

Agenda
Village of Port Edwards Board Meeting
Tuesday January 10, 2023

Board Meeting, Marshall Buehler center, 7:00 p.m.

If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

Join Zoom Meeting <https://us06web.zoom.us/j/84545709484?pwd=RGhEbitwZFICK2ZvZEwyR2ZNL3lpQT09>

Meeting ID: 845 4570 9484, Passcode: 632071, One tap mobile +13092053325

Meeting Audio Dial-in number: 715-423-6698, Access Code ID: 02067

Village Board Meeting

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.
- 4) **MOTION** to Approve the Consent Agenda and payment of Bills
 - a. Meeting minutes (from the 6 December 2022 Board MTG)
 - b. Vouchers (Pay monthly bills, journal entries, etc.)
- 5) Public comment on agenda items.
- 6) President's Report.
- 7) Committee Reports:
 - a. Airport Commission. (Met on 8 December 2022)
 1. Review proceedings of the commission.
 - b. Police and Fire Commission (Met on 7 December 2022)
 1. Review proceedings of the commission.
 - c. Public Works Committee. (Did not meet in December)
 1. Committee Chairman's Comments
 - d. Parks and Recreation Committee. (Did Not meet in December)
 1. Committee Chairman's Comments
 - e. Public Safety Committee. (Met on 3 JAN 2023)
 1. Committee Chairman's Comments
 - f. Finance and Human Resource Committee. (Will Meet on 5 JAN 2023)
 1. Committee Chairman's Comments
 2. **MOTION** to award the full-time employees a \$50 Chamber gift certificate as a safety award for only one lost time incident in the past 26 years. Total cost \$700, this is a budgeted line item for 2023.
 3. **MOTION** to approve Length of Service Award (LOSA) payment for 2022 qualifying firefighters in the amount of \$300.91 per firefighter and the annual corresponding maintenance fee of \$800 plus \$20 per firefighter, for a total of \$5,934.56. (This will impact 16 firefighters.) This is a budgeted Line item for 2023.
 4. Discuss the requirement to conduct a full property re-valuation of the Village based on state statute requiring this be done every 5 years. Our last valuation was done in 2005, however we remained in compliance until 2019. We are now 3 years out of compliance (the State has a 5-year clock that has started, and will be forced by the State to do one at their expense in 2026). The current Village assessed valuation is at 68.2%, and dropping, of property market/assessed value and by State statute we are required to be closer to 90-100% of market property values. Potential **MOTION** to approve the reassessment of all Village properties to be conducted in 2023 at a cost of \$30K.

- g. Planning, Property & Information Technology Committee. (Will Meet on 4 JAN 2023)
 - 1. Committee Chairman's Comments
 - 2. **MOTION** to approve changes to Village ordinance Chapter 1, General Government with administrative changes
 - 3. **MOTION** to approve changes to Village ordinance Chapter 4, Police administrative changes based on Police and Fire Commission recommended changes.
 - 4. **MOTION** to approve changes to Village ordinance Chapter 5, Fire department administrative adjustments based on Police and Fire Commission recommendations.
 - 5. **MOTION** to approve changes to Village ordinance Chapter 12, License and Permits based on administrative changes in fees and licensing.
 - 6. Discussion on the NEPCO lake Resident proposal for a Lake District on NEPCO lake.
 - 7. **MOTION** to approve the Final Purchase of 140 Market Ave, parcels #27-00208/ 27-00209/ 27-00210 by a sheriff sale for \$29,000 with administrative and title costs. This will be funded by the TIF account, not Taxpayer revenue.
 - 8. **MOTION** to approve the pending lease agreement of Village property for 251 market Ave parcel #27-01007 for \$1000 per month with Nancy Patino. This will be a 32% return of investment for the Village and help revitalize our business district and the lessee is interested in an outright purchase.
 - 9. **MOTION** to approve the Lease purchase agreement of 140 Market Ave, Suite A parcel #27-00208/27-00209/ 27-00210 to Jennifer Oswald of Behind the Curtain LLC, DBA Mission Coffee for a 3-year lease purchase for \$140,000 and an escalating monthly lease of \$350-\$550. This will be a 52% return of investment for the Village and will revitalize our business district.
 - 10. **MOTION** to approve a 3-year lease agreement of 140 market Ave, Suite B parcel #2700208 for and escalating monthly lease of \$150-\$350 per month with Joe Hoffman of Fiddle Bread LLC. This will be a 12% return of investment for the Village and will revitalize our business district.
- h. Planning Commission (Did not meet since April 2022)
 - 1. Committee Chairman's Comments
- i. NEPCO lake Transition Planning Sub-Committee (Did not meet in December 2022)
 - 1. Committee Chairman's Comments
- 8) Unfinished Business from previous meeting.
 - a) Floor is open to any Trustee to discuss any old topics with updates and committee or issue referral recommendations, *NO Motions can be proposed.*
- 9) New Business.
 - a) Floor is open to any Trustee to discuss any late breaking business or issues that need to be referred to a committee for discussion/action. *NO Motions can be proposed.*
- 10) Report from Village Administrator.
- 11) Report from Clerk/Treasurer.
 - a) **MOTION** to approve an Operator's License for Adrian March/Amoco valid through June 30, 2023.
 - b) **MOTION** to approve a Class "B" Beer and "Class C" Wine License for El Café LLC, 221 Market Avenue, Port Edwards, valid through June 30, 2023.
- 12) Trustee Comments.
- 13) Committee meeting calendar. (Next 30 Days)
 - NEPCO lake transition meeting: 18 January 2023, Noon, 1200 (Wednesday)
 - PS meeting: 31 January 2023, 1600 (4 pm), method in person (Tuesday)
 - PLPIT meeting: 1 February 2023 1630 (4:30 pm), method in person (Wednesday)
 - FHR meeting: 2 February 2023, 1630 (4:30 pm), method in person (Thursday)
 - Village Board: 14 February 2023, 1900 (@7:00 pm), method- in person (Tuesday)
 - PW meeting: 15 February 2023, 1600 (4 pm), method in person (Wednesday)
 - PR meeting: 22 February 2023, 1600 (4 pm), method in person (Wednesday)
- 14) Call for Adjournment.

Validated:

President of the Board of Trustees, Joseph Zurfluh

Village Administrator, Raymond “Boz” Bossert

Posted: 6 January 2023, 1100