL	ERIK SAYLOR	RAYMOND BOSSERT
SUE MITCHELL	DAILY TRIBUNE	JASON WORDEN
TIARA GRUNDEN	WFHR/WGLX	DIANE TREMMEL
SCOTT DREW	NICK ABTS	LONN RADTKE
CALEB MCGREGOR		

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Zurfluh, E. Saylor, C. McGregor, T. Grunden, R. Bossert

Citizens: Eric Hummel, Matt Trannel, S. Drew, J. Worden, Betsy Mancl, Lee Lech, Scott Stewart

Subjects Discussed, Action Taken & Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by Saylor - Chairman at 5:00 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda & previous month's minutes:*** **MOTION** (Saylor/Grunden) to approve minutes from 8 March 2023 & agenda. **Motion carried.**
- ***Public comments on agenda items:*** None.
- ***Committee Chairman's comments:*** Thanks for adjusting to the schedule
- ***Discuss development options in the TIF district & incentives utilizing TIF funding.*** The administrator provided a DRAFT of a Village program that would utilize the TIF economic development funds (approx. \$250K) for Village development. The Administrator stated 4 conceptual programs: Job creation, façade improvements, Green Energy upgrades, Artwork project. SAYLOR commented that this program, once created should be managed by the Administrator for expediency. Trustee Grunden wanted clarification on what was being asked and the Administrator clarified that this is a start point for discussion it could morph into a larger program, He was asking for input. This would be for all businesses in Port Edwards. The Chairman went off table to Matt Tranel asking as a business realtor in Port Edwards, Façade program and Job creation are great ideas, a program to draw a business or industry needs to happen but more housing is required to expand the population base.

The discussion went into the Mill property development and our Challenges with the owner. This will require a more in-depth planning session on the TIF properties. This document will be filled out and presented at the Future PLPIT meeting for potential activation in June 2023.

- **Discuss Chapter 8 Public Works.**

Most of the changes are administrative and the removal of Village Engineer from the language. The language proposed was acceptable, some further refinement of the special circumstances for assessments. We will refine the language with legal consult and resubmit for discussion in April. Some discussion on public construction of less than \$25K and the need for bidding and approval. Needs to be clarified since the State statute it only requires over \$25K for bids. No MOTION made until further discussion by new PLPIT committee.

- ***Discuss Chapters 4 (Police) and Chapter 5 (Fire).*** This discussion expanded *beyond the topic and thus needs to be a collective Board discussion on the Fire department in whole.* A request was made by the Chairman Saylor to strike that language 5.13 (2) fundraising requiring and audit, seeking a MOTION, No one offered a Motion. Trustee Grunden asked who is the President of the Athletic association and Chairman Saylor disclosed he was, then trustee Grunden stated this may be a conflict of interest and the discussion should cease. McGregor supported the issue with the potential ethical conflict and supported closing the discussion, he did comment that changing the language from “audit” to financial review he would support but not eliminating it in total. Called the issue as a conflict and the discussion was closed. The understanding was that the Village will not change any language in this document, specifically pertaining to the annual audit. Discussion by citizens, Mancl, Tranel wanted transparency and the records open due to the funding by the Village and lack of knowledge on where do those funds go. Issues of transparency and lack of information flow between these organizations needs to be corrected and future discussions need to happen by this committee and Board to clarify these issues. No discussions with the Police Chapter 4. The entire discussion was Tabled until next month.

- ***Task Organization***

Discussion by the Chairman on why the Police and Fire Chief fell under the Village administrator and he wanted that direct line of control removed. The administrator presented the NOV 2021 task organization document as well as the PAA audit conducted in 2020. That this organization was highly recommended to be more efficient. A robust discussion was had on authority, involvement in operations, chain of command issues all these concerns were addressed and were valid opinions and will continue to be discussed.

- ***Old Business.*** None.
- ***New Business:*** None.
- ***Correspondence received.*** None
- ***Future Agenda items for next meeting:*** TBD

- *Next meeting date:* TBD in person at the Marshall Buehler Center.
- *Adjourn:* Adjourned at 6:45 p.m. by Saylor.

Erik Saylor – Committee Chairman

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance & Human Relations

DATE: 6 April 2023

TO: JOSEPH ZURFLUH

cc: BETSY MANCL

SUE MITCHELL

TIARA GRUNDEN

SCOTT DREW

CALEB MCGREGOR

ERIK SAYLOR

DAILY TRIBUNE

WFHR/WGLX

NICK ABTS

RAYMOND BOSSERT

JASON WORDEN

DIANE TREMMEL

LONN RADTKE

Purpose of Meeting: Regular Monthly Meeting

Attendance: R. Bossert, B. Mancl, S. Mitchell, L. Radtke, J Zurfluh, D. Tremmel

Absent: None

Citizens: S. Drew (ZOOM), Janet Smith (ZOOM),

Subjects discussed, Action, Taken & Board Action Required:

Regular Monthly Meeting

- **Call to Order:** meeting called to order by Mancl-Chairman at 4:29 pm
- **Roll Call:** all present from above.
- **Approve the agenda & previous month's minutes from 9 March 2023: MOTION**
(Mitchel/Radtke) to approve agenda. **Motion carried.**
- **Public Comments on agenda items:** None
- **Committee Chairman's comments:** None
- **Discussion then MOTION to approve the monthly bills, journal entries for previous month and financial report:** No discussion. (Mitchell/Radtke) **Motion to approve carried.**
- **Old Business:**
 - **-Wage Study.** The Administrator gave an update on the progress of the Wage study, he is approx.. 100% complete and presented a product for review. Initial data reveals the Village would require approx. \$25K to bring all employees up to a 2023-2024 wage levels and thus reset the field to ensure retention of quality employees. Then the discussion was on how to maintain that pay level with pay

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

steps or annual cost of living raises. Some discussion on the presentation of a STEP wage increase program based on years of service. Also the comparisons of a Full step program, “half-Step” program and just annual Cost of Living Raises data was presented. Trustee Radtke requested to be part of a employee session to discuss the Step program in the near future. The committee appreciated the data and will bring this up once a new board is seated and new committees are formed at 2024 Budget discussions.

- **2023 1st Quarter Budget analysis:** The data for the 1st quarter was presented. All departments and line item expenditures are well within the 1st quarter estimates and no issues of concern. The one area the Administrator will provide more details on is in our Fire department EMS coverage and costs. The EMS coverage costs are far exceeded expectations and causing the majority of the PEFD budget to be consumed by EMS coverage, even though we have a separate ambulance contract with rapids which covers the same responses. It may be a duplicative effort that is not cost effective. More analysis and discussion will be provided at the next Public safety and FHR meetings.
- The Budget amendments were also presented for three items:
 - -Village parks damaged equipment (slide for Triangle Park) an additional \$2700.00- MAR 2023 additional expenditure from Legacy Recreation/Parks Grant.
 - -Bike Trail extension along Port Road from County Grant \$10,000.00- MAR 2023
 - -Road repairs of crack filling of NEPCO lake road from the NEPCO lake planning fund, \$10,000- MAR 2023.
 - TOTAL amendment- \$12,700 from new Grant Funds, \$10,000 from NEPCO lake Planning reserves.
- **TIF Economic Incentive program:** a draft program product was presented based on PLPIT committee input. These programs would utilize the TIF funds allocated for this effort and would help energize the business and environment of the Village for the benefit of all. It would create a menu of options to help applicants better the Village. The program would be open to all business/residents/organizations in the Village TIF district. This will be brought back to the PLPIT and FHR next month for a possible MOTION to approve.
- Discussion and potential **MOTION** to approve Resolution 2023-03 RESOLUTION AUTHORIZING VILLAGE STAFF TO SUBMIT, COORDINATE, AND EXECUTE THE WISCONSIN URBAN FORESTRY GRANT for \$25,000. The expectation is that the Village could match up to \$25,000 from Village funds in 2024.

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

This was required to request state funding for tree removal grants in 2024. Supported by the Committee and Public Works. **MOTION** to approve by Radtke/ 2nd by Mitchell, all AYES.

- **MOTION** to go into Closed session on Purchases and competitive bargaining - Wis. Stat. §19.85(1)(e). Closed sessions are allowed when deliberating or negotiating the purchase or sale of public property, investment of public funds, or other specified public business, when competitive or bargaining reasons require a closed session. The competitive or bargaining reasons must relate to reasons benefiting the governmental body, not a private party's desire for confidentiality. **MOTION** by Mancl/ 2nd by Mitchell, all ayes. Moved to close session at 5:00 pm.
- Summary of Discussion in Closed session was on the offer to purchase the 251 Market Ave parcel and closing details and a request for consideration from Ripple Creek apartments to the Village on donation of the land and buildings to the property management company. No action on the Ripple Creek discussion.
- **MOTION** to return to Open Session and take any actions required. **MOTION** by Mancl/ 2nd by Mitchell all ayes. Moved to Open session at 5:14 pm.
- **MOTION** to approve the sale of Village property at 251 Market Ave. Radtke/ 2nd by Mitchell, all AYES. The administrator will complete the action and agreement signatures.
- **New Business:** None
- **Correspondence received:** None
- **Future Agenda items for next meeting:** None
- **Next Meeting date:** TBD
- **Adjourn:** adjourned at 5:17 pm by Mancl

Betsy Mancl- Committee Chairman

VILLAGE BOARD RESOLUTION NO. 2023-03

**VILLAGE OF PORT EDWARDS
WOOD COUNTY, WISCONSIN**

**RESOLUTION AUTHORIZING VILLAGE STAFF TO SUBMIT, COORDINATE, AND EXECUTE
THE WISCONSIN URBAN FORESTRY GRANT**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF PORT EDWARDS, WOOD COUNTY, WISCONSIN, A MUNICIPAL CORPORATION:

WHEREAS, the Village of Port Edwards, is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in statute 23.907(1g) and (1r) Wisconsin Statutes;

WHEREAS, the Village of Port Edwards attest to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the Village of Port Edwards requests a grant agreement to carry out the project;

NOW THEREFORE BE IT RESOLVED, the Village of Port Edwards will budget a sum (not to exceed \$25,000) sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Village administrator as its official, to act on its behalf to;

1. Sign and submit the grant application
2. Sign a grant agreement between the Village of Port Edwards and the DNR
3. Submit interim and /or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to DNR
5. Sign and submit other required documentation

Adopted the 11th of April 2023.

VILLAGE OF PORT EDWARDS
WOOD COUNTY, WISCONSIN

Joseph H. Zurfluh, Village President

Diane M. Tremmel, Village Clerk

By a Vote of: _____ in Favor, _____ Opposed, _____ Abstain

Village of Port Edwards



Raymond. D "Boz" Bossert Jr.
Village Administrator

Municipal Building
201 Market Ave
Port Edwards, Wisconsin, 54469
Phone: 715-887-3511
Fax: 715-887-3524

1 April 2023

TO: Village FHR Committee and Board of Trustee's

RE: 1st Quarter 2023, Village Budget summary

REVENUE:

Village-	\$1,588,954.00	77% of Anticipated Budget
Water Utility-	\$50,991.72	10% of Budgeted amount
Wastewater Utility-	\$177.75	1% of Budgeted amount

Of Note:

State Shared Revenue	\$0 of \$225K
Highway Aid	\$38K of \$156K
Infrastructure Fee	\$7500 of \$55K
Fire Contracts	\$39K of \$68K
Garbage Collection	\$117K of \$125K

EXPENSES:

Payroll	\$340,312.26 of \$1,569,625	22% of Budget expended
Waste water operations	\$53,201 of \$531K	10% of Budget
Water Operations	\$70,216.00 of \$445K	16% of Budget
Snow removal	\$24,190 of \$52K	47% of Budget
Skate Pond	\$900 of \$5500	16% of Budget
Parks	\$11,759 of \$70K	17% of Budget
Police operations	\$52,179 of \$238,150	22% of Budget
Fire operations	\$18,926 of \$109,700	17% of Budget
Public Works Operations	\$177,820 of \$808,725	22% of Budget
General Government	\$283,312 of \$790,720	36% of Budget

MAIN ACCOUNT STATUS as of 1 April 2023:

TIF	\$1,213,702.50
ARPA	\$90,827.73
Police Vehicle	\$1,825.70
Machinery	\$46,582.35
PW Infrastructure	\$88,309.70
Emergency Funds	\$19,798.00
Cemetery Fund	\$122,014.20
Planning Fund	\$67,914.48
Wastewater Reserve	\$80,000.00
Wastewater Equip	\$103,400.00
Working capital	\$150,000.00
	\$1,984,374.30 (savings and reserves- NOT general funds)

Village Administrator Assessment:

No major concerns on either revenue or expenses. The larger % of utilization in General Government is normal based on collective expenditures of payroll and insurance early in the year and not a regular monthly expense.

Some concern on Fire department payroll, specifically on EMS response. We are collecting data for analysis. Initially we see our response involved 2-3 members and they are collecting over 60%+ of the entire Fire department payroll. Also, the information from the ambulance support from Rapids shows our EMS responders arrive less than 60% of the time and of that they are rarely if ever on scene first. In 2022 in total our EMS responders were involved in 55% of the incidents. This may require some controls on their response as well as potential adjustment of the pay scale since a member could get the same pay for 30 min response- by incident- that a firefighter gets for a 2 hours of a "Real Fire" response.

We continue to seek Grants and Federal/State funding, and to date have been very successful is receiving over \$30K in grants and are anticipating a decision on over \$500K in additional grants and potential federal road grant's.

Budget Amendments/Adjustments to date:

-Village parks damaged equipment (slide for Triangle Park) an additional \$2700.00- MAR 2023 additional expenditure from Legacy Recreation/Parks Grant.

-Bike Trail extension along Port Road from County Grant \$10,000.00- MAR 2023

-Road repairs of crack filling of NEPCO lake road from the NEPCO lake planning fund, \$10,000- MAR 2023.

TOTAL- \$10,000 from new Grant Funds, \$10,000 from NEPCO lake Planning reserves, \$2700 from the general account.

Village of Port Edwards



Raymond. D "Boz" Bossert Jr.
Village Administrator

Municipal Building
201 Market Ave
Port Edwards, Wisconsin, 54469
Phone: 715-887-3511
Fax: 715-887-3524

31 March 2023

Proposal for purchase of 251 Market Ave, Port Edwards, WI, 54469. (#2701007)

This will serve as an agreement between the Village of Port Edwards and Allie Cat Properties to sell a parcel in the Market Ave Port Plaza complex, parcel #2701007. The Village has refurbished this property and Mr. Grant will be the 1st owner in this endeavor.

The Structure is a 1300 Square Foot connected building with dedicated car parking out front (2 slots). It has a front entrance with one rear exit. Internally it has been split into seven work areas. A front office/foyer, a central display area, a rear office, single bathroom, storage room and small kitchenette.



End office space w/ entrance, address 251 Market Ave, Port Edwards WI, 54469



Parcel Building is #2701007

Some details on this lease; that will be codified in the legal document; Parcel #1007 small office space;

1. For the future occupant:

- Interested owner will be Allie Cat Properties, Mr. Grant Anderson of Saratoga, the intent is for an office space for a custom sign/ potential shipping storefront for operations in the next 12-18 months.
- Sales price of \$40,000 (Commercial realtor fee of \$4000)
- The owner will assume the utilities (gas, water/sewer, internet, electric, cable), as of closing on 28 April 2023
- Earnest Deposit for \$2000 due NLT 7 April 2023
- New exterior Signage paid for by the Village (\$1500)- already installed the Village will add the Business Logo when presented.
- Village will continue the snowplowing of the sidewalk and parking areas in the front, and the rear alley. The rear entrance will be the responsibility of the new owner. Additional de-icing and snow removal may be required along the front sidewalk and front entrance.
- The estimated taxes that would be generated annually and paid to the Village (Total taxes are approx. \$1700- with assessed value of \$46,000. The specific Village tax portion under current 2023 millage would be \$600) will be paid by the owner starting in December 2023.
- All interior fixtures or additions will remain with the parcel.

2. With the sale the Village will in the next 6 months;

- Replace the roofing (flat seam roofing 6" foam insulation, ½" asphalt sealing) with the addition of a of a small 12" knee wall to provide a clear separation between the parcels.
- Seal off with a wall, the interior doorway between the parcels.

3. Impact to the Village Long-term;

- ROI on sale, \$40,000 sale (total investment to date= \$23,453) = 42% ROI
- Tax revenue annually \$600 annually starting in 2024.
- Improvement of the business district aesthetics, occupying empty storefronts
- Potential Village employment of 1-2 personnel
- Potential County sales taxes potential, \$5K p/yr
- Potential water /sewer utility \$2000 annually
- Assessed value of property once improved from \$4600 in 2022 to \$46,000 potential in 2024

This is agreed to on this day_____

By The Village of Port Edwards, Administrator

Raymond "Boz" Bossert _____ Allie Cat Properties Owner of Business_____

Questions or concerns, contact me at 715-315-0304 or villageadmin@portedwardswi.gov.

Raymond D" Boz" Bossert Jr
Village Administrator

Village of Port Edwards

Municipal Building
201 Market Ave. P.O. Box 10
Port Edwards, Wisconsin 54469
Phone: 715-887-3511

NEPCO Lake Residents meeting MINUTES

Started meeting at 1200, on the 29 March 2023.

1. Call to order-
2. 11 attendees by ZOOM;
 - Lyman Schantz
 - Eric Saylor
 - Lance McKeel
 - Jeff Manor
 - Dave Orcutt(DOMTAR)
 - A. Schelich
 - Vickie Gukenberger
 - Dave Dobner
 - Brian Nickel
 - Cory Dobson
 - Billie Joe
3. 5 in person
 - Administrator- Bossert
 - Eric Hummel-
 - Ben Martinson- PW Director
 - Tiara Grunden- Trustee
 - Caleb McGregor
4. **INTRODUCTIONS**- Administrator Bossert Introduced the attendees and explained the process of the meeting.
5. Approve the agenda. **MOTION** by Hummell, 2nd By Dobson all AYES
6. Approve minutes from the 15 February 2023 meeting **MOTION** by Manor 2nd by Hummel, all AYES
7. Public comments on agenda items. None
8. Chairperson comments. The lake District is established and look forward to communication from that Body moving forward.
9. Discuss Boundary transition issues, Update on Transition tasks:
 - Roads- received survey data and working thru the legal issues with the 60' right of way and the issues with that and impact on residents and developer to try to change that. The Village standard for a road is 66' and the PUD authorized a smaller width. Thus the ability to call them private roads. A discussion on the right of way increase, changing language in the HOA and then the cost to accept the roads will continue to be had.

- Trash removal- Explained the process and coverage plan starting 1 January 2024. This includes the grass clipping and yard waste removal.
- Fire Signage- Working with Saratoga on the replacement of Port Edwards signs that were removed.
- Right of way grass cutting- In legal discussion based on the HOA covenants and the conflict with those. Again this is based on the HOA charges for this service and unless its changed a double charge could result on residents.
- Safety Center- postponed until more info on the needs and requirement for storage or meeting space on that side of the River.
- Kayak Input (near DOMTAR Dam)- updated on the progress and should see some movement this summer on its completion.

10. Discuss Old Business

- Weed machines- Are being offered by the developer for free, we are awaiting some data on the operation of the machines as well as finding a place to park them. The Administrator from Port Edwards meet with Chad Lee from Aquarius systems on site of the machines.
- A discussion was had on the timeline for tax revenue transition and the impact on services in 2024. More to follow. Based on taxes being assessed for 2023 being paid under the old rules, no additional tax revenue will be generated under Village Millage rates until 2025. Thus for the 2024 year while the Village will be responsible for 100+ new residents and 50+ square miles of land, there will be no additional revenue(just the annual 20% contribution by Saratoga which equates to approx. \$40K) to accommodate and thus some expectation management will need to be done. This will be addressed in a future meeting. Hummel asked to research in 2014 was the 1st year prorated or collected by Saratoga to ensure this isa 10 year tax adjustment and not 11 years, Bossert will check.

11. Discuss Old Business. NONE

10. Discuss New Business. NONE

12. Discuss any correspondence. NONE

13. Future Agenda Items. NONE

13. Next meeting date, TBD based on new Village Board composition at the Marshall Buehler center and via ZOOM.

14. Adjourn by Bossert at 1243 (12:43 pm) on the 29th of March 2023.

Village of Port Edwards
Ray Boz Bossert, Village Administrator

Village of Port Edwards

Raymond "BOZ" Bossert
Administrator

Municipal Building
Port Edwards, Wisconsin 54469
Phone: 715-887-3511
Fax: 715-887-3524

Date: 1 April 2023 (Report Period 1-31 March 2023)

To: Village Board

Subject: Administrators REPORT, MARCH 2023

Summary: *(A summary of events since last meeting. This will include an assessment in safety, security, Infrastructure, fiscal issues and general government for the Village. This area should also address any external/regional factors that may impact the city.)* No major issues for the Village. We are transitioning to Spring activities and street cleaning and debris removal. Budget is being executed with NO issues.

Human Resources:

1. The village has currently 6 police officers/ 18 firemen/ 3 general government/ 1 court officer/ 7 public works employees = 35 employees (This does not include the 55 Board & Commission/Committee members we pay) out of 90 authorized. **So, we are back to 64 filled positions of the 90 authorized (all part-time help has departed the Village)**
2. Our Village employee expenses to date have been approx. \$340,312 out of our total employee budget of \$1,600,000, for the year. We have a payroll execution rate of 22%, no issues. FYI---The Village Payroll is a total of 45% of the Overall Village 2023 Budget.

Public Works:

1. The Dog park is open and we will monitor the use and any issues. We plan to conduct a more formal ribbon cutting in June of 2023.
2. We have received our Bids for our 1st street project for this year. This is mainly for planning and design work. Estimates came in from \$22K thru \$48K. This will be paid thru the TIF account. The PW committee approved a Bid of \$22K from Quest engineering for the design work.

Safety and Security:

1. Police- We have had 5 citations; 19 Traffic stops and 3 criminal/warrants and 10 ordinance violations these past 30 days. We responded to over 148 calls/events in the past 30 days. The Police are executing their budget. The Chief has concerns on NEPCO lake and SRO activities that I concur with and need to be addressed.
2. Fire- Responded to 27 events (12x Fire calls and 15x 1st responder events). They conducted 4 drill and training events as well as 2 meetings. The Fire Department are executing their budget. Some concerns on EMS support consuming the majority of the Department budget needs to be addressed.

Budget:

1. Our Village budget is on track for execution. We have expended approx. \$1.2M so far this year, an 35% expenditure rate, we expected to have spent \$1.5M. No issues. Our revenue to date is \$1.7M approx. 77% of our expected revenue this year, no issues.
2. We conducted some discussions on the Village payroll in the FHR committee and this will continue. The Administrator has presented data for a new Village Wage Study. The 2019 PAA audit is outdated at this time, however the Village has completed over 90% of those recommendations.

General Government:

1. NEPCO lake District meeting will be scheduled for 10 April 2023 to further discuss the lake district, weed machine donations and other formational issues. Inspection of weed machine equipment is ongoing for potential donation to the Village.
2. We continue to renovate the 231/241 parcels and will be marketing them in the near future. We also have purchased 140 market avenue and have commenced work, we are adjusting the sales price for the parcel for Mission coffee.
3. We have decided to sell the 251 market Ave parcel for \$40K. the closing will occur in 30 days.
4. We set the date for the April Strategic meeting for 22 April 2023 at 9-4 pm. The reorganization meeting is the 18th of April. The league would also like to open a session up to other league members; Invite list for us is Wood County Chairman, Neighboring Mayors Nekoosa, Rapids, Grand Rapids, Saratoga, Chamber of Commerce President, Key stakeholders in Port- bank, ERCO, school.
5. Village signs have been installed by the Village crew, we will wait on the install of the Village buildings and their signage.
6. We have submitted downtown Vibrant spaces grant thru the WEDC for \$50K a 1-3 match. This will be incorporated with our pending TIF improvements for 2023.
7. Summary on Permits since JAN 1 2023-= Total 25
 - a. Building- 9, Electrical- 4, Plumbing/HVAC- 9, Excavation-2, Zoning-1

HOLIDAY:

1. Village Music fest will be 18 may 2023 at 5-7pm. Yellow pellet and Chaterbox.
2. Village Rummage sale will be all day on the 20 May 2023.

MAJOR Initiatives in the next 30-60 DAYS:

1. Continue to work off PAA Audit corrective actions
2. DMI engagements
3. GRANT requests and preparations

VILLAGE OF PORT EDWARDS
Raymond “BOZ” Bossert
Administrator

C: Board members

C: Village Department Heads (Treasurer/Clerk, Police, Fire, Public Works)

C: File



WASTE MANAGEMENT

Recycling Facility Used:
WM Germantown

Germantown, WI

Village of Port Edwards
RECYCLING REPORT 2022

EMAIL

PREPARED BY:
Sonia Zelinski
2510 Engel Road
Wisconsin Rapids, WI 54495
715-997-3122
EMAIL szelinsk@wm.com

	TOTAL TONS	CARDBOARD	MIXED PAPER	ALUMINUM	STEEL/TIN	PLASTIC	GLASS-MIXED	RESIDUE
JANUARY	10.41	0.94	4.81	0.12	0.32	1.21	2.18	0.83
FEBRUARY	6.62	0.60	3.06	0.08	0.20	0.77	1.38	0.53
MARCH	6.34	0.57	2.93	0.08	0.19	0.74	1.33	0.51
QTR 1 TOTALS	23.37	2.10	10.81	0.28	0.72	2.71	4.88	1.87
APRIL	6.10	0.55	2.82	0.07	0.19	0.71	1.27	0.49
MAY	8.13	0.73	3.76	0.10	0.25	0.94	1.70	0.65
JUNE	10.78	0.97	4.98	0.13	0.33	1.25	2.25	0.86
QTR 2 TOTALS	25.01	2.25	11.56	0.30	0.77	2.90	5.23	2.00
JULY	7.62	0.69	3.52	0.09	0.23	0.88	1.59	0.61
AUGUST	8.74	0.79	4.04	0.10	0.27	1.01	1.83	0.70
SEPTEMBER	6.89	0.62	3.19	0.08	0.21	0.80	1.44	0.55
QTR3 TOTALS	23.25	2.09	10.75	0.28	0.71	2.70	4.86	1.86
OCTOBER	7.43	0.67	3.44	0.09	0.23	0.86	1.55	0.59
NOVEMBER	10.20	0.92	4.72	0.12	0.31	1.18	2.13	0.82
DECEMBER	6.73	0.61	3.11	0.08	0.21	0.78	1.41	0.54
QTR4 TOTALS	24.36	2.19	11.26	0.29	0.75	2.83	5.09	1.95
TOTALS IN TONS	95.99	8.64	44.39	1.14	2.94	11.14	20.06	7.68
IN POUNDS	191980.00							

2022 Consumer Confidence Report Data

PORT EDWARDS WATER UTILITY

PWS ID: 77201135

Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.

Dlaim ntawv tshaabzu nuav muaj lug tseemceeb heev nyob rua huv kws has txug cov dlej mej haus. Kuas ib tug paab txhais rua koj, los nrug ib tug kws paub lug thaam.

Water System Information

If you would like to know more about the information contained in this report, please contact Kim Holcomb at (715) 887-3512.

Opportunity for input on decisions affecting your water quality

Village Board Meeting on the second Tuesday of each month.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

Source ID	Source	Depth (in feet)	Status
2	Groundwater	37	Active
3	Groundwater	42	Active
4	Groundwater	43	Active
5	Groundwater	56	Active

To obtain a summary of the source water assessment please contact, Kim Holcomb at (715) 887-3512.

Term	Definition
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Disinfection Byproducts

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2022)	Violation	Typical Source of Contaminant
TTHM (ppb)	1671_4S	80	0	7.3	7.3		No	By-product of

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	# of Results	Sample Date (if prior to 2022)	Violation	Typical Source of Contaminant
LEAD (ppb)	AL=15	0	3.08	0 of 10 results were above the action level.	8/17/2020	No	Corrosion of household plumbing systems; Erosion of natural deposits

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2022)	Violation	Typical Source of Contaminant
RADIUM, (226 + 228) (pCi/l)		5	0	0.8	0.3 - 0.8	5/5/2020	No	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)		n/a	n/a	0.2	-0.4 - 0.2	5/5/2020	No	Erosion of natural deposits
COMBINED URANIUM (ug/l)		30	0	0.0	0.0 - 0.0	5/5/2020	No	Erosion of natural deposits

Contaminants with a Public Health Groundwater Standard, Health Advisory Level, or a Secondary Maximum Contaminant Level

The following table lists contaminants which were detected in your water and that have a Public Health Groundwater Standard (PHGS), Health Advisory Level (HAL), or a Secondary Maximum Contaminant Level (SMCL), or both. There are no violations for detections of contaminants that exceed Health Advisory Levels, Public Health Groundwater Standards or Secondary Maximum Contaminant Levels. Secondary Maximum Contaminant Levels are levels that do not present health concerns but may pose aesthetic problems such as objectionable taste, odor, or color. Public Health Groundwater Standards and Health Advisory Levels are levels at which concentrations of the contaminant present a health risk.

Contaminant (units)	Site	SMCL (ppm)	PHGS or HAL (ppm)	Level Found	Range	Sample Date (if prior to 2022)	Typical Source of Contaminant
MANGANESE (ppm)		0.05	0.3	0.12	0.12	1/5/2021	Leaching from natural deposits

Health effects for any contaminants with MCL violations/Action Level Exceedances/SMCL exceedances/PHGS or HAL exceedances

Contaminant Health Effects

MANGANESE Waters containing manganese in quantities above the SMCL are not hazardous to health but may be objectionable for taste, odor, or color.

EARTH WEEK

Activities at McMillan Memorial Library

**Wednesday, April 19th,
6 p.m., Fine Arts Center**

**Clean Energy Opportunities
in the Inflation Reduction Act and the
Infrastructure Investment and Jobs Act**
presentation by Francisco Sayu,
Technologies Director for



**Thursday, April 20th
6 p.m., Fine Arts Center**

**Recycling: Support for a
More Circular Economy**

presentation by Susan Schuller,
Program Director for



The library will be showing films with an environmental message on
Tuesday at 6 p.m. and Saturday at 1:30 p.m. Visit mcmillanlibrary.org

Presentations
sponsored by



League of Women Voters
of Wisconsin Rapids and
Stevens Point





Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

March 21, 2023

Joseph H. Zurfluh, President
Village of Port Edwards
1150 Pleasant View Dr.
Port Edwards, WI 54469

Dear President Zurfluh,

At its March 21, 2023 meeting, the Wood County Board of Supervisors approved the formation of the Nepco Lake District per the procedures outlined in Chapter 33 of the Wisconsin State Statutes. Attached is the resolution establishing the district.

Within the newly formed lake district, the Village of Port Edwards is the municipality with the largest portion by valuation. Therefore, Port Edwards is obligated to appoint a representative to the Nepco Lake District Board of Commissioners within 30 days of the County Board's order establishing the district. (Wis. Stats. 33.27 and 33.28).

Mr. Eric Hummel spearheaded the formation of the lake district and is one of the district's initial commissioners. He can be reached at ejhummel15@gmail.com.

Best wishes for the success of the Nepco Lake District.

Sincerely,

Trent Miner
County Clerk

Cc: Diane Tremmel, Village Clerk
Eric Hummel