

**Agenda**  
**Village of Port Edwards Board Meeting**  
**Tuesday, October 12, 2021**

**Board Meeting, Village 431 Letendre Ave, Fire Department – 7:00 p.m.**

If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

**Join Zoom Meeting** <https://us06web.zoom.us/j/86130935064?pwd=aDdTdEtPamV4RkNzQXgzUzVNZHRZQT09>

Meeting ID: 861 3093 5064, Passcode: 799644, One tap mobile +13017158592

**Meeting Audio Dial-in number: 715-423-6698, Access Code ID: 02067**

**Village Board Meeting**

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.
- 4) **MOTION** to Approve the Consent Agenda
  - a. Meeting minutes (from the 14 September 21 Board meeting)
  - b. Vouchers (Pay monthly bills, journal entries, etc.)
- 5) Public comment on agenda items.
- 6) President's Report.
- 7) **SPECIAL RECOGNITION:** The Village Police and Fire Commission will introduce the new Fire Chief. Chief Jason Worden will then be sworn in by the Village Clerk and President. All those who wish to participate or view this event are invited. After this short ceremony the Chief will host a gathering next door in the fire bays. The Board meeting will continue in the fire department meeting room.
- 8) Committee Reports:
  - a. Airport Commission. (Met on 2 September 2021)
    1. Review proceedings of the commission.
    2. Review the Airport managers' Report
    3. Review Budget proposal for 2022. **MOTION** to approve the Village contribution to the 2022 South Wood County Airport Budget of \$7880.
  - b. Police and Fire Commission (Met on 11 October 2021)
    1. Review proceedings of the commission.
  - c. Public Works Committee. (Met on 16 September 2021)
    1. Committee Chairman's Comments
  - e. Parks and Recreation Committee. (Met on 23 September 2021)
    1. Committee Chairman's Comments
  - f. Public Safety Committee. (Met on 5 October 2021)
    1. Committee Chairman's Comments
  - g. Finance and Human Resource Committee. (Met on 7 October 2021)
    1. Committee Chairman's Comments
  - h. Planning, Property & Information Technology Committee. (Met on 7 October 2021)
    1. Committee Chairman's Comments
    2. **MOTION** to approve the CSM for the extraterritorial property in Grand Rapids, the subdivision of 4 parcels in Grand Rapids located along Deer Road Parcel # 0701003
    3. **MOTION** to approve RESOLUTION 2021-08. Designation of Wards, Election site location and elected officials' representation.
- 9) Unfinished Business from previous meetings.

- a) Update on DMI and the way ahead.
  - b) Update on WIS 54/73 DoT project in 2024
  - c) Update on NEPCO lake discussion with DNR and Residents
- 10) New Business.
- a) Discussion on GoGov app for the Village. This is an IT platform for Villager notifications and ease in information access.
- 11) Report from Village Administrator.
- 12) Report from Clerk/Treasurer.
- 13) Trustee Comments.
- 14) Committee meeting calendar. (Next 30 Days)
- PW meeting: 21 October 2021, 1600 (4 pm), method in person
  - PR meeting: 28 October 2021, 1600 (4 pm), method in person
  - PS meeting: 2 November 2021, 1600 (4:00 pm), method in person
  - FHR meeting: 4 November 2021, 1630 (4:30 pm), method in person
  - PLPIT meeting: 4 November 2021, 1700 (5:00 pm), method in person
  - Village Board: 9 November 2021, 1900 (7:00 pm), method- in person
- 15) **MOTION** for Adjournment.

**Validated:**

President of the Board of Trustees, Joseph Zurfluh

Village Administrator, Raymond “Boz” Bossert

The Village Board meeting was held at the Marshall Buehler Center and also set up as a Zoom meeting and a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at 7:00 p.m.

**Present:** President Zurfluh, Trustees Bingham, Duncan (via ZOOM), Grunden, Mancl, Mitchell & Saylor

**Absent:** None

**Also Present:** S. Stewart, R. Bossert, D. Tremmel

**Citizens:** Pastor McGregor, Jason Worden, Craig Kester, Kathy McGrath (via ZOOM)

Motion (Duncan/Bingham) to approve the Consent Agenda (meeting minutes from August 17, 2021 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

**Public Comment:** None

**President's Report:** None

**Airport Commission:** Review of minutes.

**Police and Fire Commission:** Review of minutes.

Scott Stewart stated that the Police and Fire Commission appointed Jason Worden as the Fire Chief.

**Plan Commission:** Review of minutes.

Motion (Zurfluh/Mancl) to approve the PUD rezoning submitted by the Nepco Lake Developers for Parcels 1810550, 1810568C and 1810568D based on the information provided by the applicant and the analysis and findings contained in the Village staff report dated August 24, 2021, subject to the following conditions: (1) Conduct a full disclosure to all potential buyers that the properties in question are part of a boundary agreement with the Town of Saratoga and the Village of Port Edwards and this agreement will impact their taxes and Village services provided starting in January 2024; (2) Due to the unique nature of the lakeside development as well as wetland construction, a copy of all DNR permits and inspections to be provided to the Village for the record no later than 7 days from the permit issuance or inspection completion; (3) Since the private road impacts a potential 10 Villagers who will not be provided Village services, a clear 10-year plan on road care and regular maintenance (updated every 5 years – to include snow and ice removal) be provided to the Village no later than when the first parcel is sold and developed at 50% completion. Motion carried. 5 ayes – 1 no (Grunden) – 1 abstain (Zurfluh).

**Public Works:** No August meeting

**Parks & Recreation:** Review of minutes

**Public Safety:** Review of minutes.

Trustee Saylor congratulated new Fire Chief Jason Worden. He also thanked Tim Leverance and Craig Kester for their work during the interim.

**Finance and Human Resources:** Review of minutes.

Motion (Saylor/Duncan) to approve the reimbursement of damages up to \$15,000 for the Ridgeways at 891 3<sup>rd</sup> Street residence damaged by sanitation line burst in August 2021. Motion carried. 6 ayes – 1 abstain (Zurfluh)

Trustee Duncan stated that this is a unique circumstance and it does not establish precedence. This is not committing the Village to any future claims that may arise.

Motion (Saylor/Mancl) to approve the hazardous duty allotment (\$50 per election) for the election workers in 2020-2021 utilizing federal ARPA funds. Motion carried. 6 ayes – 1 abstain (Zurfluh)

**Planning, Legislative, Property & Information Technology:** Review of minutes.

**Motion** (Duncan/Mitchell) to approve Resolution #2021-06 to Amend/Revise/Update Language in Chapter 2 -Village Board and to approve Resolution #2021-07 to Amend/Revise/Update Language in Chapter 10 - Public Nuisances. Motion carried. 6 ayes – 1 abstain (Zurfluh)

**Unfinished Business:** None

**New Business:** None

**Village Administrator Report:** Administrator Bossert presented his monthly report including the topics of general government, human resources, public works, safety and security and budget.

**Clerk-Treasurer Report:** None

**Communications:** None

**Trustee comments:** None

Meeting adjourned at 7:48 p.m.

Diane M. Tremmel, Village Clerk-Treasurer

**The following Village bills were approved for payment:**

Abts Law LLC-monthly retainer (August)	1000.00
Ace Hardware-misc expenses	476.24
Advance Janitorial Service & Supply-monthly statement	208.50
Alliant Energy-monthly statement	6280.14
Amazon-parks	25.74
American Welding & Gas Inc-fire equip replace & maint	37.33
Carol Kuehl-reimb for repair to sidewalks	900.00
Charles Lamb-unused sick leave health insurance reimb	916.41
Cheryl Urban-refundable shelter deposit	25.00
Cintas Corporation-monthly statement	805.89
Dinges Fire Company-fire equip replace & maint; fire truck expenses	6063.07
Diversified Benefit Services Inc-Sept health reimb arrangement	102.55
Diversified Benefit Services Inc-health insurance deductible reimb	149.01
Jerry's Small Engine Supply Co-small equipment	317.92
Kathy Vavrina-refundable shelter deposit	25.00
Lisa Miller-refundable shelter deposit	25.00
Lonn Radtke-unused sick leave health insurance reimb	285.04
Lynette Hilgers-refundable shelter deposit	25.00
Mid-State Truck Service-street machinery	1868.33
Milestone Materials-roads and streets maint	249.16
Napa Auto Parts/Nekoosa-misc expenses	243.33
Nassco Inc-parks	180.38
Neumark Design & Print Inc-3 part receipts	189.00
Paula Sairs-refundable shelter deposit	25.00
Phillips 66-monthly statement	1514.49
Port Edwards Post Office-postage stamps	128.00
Scott Drew-reimb for police office supplies	33.74
Security Health Plan-monthly statement	22410.16
State of Wisconsin-August court report	124.00
The Dirks Group LLC-Office 365 – 1 mo.	483.00
Trinity Lutheran Church-refundable shelter deposit	25.00
Truck Country of Wisconsin-street machinery	125.91
We Energies-monthly statement	110.28
Wis. Dept. of Natural Resources/Environ-renew DNR waste transport license	145.86

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Wolosek Landscaping-sanitary line repair (ARPA expense)	6720.00
Wood County Highway Dept-1 <sup>st</sup> Street project admin fee	1567.07
Wood County Treasurer-August jail assessment	40.00
ComfortAire Heating Cooling & Plumbing-Ridgeway claim	85.00
Pelner-Williams Plumbing & Heating-Ridgeway claim	1608.09
PuroClean Restoration Professionals LLC-Ridgeway claim	10203.23
Advanced Disposal-WR-M3 – monthly statement	9997.00
Ben Martinson-WWOA Annual Conference registration	243.00
BGA LLC-monthly building inspection fees	2000.00
Bluestone Safety Products Inc-police duty gear	579.90
Chemtrade Chemicals US LLC-chemicals (wastewater)	5384.19
Commercial Testing Laboratory Inc-testing (wastewater)	1369.50
Craig Kester-reimb for groceries for fire dept meeting	258.99
Davy Laboratories-testing (water utility)	247.00
Delta Dental of Wisconsin-monthly statement	1324.98
Diversified Benefit Services-health insurance deductible reimb	1071.31
Gerke Excavating Inc-3 <sup>rd</sup> Street reconstruction	204985.35
Insight FS-street machinery; small equipment	2074.74
James Leiser-health insurance unused sick leave reimb	157.84
Joslin Concrete LLC-sidewalks	2138.50
Liberty Flag & Specialty Company-poles & flags for Veterans Memorial	1182.20
Marco Technologies LLC-copier contract & copies	90.94
Nekoosa Port Edwards State Bank-September direct deposit fee	50.00
Principal Life Insurance Company-October life insurance premium	60.58
Rapids Sheet Metal Works-down payment for furnaces (ARPA expense)	6519.00
Rent-A-Flash – street signs	128.00
Sherwin Williams Co-tools & supplies	14.80
Staples Credit Plan-misc expenses	653.75
The Dirks Group LLC-remote & onsite support (PD)	495.00
Verizon Wireless-monthly statement	430.19
Wausau Chemical Corporation-chemicals (water utility)	3724.50
Wis. Dept. of Administration/Milw-monthly web site hosting	65.00

**Wages & Salaries – September wages** **76954.26**

**The following Water Utility Bills were approved for payment:**

Alliant Energy-monthly statement	2795.14
CWTS Inc (Snap-On)-maint of services	23.05
Jason Leverance-WRWA Conference expenses	555.00
Mailboxes & Parcel Depot-testing	51.29
WI State Lab of Hygiene-testing	26.00

**Building Permits:**

Marianella Tomsyck-moving a wall, removing sheet rock, open a new door and remove old one  
Jeffrey Brundidge-stone work at residence

**Electrical Permits:**

E-Con Electric Inc/Ken Pelo-service upgrade  
E-Con Electric/Ernest Agrait-service upgrade  
All Electric (Anthony Walter)/Lynn Karbowski-upgrade service

**Plumbing Permits:**

**Excavation Permits:** None

**ALEXANDER FIELD**  
**SOUTH WOOD COUNTY AIRPORT**  
MUNICIPALLY OWNED

**MEETING MINUTES**

**AIRPORT COMMISSIONERS:**

Shane Blaser, Mayor  
Arne Nystrom, Chairman  
Joe Zurfluh, President  
Brad Hamilton, Alderman

**MUNICIPALITIES:**

City of Wisconsin Rapids  
Town of Grand Rapids  
Village of Port Edwards  
City of Nekoosa

9/2/21

The South Wood County Airport Commission met on Thursday September 2, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, and Joe Zurfluh, Brad Hamilton, and Arne Nystrom. Also in attendance were Merry Mackenzie, Bill Clendenning, Dennis Polach, Randy Gustafson, and Jeremy Sickler.

**1. Call to order:** Chairman Blaser called the meeting to order at 8:02 AM.

**2. Approval of previous month's minutes (8-5-21):**

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

**3. Airport Manager's Report:**

Airport Manager Sickler commented on the increased activity levels and how they compare to previous high water marks for fuel sales. Also, the EAA Chapter 706 had recently hosted a couple of successful events. Motion by Commissioner Blaser, 2nd by Commissioner Nystrom to approve the Airport Managers Report. Motion carried.

**4. Old Business**

a. Discuss and consider action regarding the 2022 budget. Sickler presented a draft of the 2022 department budget to the Commission. The proposed budget was still lacking the Municipal contributions and the salary/wage/benefit figures. Motion carried.

b. Discuss and consider action regarding a new base radio system. The existing radio, antenna, speakers, etc are getting old and are in many cases distorted and hard to understand. Two companies were asked to provide quotes on an upgraded system. One quoted total replacement of the entire system. The other suggested replacement of components individually to troubleshoot the source of the issues. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the quote for replacement of the entire system. Motion carried.

**5. New Business:**

a. Discuss and consider action regarding construction of T-hangars. Commissioners discussed ideas and options for potential construction of new T-hangars. It was suggested to reach out to Altmann Construction and Nekoosa Port Edwards State Bank to get information. No action taken.

**6. Review of Financial Statements.**

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to approve the vouchers. Motion carried.

**7. Future Agenda Items:**

2022 Budget

**8. Public Comment:**

Randy Gustafson alerted the Commission of the upcoming FAA Safety Seminar.

**9. Correspondence Received:**

None

**10. Set next meeting date:**

October 7 at 0800 (regularly scheduled) and September 16 (tentative budget meeting)

**11. Adjourn:** Motion made by Commissioner Hamilton, 2<sup>nd</sup> by Commissioner Nystrom to adjourn at 9:23. Motion carried.

*Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser*



# CITY OF WISCONSIN RAPIDS

## 2022 DEPARTMENT BUDGET SUMMARY

### Airport

Position	2022	2021	2020	2019	2018	2017
Airport Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Airport Attendant	0.50	0.50	0.50	0.50	0.50	0.50
Seasonal Employee	0.35	0.35	0.35	0.35	0.24	-
<b>Total</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>1.74</b>	<b>1.50</b>

#### Airport Expenses

Budget Line Item	Historical Information			Budget		
	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Increase (Decrease)
<b>Wages and Benefits</b>						
Wages	\$ 84,354	\$ 93,039	\$ 93,464	\$ 92,528	\$ 91,124	\$ (1,404)
Overtime	-	-	7,320	3,109	7,609	4,500
Sick Leave / Personal Time Payout	-	2,419	2,468	2,503	2,468	(35)
Wisconsin Retirement	4,233	4,342	4,604	4,556	4,880	324
FICA	6,332	6,683	6,706	7,424	7,662	238
Health / Dental Insurance	8,668	8,302	8,134	8,221	7,709	(512)
HSA Contribution	375	375	375	375	375	-
Worker's Compensation	3,427	3,442	3,272	2,555	2,548	(7)
<b>Total Wages and Benefits</b>	<b>\$ 107,389</b>	<b>\$ 118,602</b>	<b>\$ 126,343</b>	<b>\$ 121,271</b>	<b>\$ 124,375</b>	<b>\$ 3,104</b>
<b>Percent Change</b>						<b>2.6%</b>

#### Operating Expenditures

Office Expense	\$ 8,347	\$ 8,639	\$ 7,805	\$ 9,000	\$ 9,000	\$ -
Telephone	901	1,107	1,080	2,500	2,500	-
Property & Liability Insurance	4,758	4,628	4,980	5,000	5,000	-
Field Lighting	262	-	-	1,000	1,000	-
Maintenance of Grounds	5,853	8,370	3,852	8,000	8,000	-
Runway Maintenance	750	878	-	-	1,000	1,000
Snow Removal	15,557	37,363	21,504	30,000	30,000	-
Advertising / Publications	-	-	1,023	1,000	1,000	-
Equipment Maintenance	5,725	8,664	11,616	11,000	11,000	-



Budget Line Item	Historical Information			Budget		
	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Increase (Decrease)
Utilities	16,330	13,124	18,649	15,000	15,000	-
Conferences	720	1,156	100	3,500	3,500	-
Professional Fees	1,071	135	-	1,500	1,500	-
Accounting & Audit	2,000	2,500	2,750	10,000	10,000	-
Airport Vehicle	1,577	2,104	1,698	2,000	2,000	-
Catering Expense	3,739	2,530	2,182	2,500	2,500	-
Airport Improvements	-	5,075	3,722	3,500	3,500	-
Capital Improvement Fund	-	30,396	11,584	78,312	98,127	19,815
<b>Total Operating Expenditures</b>	<b>\$ 67,590</b>	<b>\$ 126,669</b>	<b>\$ 92,545</b>	<b>\$ 183,812</b>	<b>\$ 204,627</b>	<b>\$ 20,815</b>
<b>Percent Change</b>						<b>11.3%</b>
<b>Total Airport</b>	<b>\$ 174,979</b>	<b>\$ 245,271</b>	<b>\$ 218,888</b>	<b>\$ 305,083</b>	<b>\$ 329,002</b>	<b>\$ 23,919</b>
<b>Percent Change</b>						<b>7.8%</b>

## Airport Revenues

Budget Line Item	Historical Information			Budget		
	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Increase (Decrease)
Hangar Rental	\$ 30,033	\$ 27,769	\$ 32,357	\$ 35,000	\$ 35,000	\$ -
Fuel Sales	107,540	135,362	108,566	100,000	110,000	10,000
Catering Revenue	4,056	3,450	2,317	2,500	2,500	-
Ramp Fee	11,968	15,622	14,312	10,000	15,000	5,000
GPU	1,349	813	1,047	1,000	1,000	-
Lavatory Service	-	998	1,142	1,000	1,000	-
Wood County	10,000	10,000	10,000	10,000	10,000	-
Interest	-	4,796	333	300	300	-
Miscellaneous	10,500	939	3,953	2,500	2,500	-
Municipal Contributions	142,727	142,774	142,783	142,783	151,702	8,919
<b>Total</b>	<b>\$ 318,173</b>	<b>\$ 342,523</b>	<b>\$ 316,810</b>	<b>\$ 305,083</b>	<b>\$ 329,002</b>	<b>\$ 23,919</b>

## Municipal Contributions

Budget Line Item	Historical Information			Budget		
	Actual 2018	Actual 2019	Actual 2020	Budget 2021	Budget 2022	Increase (Decrease)
City of Wisconsin Rapids	\$ 84,186	\$ 84,219	\$ 83,498	\$ 83,171	\$ 83,642	\$ 471
City of Nekoosa	8,763	8,766	8,928	8,567	8,521	(46)
Town of Grand Rapids	41,886	41,894	42,477	43,035	42,590	(445)
Village of Biron	-	-	-	-	8,919	8,919
Village of Port Edwards	7,892	7,895	7,880	8,010	8,030	20
<b>Total</b>	<b>\$ 142,727</b>	<b>\$ 142,774</b>	<b>\$ 142,783</b>	<b>\$ 142,783</b>	<b>\$ 151,702</b>	<b>\$ 8,919</b>

## Municipal Funding Formula

Municipality	2021 Equalized Value	Contribution Percentage
City of Wisconsin Rapids	\$ 1,215,928,800	55.1%
City of Nekoosa	123,876,700	5.6%
Town of Grand Rapids	619,163,200	28.1%
Village of Biron	129,662,400	5.9%
Village of Port Edwards	116,730,100	5.3%
<b>Total</b>	<b>\$ 2,205,361,200</b>	<b>100.0%</b>

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Works Meeting

DATE: September 16, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
JASON WORDEN

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

RAYMOND BOSSERT  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: Regular Monthly Meeting

Attendance: J. Bingham, S. Mitchell, B. Mancl, J. Zurfluh, R. Bossert, Ben Martinson

Citizens: Kelley Nagorski

## Subjects Discussed, Action Taken, and Board Action Required:

### Regular Monthly Meeting

- **Call to order:** Meeting called to order by Chairman Bingham at 4 p.m.
- **Roll Call:** All present from above.
- **Approve the previous month's minutes and Agenda:** **MOTION** (Bingham) to approve PW minutes from 19 August 2021. Motion carried.
- **Public comments on agenda items:** None
- **Committee Chairman's comments:** None
- **Public Works Updates**
  - a. **1st Street project.** Front to back, curb and gutter repair where water was sitting, milled and repaved area. Project on budget, paid off, and completed.
  - b. **Sidewalk repairs.** Repaired north end on 4th street where trees were knocking them up. Another week or two of sidewalk repair on 2nd Street between the high school and 3rd Street.
  - c. **Chip sealing.** From Edgewater to Verbunker. A small area on 1st street and also sealed Town Line.
  - d. **Crack fill.** Verbunker from Wisconsin River Drive to 2nd street. Then Verbunker from Port Road to Brentwood Drive. Also filled various little pieces in town.
  - e. **Street painting.** Only able to get half the paint they usually get due to shortage. Painted around the school and the major areas: sidewalk and curb.

- f. **Sanitary.** Across from 2nd and 3rd that collapsed over the Summer, the project turned out well and is completed.
  - g. **Black top.** Project 1st Street has some delays and American Asphalt should be here next week Tuesday/Wednesday to be paved.
  - h. **Budget 2022 Discussion.** Director Martinson discussed purchasing a Bobcat in January 2022. Heavy equipment has \$77k in account for 2022 and will be able to purchase the Bobcat for \$35k. Will need to be creative for the year 2023 because of the need for a new end loader. Projected cost is \$130k-\$140k, which includes trade-in. Streets and road budget projected to be \$223k for 2022. Verbunker overlay projected cost \$100k. Martinson will be applying for grants from the county. Martinson has concerns for 2023 capital improvement (streets machinery) due to the major issues 2nd Street has, which is water pooling and the front loader purchase.  
Zurfluh opposes a 2% cost of living pay raise for all employees. Wants a 2-3% increase instead that way the employees are not spending the 2% on insurance.
- **Old Business.** WIS DOT cancelled public comment for project 54/73. Hopefully will have one rescheduled for October/November.
  - **New Business.** Need to rewrite Townline Road MoA with only Saratoga and Port Edwards for the next 10 years.
  - **Correspondence received.** None
  - **Future Agenda items for next meeting;**
    - a. Have everyone on committee look over the planned projects maps for each year (2023-2027) and discuss any issues/concerns over any of the future projects.
  - **Next meeting date:** 14 October 2021 at 4pm (Thursday), in person.
  - **Adjourn:** Adjourned at 4:54 p.m. by Bingham.

John Bingham – Chairman

- **See CMTE packet - 16 September 2021.**

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Parks & Recreation Meeting

DATE: September 23, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
JASON WORDEN

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

RAYMOND BOSSERT  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: B. Mancl, J. Zurfluh, S. Mitchell, B. Martinson, R. Bossert

Citizens: K. Nagorski

## **Subjects Discussed, Action Taken, and Board Action Required:**

### **Regular Monthly Meeting**

- ***Call to order:*** Meeting called to order by Mancl - Chairman at 4 p.m.
- ***Roll Call:*** All present from above, T. Grunden excused.
- ***Approve the previous month's minutes and Agenda:*** **MOTION** (Mancl/Mitchell) to approve minutes from 24 August 2021 and agenda. Motion carried.
- ***Public comments on agenda items:*** None
- ***Committee Chairman's comments:*** None
- ***Parks & Recreation Updates***
  - a. **October calendar.** Trick or Treating, trash dates and hydrate flushing are on calendar as well as committee and board meetings. Suggestion by Mancl to do community events in the Fall. Bossert recommends that we partner with the school or a group to handle the preparation. Calendar will be published on Facebook and the Village's website this week. Trinity Church is asking that the Village block or fence off their alley/parking lot on 31 October for the event they are having.
  - b. **2022 Budget Discussion.**
    - 1. No change. Working on version #2. \$77k is allocated to Parks.

2. Addon for next year will be 90k that comes from the American Relief Plan. Need to discuss how much of that will be used for Park projects at a future meeting.
3. Splash pad is \$100 over budget on the \$10k for 2020.
4. Cemetery and Parks flip \$5k/\$10k every year. So one will show a 50% increase and the other 50% decrease and vice versa, each year.
5. Big project for 2022 is replacing the rotten timbers on the warming house and repairing/building the stone wall that is caving in by the bank, both at Ripple Creek. Projected cost is 4k.

- ***Old Business.***

- a. Disc Frisbee partnership update: Sunday (9/26/21) Bossert will meet with the County's 2 Put group at the park to discuss what they can offer the Village. They have already offered to put in cement pads but Bossert wants them to do maintenance instead as the land is considered a marsh/wetland.

- ***New Business.***

- a. Survey feedback is good. The committee can disregard some items as the citizens have spoken and the board can move on. Zurfluh discusses that less than 43% think that the water and wastewater services are reasonable and is happy that the Village isn't covering up the way it bills people. Regarding how the Village communicates with residents, Zurfluh highly encourages the employees/board members to go out and personally meet with the citizens.
- b. Received county grant money to make 5 signs to put along the Village's bike trail. Wood will be provided by the Village for the posts the signs will be mounted to. Three weeks til production and it was green lit today. Hoping to install before snowfall, if not, then Spring of 2022.
- c. 17k was raised for the dog park, the goal was 30k. They are working with Bossert and the lawyers on the MoA to clean that up. Breaking ground won't be until Spring of 2022.
- d. DNR came out today and discussed lake and kayak grants. Bossert is working with Legacy on a community garden, bike extension, kayak, all weather shelter, pickleball, and river walk. The river walk will be a collaboration with DMI as it is on their property. \$200k project.

- ***Correspondence received.*** None.

- ***Future Agenda items for next meeting:***

- a. Spend more time on budget.

- ***Next meeting date:*** 28 October 2021 at 4pm (Thursday), in person.

- ***Adjourn:*** Adjourned at 4:43 p.m. by Mancl.

Betsy Mancl – Chairman

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: 5 October 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
RAYMOND BOSSERT

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

JASON WORDEN  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: Erik Saylor, Betsy Mancl, T. Grunden (via ZOOM), Administrator Ray "Boz" Bossert, Chief Jason Worden, J. Zurfluh, Chief Drew (excused absence)

Citizens: None

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order by E. Saylor- Chairman at 4 p.m.
2. ***Roll Call:*** All Present
3. ***Approve the Agenda and Previous months minutes: (Saylor approved as submitted)*** approved the 7 September 2021 minutes.
4. ***Public comments on agenda items:*** None
5. ***Committee Chairman's comments:*** None
6. ***Discuss/action Fire Department Actions and Budget:***  
Reviewed monthly report and budget comparison for the Fire Department.
  - ***Discussion possible action- FCC License Renewal status:*** Paperwork was submitted to the Administrator for action. It will be requested and an update provided when complete.

- **Discussion on Capital Outlay items and 5-10 year schedule to purchase:** A capital asset spend plan was provided to lay out the major purchases over the next 10 years. A decision to create a 400 account for the fire department for capital outlays will aid in the collection of funds over time for major purchases.

Capital Asset Investment plan												
COST	ITEMS	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
500,000.00	New Engine	2,500.00	2,500.00	30,000.00	10,000.00	10,000.00	15,000.00	430,000.00	20,000.00	20,000.00	20,000.00	560,000.00
50,000.00	New Brush Truck	5,000.00	5,000.00	10,000.00	10,000.00	20,000.00						50,000.00
												0.00
40,000.00	PPE- Airpacks (24)	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	30,000.00
9,000.00	Radios/IT	9,000.00										9,000.00
80,000.00	Turn out Gear	6,000.00	6,000.00	30,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	63,000.00
	REQ Capital Outlay	25,500.00	16,500.00	73,000.00	26,000.00	36,000.00	21,000.00	436,000.00	26,000.00	26,000.00	26,000.00	712,000.00
Purchase years												

- **Discussion on Pay stipend for officers;** The new Chief wants to spread the leadership stipend ( \$2500 each quarter) across all the officers in one annual payment. He will present a plan that has the amounts, expectations and process in 60 days.
- **Request to create email accounts for assistant chiefs:** Names will be submitted for the two assistant chiefs to create new accounts. For administrator action.

#### 7. **Discuss/action Police Department Actions and Budget:**

Reviewed monthly report and budget comparison for the Police Department.

**8. Old Business.** 2022 Budget numbers were presented for discussion, this will be submitted to the FHR committee this week. Recommendations was for a 3% across the board pay raise for all staff.

**9. New Business:** None

**10. Correspondence Received:** None

**11. Future Agenda Items:** None

**13. Next meeting date:** November 2, 2021 @ 4pm

**14. Adjourn:** Adjourned at 4:45 pm. (*Saylor called the meeting CLOSED*)

**Erik Saylor – Chairman**

See packet 5 OCT 2021 for the PS CMT mtg.



# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Finance and Human Relations

DATE: October 7, 2021

TO: JOSEPH ZURFLH

CC: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
TIM LEVERANCE

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

RAYMOND BOSSERT  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

## **Purpose of Meeting: Regular Monthly Meeting**

**Attendance:** R. Bossert, J. Bingham, Erik Saylor, Diane Tremmel, T. Grunden (Zoom), D. Duncan (Zoom)

**Citizens:** Kelley Nagorski, Sue Mitchell

## **Subjects Discussed, Action Taken, and Board Action Required:**

- ***Call to order:*** Meeting called to order by Saylor - Chairman at 4:32 p.m
- ***Roll Call:*** All present from above
- ***Approve previous month's minutes and agenda:*** **MOTION** (Saylor/Bingham) to approve to minutes from 9 September 2021. **Motion carried.**
- ***Public comments on agenda items:*** None
- ***Committee Chairman's comments:*** None
- ***MOTION:*** (Saylor/Bingham) to approve monthly bills and journal entries for the previous month and financial report. **Motion carried.**
- ***Discuss Draft #1 of the 2022 Budget.*** Bossert went over the draft #2 budget slides. Operating expenses for 2022 are expected to decrease by 3-8% per department. Potential 2022 revenue is \$2,699,500, (does not include ARPA or grants) with \$2,011,569 from rollover. Prior to publishing the budget in December, will clean up the chain on slide 8 so everyone, including the Villagers, can understand the roles and responsibilities of the departments.

- ***Discuss action on Employee payroll/expenses.*** Going over slide 31 for Payroll and Expenses, Bossert mentioned that the President of Public Safety made a motion for a 3% pay raise and the committee concurred. The slide currently shows a 2% increase in pay, Bossert will add a 3% column to the budget.
- ***Old Business:*** None.
- ***New Business:*** None.
- ***Correspondence received:*** None.
- ***Agenda items for next meeting:*** Final budget needs board to approve the draft in November.
- ***Next meeting date:*** 4 November 2021 at 4:30 p.m.
- ***Adjourn:*** Adjourned at 5:10 p.m. **MOTION** (Bingham/Saylor)

Erik Saylor - Chairman

# VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Planning, Legislative, Property  
and Information Technology

DATE: October 7, 2021

TO: JOSEPH ZURFLH

CC: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
TIM LEVERANCE

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

RAYMOND BOSSERT  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

## **Purpose of Meeting: Regular Monthly Meeting**

**Attendance:** R. Bossert, J. Bingham, T. Grunden (Zoom), D. Duncan (Zoom)

**Citizens:** Kelley Nagorski

## **Subjects Discussed, Action Taken, and Board Action Required:**

- ***Call to order:*** Meeting called to order by Duncan - Chairman at 5:14 p.m.
- ***Roll Call:*** All present from above.
- ***Approve the agenda:*** **MOTION** (Duncan/Mitchell) **Motion carried.**
- ***Approve previous month's minutes:*** **MOTION** (Duncan/Grunden) to approve to minutes from 9 September 2021. **Motion carried.**
- ***Public comments on agenda items:*** None
- ***Committee Chairman's comments:*** None
- ***Discussion of the CSM for the extraterritorial property in Grand Rapids.*** Bossert mentioned due to County rules, even though it is not in the Village, the Village has a say. Bossert recommends approval. **MOTION** (Duncan/Grunden) to approve subdivision of four parcels in Grand Rapids located along Deer Road, Parcel #0701003. **Motion carried.**
- ***Discussion of the designation of Wards, Election side location and elected officials designation Resolution #2021-08.*** Bossert stated the Village has now been separated into three wards but uses one common polling place, the Port Edwards fire department. After some legal advice, it was added to the resolution how Village Trustees will be elected and stated how long the terms will be. They will not be required to reside in any specific ward.

Staff recommends approval. **MOTION** (Duncan/Grunden) to approve resolution #2021-08. **Motion carried.**

- ***Old Business:*** None
- ***New Business:*** Bossert suggests notices to go out to other businesses in the Village about the new rules and regulations with the downtown business district. He also recommends for future action to change the Village's ordinance concerning alcohol. Currently, none is allowed but wants it changed to allow a standing Class "A" and Class "B" license so it doesn't not deter potential businesses from setting up shop in town.
- ***Correspondence received:*** None
- ***Future agenda items:*** None.
- ***Next meeting date:*** 4 November 2021 at 5:00 p.m.
- ***Adjourn:*** Adjourned at 5.22 p.m. **MOTION** (Duncan/Grunden)

Dana Duncan - Chairman

**MUNICIPAL REVIEW FORM  
FOR CERTIFIED SURVEY MAPS AND PLATS**

Under the provisions of Section 236, Wisconsin Statutes, and the Wood County Land Subdivision Ordinance as adopted by the Wood County Board of Supervisors, the certified survey map (CSM), preliminary plat or final plat listed below is being sent to you for your municipality to review and approve or deny.

This form is to be completed and signed after your authorized committee, Board or staff person has reviewed the map for compliance with local ordinances or regulations and taken the appropriate action. This form must be returned within 30 days for certified survey maps and 60 days for preliminary and final plats.

Date: September 24, 2021

Plat Name: DEER ROAD ACRES PRELIMINARY PLAT

Location: SECTION 34, T20N R6E

Municipality: Town of Grand Rapids

>>>>>      **TO BE COMPLETED BY MUNICIPALITY**      <<<<<

This Plat ☒ DOES      ☐ DOES NOT  
meet the minimum requirements of our municipality.

☒ Approved    ☐ Denied    on this 24 day of September 2021.

Comments, recommended changes or reason for denial:

☒ This Plat does not require review under local ordinance.

[Signature]  
Authorized Signature

Village Administrator  
Title

24 SEP 21  
Date

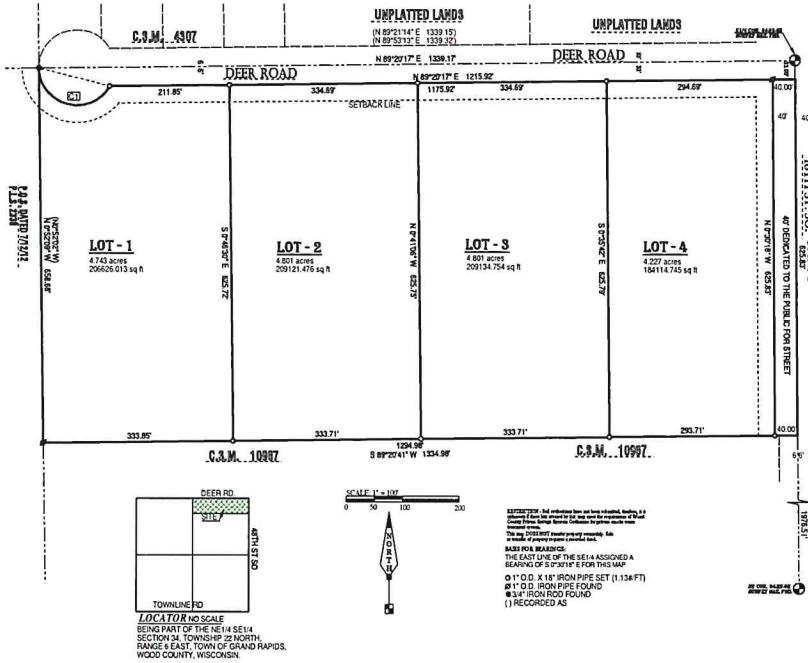
**NOTE: PLEASE ATTACH A COPY OF OFFICIAL MINUTES AUTHORIZING ACTION ON THIS CERTIFIED SURVEY MAP OR PLAT.      THANK YOU!!**

After review of this certified survey map, preliminary or final plat,  
please complete this form and return to:

Wood County Planning & Zoning Office  
400 Market Street  
P.O. Box 8095  
Wisconsin Rapids, WI 54495-8095

# DEER ROAD ACRES

BEING PART OF THE NE1/4 SE1/4 OF SECTION 34, TOWNSHIP 22 NORTH, RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.



## SURVEYOR'S CERTIFICATE

I, KEVIN M. WHIPPLE, PROFESSIONAL LAND SURVEYOR, hereby certify:

That I have surveyed, divided and mapped County Plat of "Deer Road Acres" located in part of the NE1/4 SE1/4 of Section 34, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin, by the direction of RUESCH LAND DEVELOPMENT I, LLC, who presented to me to be the owner of said lands described as follows:  
Commencing at the E 1/4 COR. 34-22-4E;  
Thence along the East Line of the SE1/4 on a bearing of S 0°30'18" E, a distance of 33.00' being the POINT OF BEGINNING;  
Thence continue along the East Line of the SE1/4 on a bearing of S 0°30'18" E, a distance of 626.03';  
Thence along the North Line of the NE1/4 SE1/4 on a bearing of N 89°20'41" W, a distance of 1284.88' to an iron monument;  
Thence along the West Line of the NE1/4 SE1/4 on a bearing of N 0°52'09" W, a distance of 658.68' to an iron monument;  
Thence along a curve to the left, whose chord bears S 75°39'42" E, for a distance of 127.50' to a iron monument, having a radius of 66.00' and a central angle of 150°00'00";  
Thence parallel to the North Line of the NE1/4 SE1/4 on a bearing of N 89°20'17" E, a distance of 1215.92' being the POINT OF BEGINNING, subject to right of way, easements, restrictions and reservations of record, IF ANY.  
That I have made such land subdivision and plat at the direction of the owners of said land. That this plat is a true and correct representation of all of the exterior boundaries of the land surveyed and the subdivision record made. That I have complied fully with the provisions of Chapter 236 Wisconsin Statutes and the WOOD County Subdivision Ordinance to the best of my knowledge and belief.

KEVIN M. WHIPPLE P.L.S. 2444  
Drafted by KEVIN WHIPPLE  
Field work completed on 6/1/21.

## OWNER'S CERTIFICATE OF DEDICATION

RUESCH LAND DEVELOPMENT I, LLC, as owner, I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided and mapped and dedicated as represented on this CERTIFIED SURVEY MAP. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection:  
TOWN OF GRAND RAPIDS  
VILLAGE OF PORT EDWARDS  
WOOD COUNTY PLANNING AND ZONING  
VILLAGE OF PORT EDWARDS

Witness the hand and seal of said owner's this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

RUESCH LAND DEVELOPMENT I, LLC (REPRESENTATIVE)

## WITNESS

STATE OF WISCONSIN JSS

WOOD COUNTY

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

## NOTARY PUBLIC

My commission expires \_\_\_\_\_

## TOWN BOARD RESOLUTION

Resolved, that this County Plat of "Deer Road Acres" located in the TOWN OF GRAND RAPIDS is hereby approved by the Town Board.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ TOWN CHAIRMAN

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the TOWN OF GRAND RAPIDS, Wood County, Wisconsin.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ TOWN CLERK

## CERTIFICATE OF TOWN TREASURER

I, \_\_\_\_\_, being duly elected, qualified and acting treasurer of the Town of Grand Rapids, Wood County, Wisconsin, do hereby certify that in accordance with the records in my office 20\_\_\_\_ on any of the land included on the County Plat of "Deer Road Acres".

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ TOWN TREASURER

## CERTIFICATE OF COUNTY TREASURER

I, \_\_\_\_\_, being duly elected and acting treasurer of WOOD County, Wisconsin, do hereby certify that the records in my office show no undeclared tax sales and no unpaid taxes or unpaid special assessments as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ affecting the land included in this County Plat of "Deer Road Acres".

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ COUNTY TREASURER

## VILLAGE OF PORT EDWARDS APPROVAL

Resolved, that this County Plat of "Deer Road Acres", located in the Town of Grand Rapids, Wood County, Wisconsin is hereby approved by the VILLAGE BOARD.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ VILLAGE PRESIDENT

I hereby certify that the foregoing is a copy of a resolution adopted by the VILLAGE BOARD, of the VILLAGE OF PORT EDWARDS, WOOD COUNTY, WISCONSIN.

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ VILLAGE CLERK

STATE OF WISCONSIN  
COUNTY OF WOOD  
This plat is approved in accordance with the Wood County Land Subdivision Ordinance.  
Approved by \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
WOOD COUNTY PLANNING AGENCY  
PLAT BOOK NUMBER

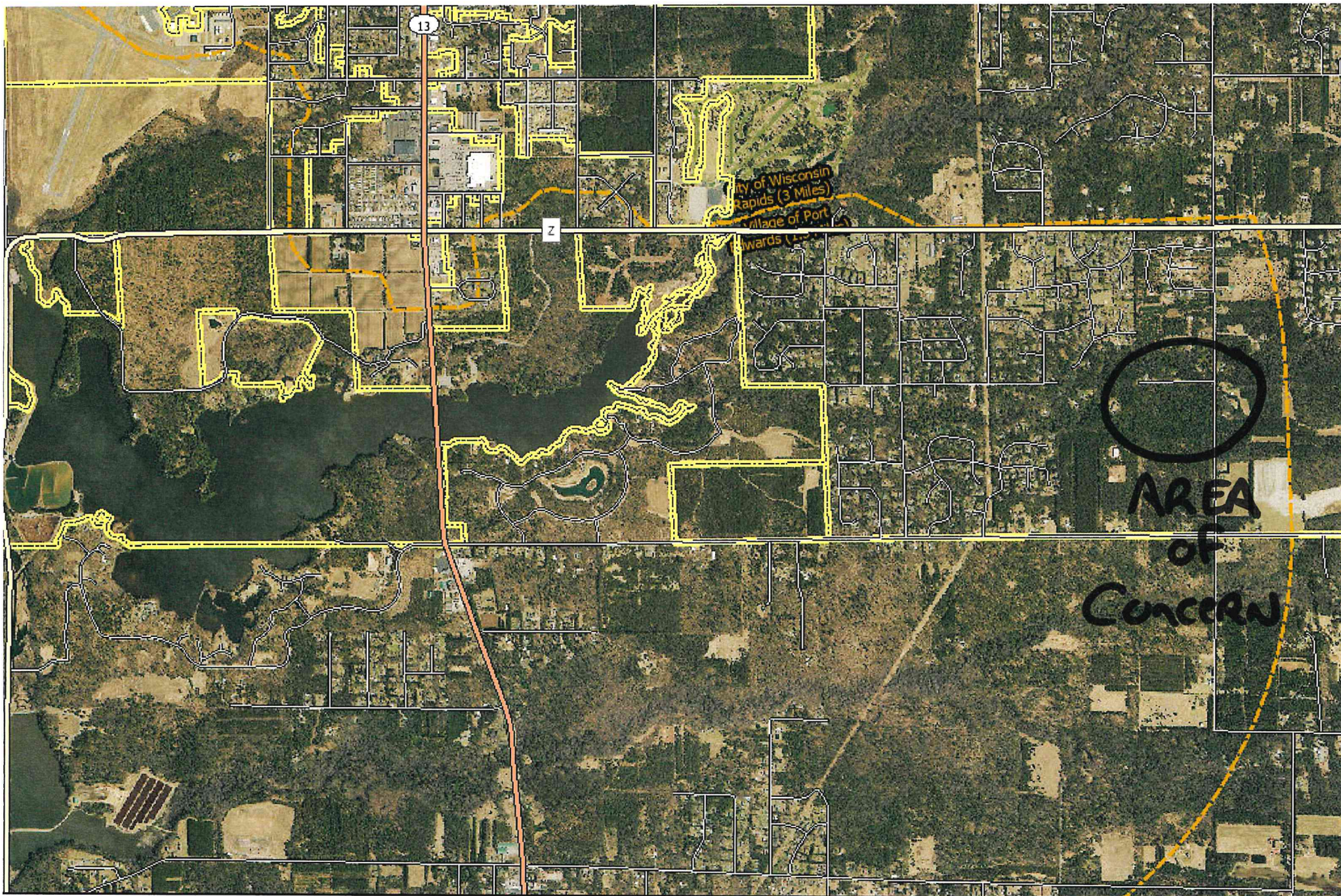
<b>BADGER - LAND SURVEY, LLC</b> 1871 N. 30th Street Grand Rapids, WI 54904 www.badger-land.com	PHONE: (715) 424-1999 FAX: (715) 424-1991 E-MAIL: badger@badger-land.com www.badger-land.com	JOB # 58121A DATE 9/20/21 SCALE 1" = 100' PAGE 1 REVISIONS
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**COUNTY PLAT OF "DEER ROAD ACRES"**  
BEING PART OF THE NE1/4 SE1/4 OF SECTION 34, TOWNSHIP 22 NORTH, RANGE 6 EAST, TOWN OF GRAND RAPIDS, WOOD COUNTY, WISCONSIN.

PREPARED FOR  
**RUESCH LAND DEVELOPMENT I, LLC**  
2221 OAK ST  
WISCONSIN RAPIDS WI 54494

Parcel # 0701003





# Wood County Land Information Office

Author: Wood County Land Information Office  
Date Printed: 9/27/2021 10:38 AM

DISCLAIMER: This map is not a survey. No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features. Wood County assumes no liability related to the use of this map.





**RESOLUTION NO. 2021-8**  
**VILLAGE OF PORT EDWARDS**

**RESOLUTION FOR WARD DIVISION,  
DESIGNATING POLLING PLACES, AND ELECTION OF TRUSTEES**

**WHEREAS**, the Village of Port Edwards, Wood County, Wisconsin is responsible for ward division and designating polling places in accordance with Chapter 5 - Elections and General Provisions, Section 5.15 of the Wisconsin Statutes (Updated 2019-20 Published and certified under s.35.18. August 5, 2021, and

**WHEREAS**, on the 14<sup>th</sup> day of September, 2021, the Village of Port Edwards made and passed a motion to separate said Village into three wards.

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Port Edwards does hereby create three wards, as follows:

Ward One (1) – The entire corporate limits less wards two (2) and three (3).

Ward Two (2) – Bounded on the west by Port Road, on the east by Wisconsin River Drive, on the north by VerBunker Avenue (South side of Verbunker) and on south by Letendre Avenue (North side of Letendre).

Ward Three (3) – Bounded on the west by Port Road, on the east by Wisconsin River Drive, on the north by Seneca Road and on the south by VerBunker Avenue (North side of Verbunker).

**BE IT FURTHER RESOLVED** that for all voting purposes, the above wards will be combined, using one common polling place, which is the Port Edwards Fire Station at 431 Letendre Avenue, Port Edwards. The polling place, as required by law, is located in Ward One (1).

**BE IT FURTHER RESOLVED** that for proper representation of the Voting Public, All Village Trustee's will be elected "At Large" and not be required to reside in any specific Ward. We will have a total of 7 elected trustees, one being a president elected separately by the Public. Trustees will serve a 2-year term and ½ will be elected each year.

Adopted on the 12th day of October 2021.

VILLAGE OF PORT EDWARDS  
WOOD COUNTY, WISCONSIN

---

Joe Zurfluh, Village President

---

Diane Tremmel, Village Clerk/Treasurer



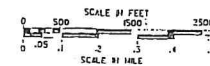
# VILLAGE OF PORT EDWARDS

N

Symbol Legend	
Bridge	Section Line
School	Town Line
Cemetery	County Line
Unincorporated	Railroad
City, Village Limits	River & Creeks
Dam	Lake

## Highway Legend

U.S. STATE HIGHWAY
COUNTY TRUNKS
LOCAL ROAD/ST.



KEEP THIS PLAN  
FOR YOUR FILE

WARD 3 - 672 2010  
505 2020

WARD 2 - 792 2010  
869 2020

WARD 1 - 480 2010  
344 2020

1818 pop.



## RESOLUTION#

21-9-11

ITEM# 4-

DATE September 21, 2021

Effective Date September 21, 2021

Introduced by  
Page 1 of 1

Census Review &amp; Redistricting Committee

TDM

<b>Motion:</b>	Adopted: <input checked="" type="checkbox"/>
1 <sup>st</sup> <u>Breu</u>	Lost: <input type="checkbox"/>
2 <sup>nd</sup> <u>Hamilton</u>	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <u>19</u> Absent: <input checked="" type="checkbox"/>	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To approve a tentative County Board Supervisory District Boundary Plan

FISCAL NOTE: None

**WHEREAS**, the redistricting of County Board Supervisory Districts to reflect population changes found in the 2020 Census is required by Wisconsin Statutes 59.10, and

**WHEREAS**, because of the COVID-19 pandemic, census data was not able to be transmitted to the states until late August 2021, thereby shortening the statutory deadlines in development of the supervisory plan, and

**WHEREAS**, due to the inability of the Wisconsin Legislature & Governor to come to an agreement to extend the redistricting timelines, the county and municipalities are working on a very shortened timeline to complete redistricting, and

**WHEREAS**, Resolution 21-8-8 established the mandate to continue operating with 19 supervisory districts, and

**WHEREAS**, the tentative plan addresses the goals of one-person, one-vote, compactness, community of interest, recognizable boundaries, and whole contiguous municipalities, and

**WHEREAS**, the Wood County Census Review & Redistricting Committee has held a public hearing for input on the tentative plan, and

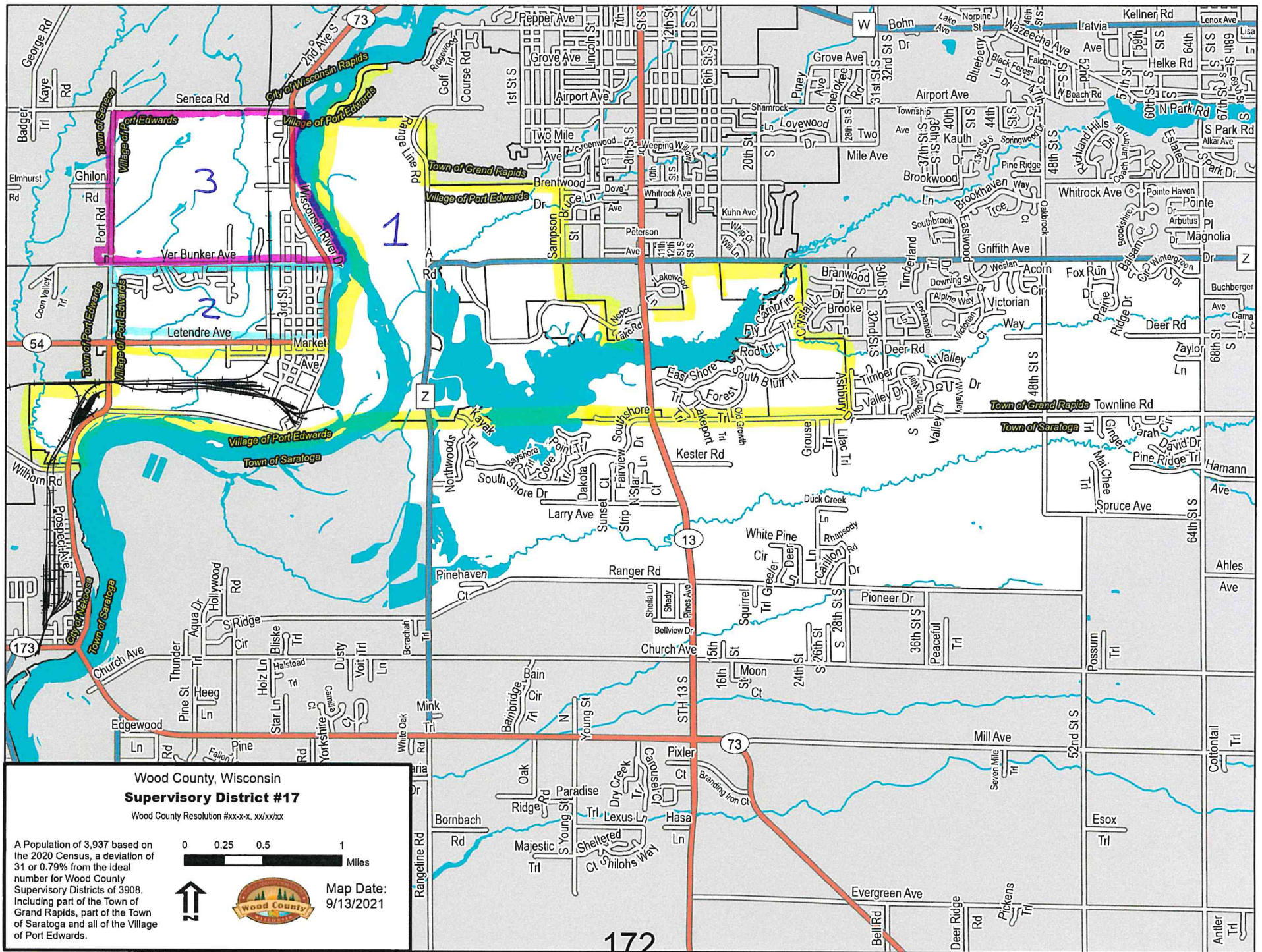
**WHEREAS**, a tentative Wood County Supervisory District Plan must be approved by the Wood County Board in order to give municipalities time to complete their ward boundary development, followed by a public hearing and adoption of a final supervisor district plan.

**NOW THEREFORE BE IT RESOLVED** that the Wood County Board of Supervisors does adopt the attached tentative County Supervisory District Plan setting forth 19 supervisory districts and tentative boundaries, and

**BE IT FURTHER RESOLVED** that the Wood County Clerk shall transmit to each Wood County municipal governing body the tentative Wood County Supervisory District Plan.

( )	
Kenneth Curry, Chair	_____
Michael Feirer	_____
Dave LaFontaine	_____
Jake Hahn	_____
Ed Wagner	_____
Adopted by the County Board of Wood County, this _____ day of _____, 20 _____.	
County Clerk	County Board Chairman





# Public Involvement Meeting

**WIS 54**  
**County Road G to Seneca Road**  
**Wood County**  
Project ID: 6950-04-02, 03



**Public Involvement Period:**  
**September 1, 2021 to September 15, 2021**

Deaf, hard-of-hearing, deaf-blind, and speech-disabled persons should contact the Wisconsin Relay Service for assistance by dialing 711.

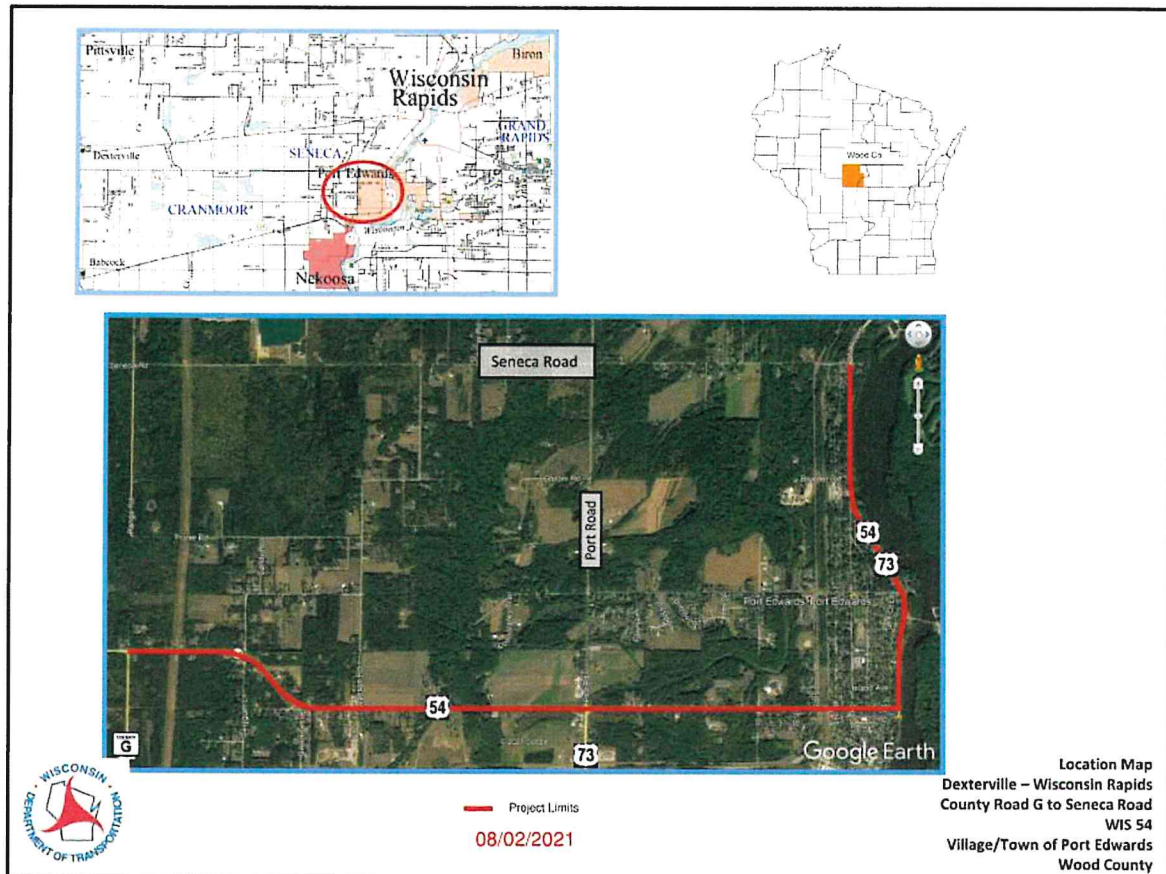
This handout is also available on the project website at:  
<https://wisconsindot.gov/Pages/projects/by-region/nc/wis54/default.aspx>



## Purpose

Our objective is to update you on the project scope and schedule and to obtain your input on the proposed improvements and traffic management strategies during construction along WIS 54 between County Road G and Seneca Road in Wood county.

## Project Location



## Roadway Information

WIS 54 project is approximately 5.10 miles in length, from County Road G to Seneca Road, in the town and village of Port Edwards and serves as a minor arterial highway. The segment from County Road G to WIS 73/Port Road has a posted speed of 55 mph and is classified as a 65-foot restricted truck route. The segment from Port Road to Seneca Road has a posted speed ranging from 25 mph to 45 mph with a state long truck route classification.

WIS 54/WIS 73 Traffic counts taken in 2017 indicate the following:

- County Road G to WIS 73, 2,200 Vehicles Per Day (14.9% heavy truck traffic)
- WIS 73/Port Road to Wisconsin River Drive, 3,100 Vehicles Per Day (17.2% heavy truck traffic)
- Wisconsin River Drive to Seneca Road, 4,500 Vehicles Per Day (13.3% heavy truck traffic)

## Project Information

The existing roadway pavement is showing signs of deterioration in the form of transverse and longitudinal cracking. The curb and gutter along the eastbound lanes of Wisconsin River Drive is in poor condition. The curb ramps do not meet current American with Disabilities Act (ADA) standards.

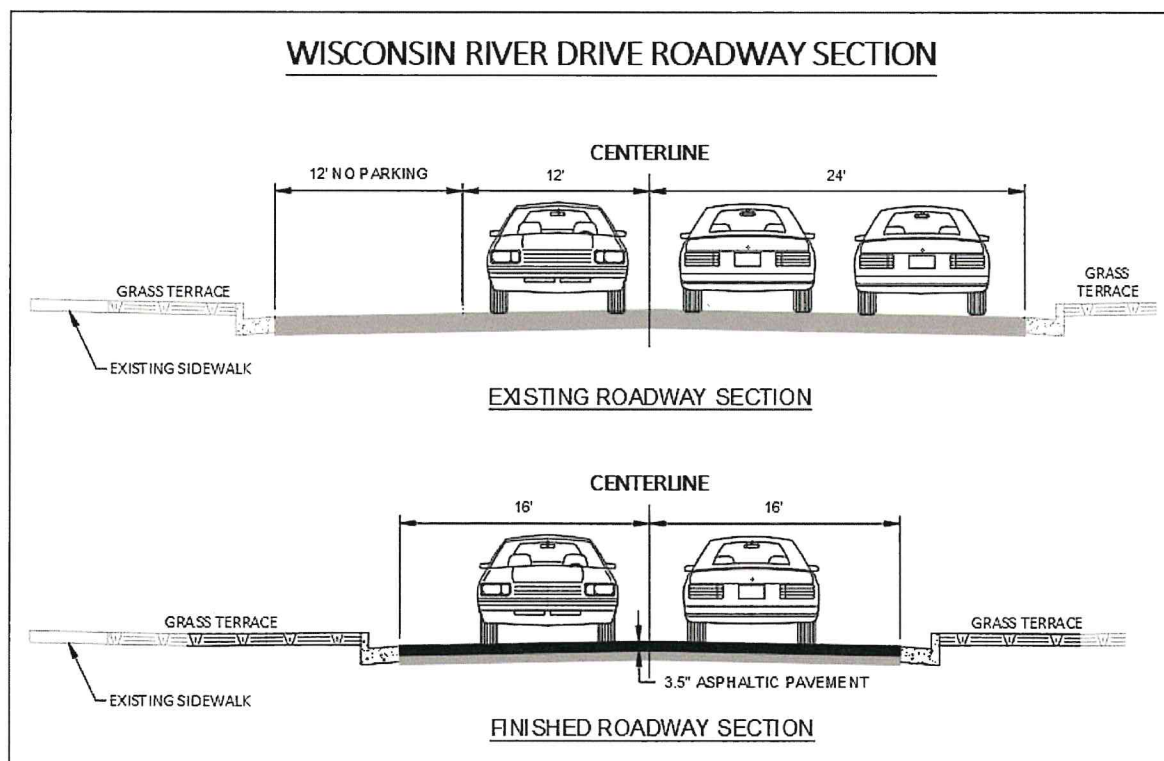
To address these identified needs and to maximize the life of the existing pavement and reduce maintenance costs, the Wisconsin Department of Transportation is proposing the following improvements:

### County G to Wisconsin River Drive

- Remove the asphalt pavement surface and install new asphalt.
- Replace existing culvert at Ripple Creek
- Curb Ramp replacement

### Wisconsin River Drive (See Figure 2, Roadway Section)

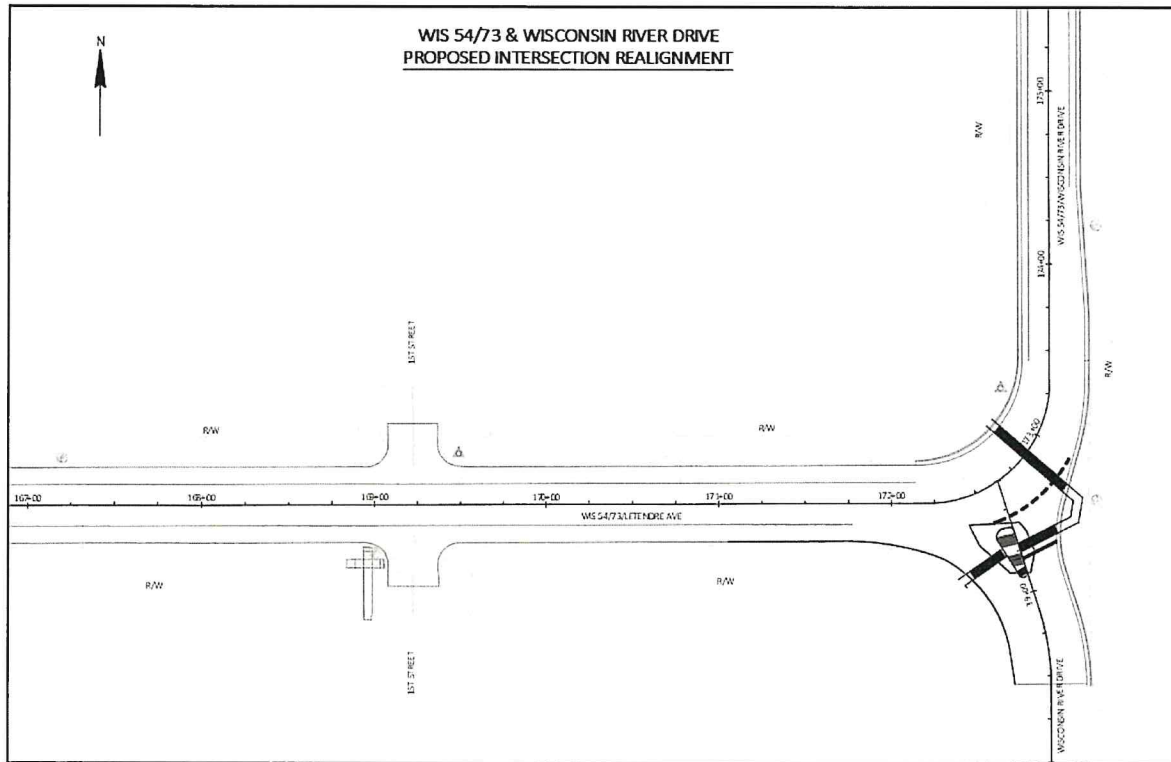
- Narrow the roadway width from 48 feet to 32 feet
  - This includes removing the outside travel lanes and parking lanes in the eastbound and westbound directions
- Remove the remaining asphalt pavement surface and install new asphalt
- Curb and gutter replacement
- Storm sewer modifications
- Curb ramp replacement
- Beam guard replacement



**Figure 2: Roadway Section**

### WIS 54 and Wisconsin River Drive Intersection

- Currently, a T-intersection where eastbound WIS 54 traffic is required to stop and northbound Wisconsin River Drive traffic has the free flow movement, without stopping
- Traffic volumes on Wisconsin River Drive, south of WIS 54, have declined significantly from what they were when the intersection was last constructed.
- To improve efficiencies for the more heavily traveled traffic movement we are proposing eastbound WIS 54/WIS 73 traffic have free flow movement and northbound traffic on Wisconsin River Drive will be required to stop (See Figure 3, Intersection Realignment).
- Truck turning movements are available for review on the project website.



**Figure 3: Intersection Realignment**

### Real estate

Additional right of way will be required for the construction of curb ramps. This will include areas of permanent (1 fee) and temporary (18 temporary limited easements) land acquisitions at various location throughout the entire project. Preliminary right of way impacts are shown on the curb ramp plan sheets on the project website.

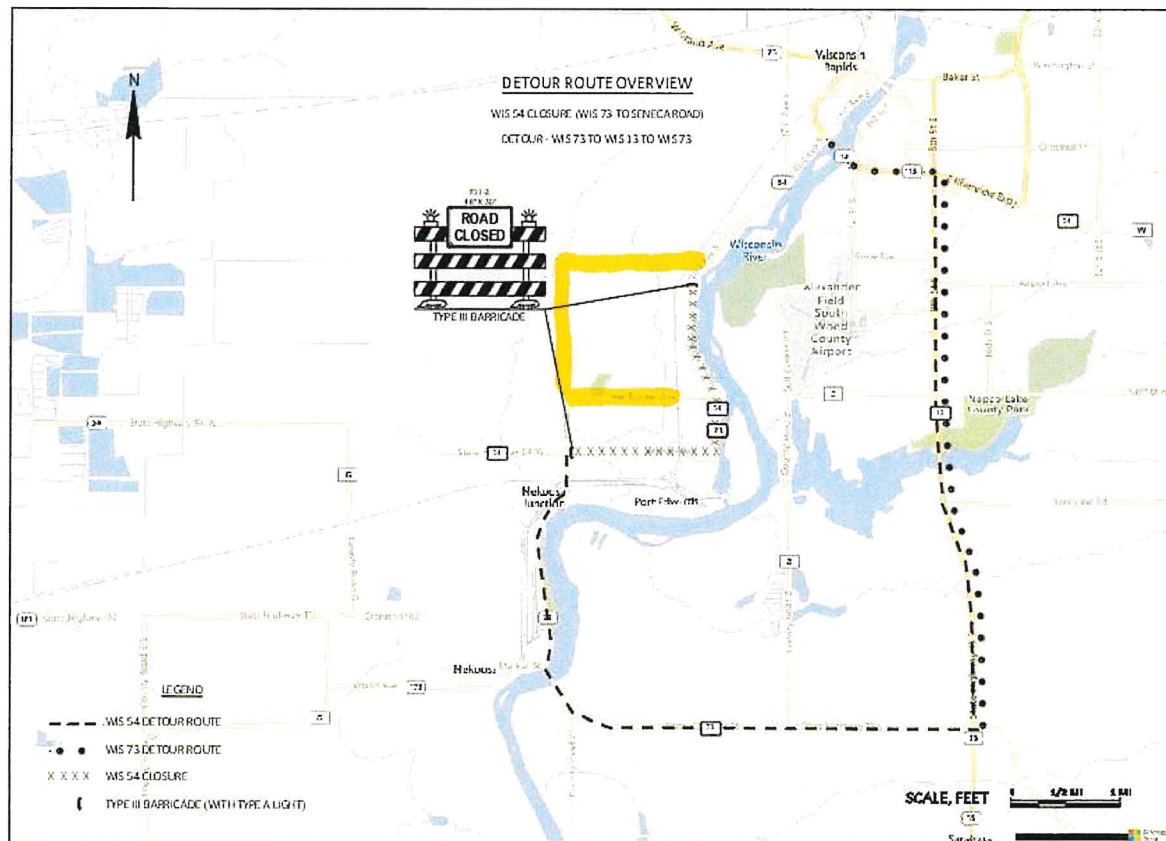
A landowner rights brochure is available on the project website. Real estate acquisition is expected to occur between spring 2022 and fall 2023. Direct mailings and coordination will occur with impacted property owners.



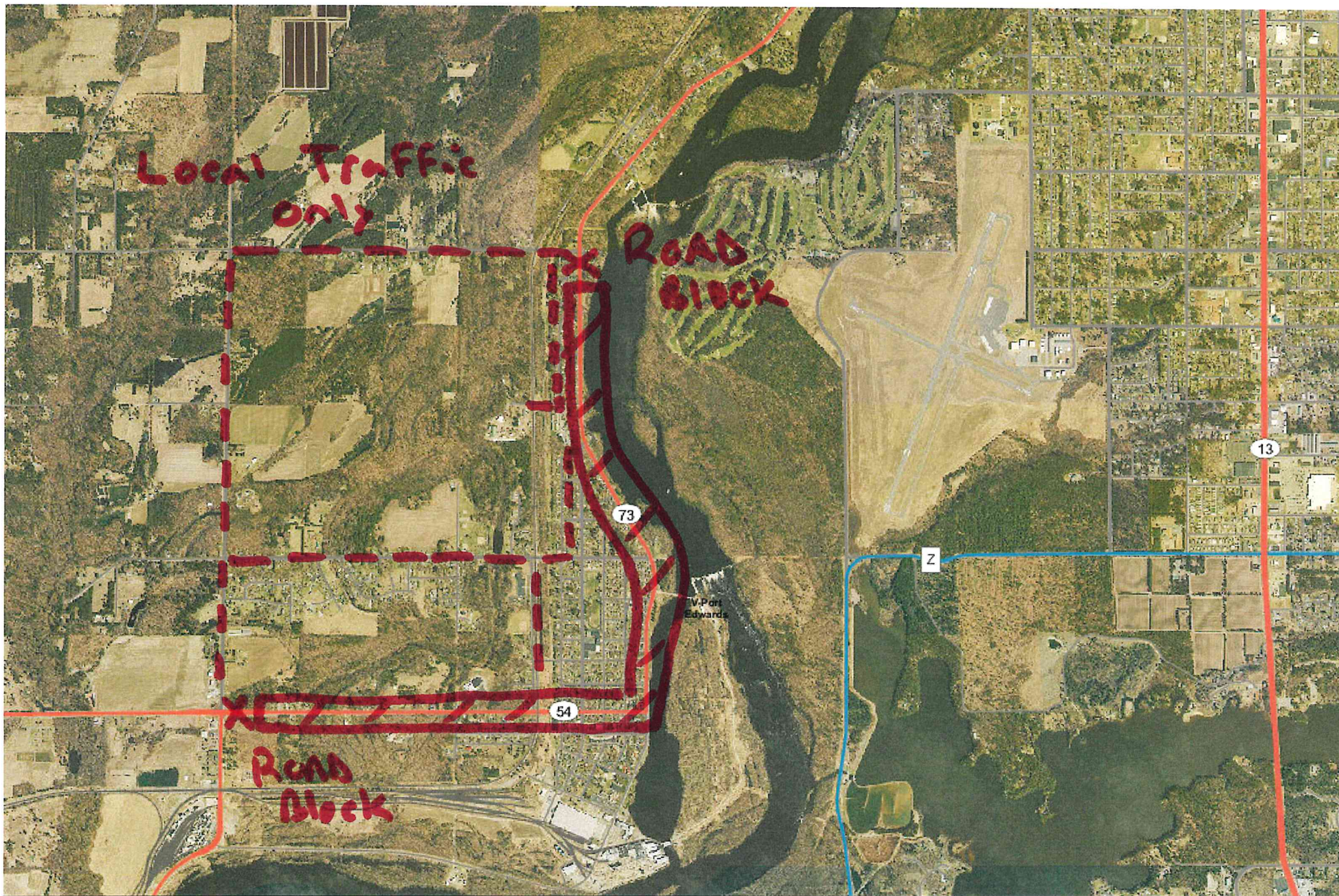
## Proposed traffic impacts

During construction, WIS 54 will remain open to traffic from County Road G to WIS 73/Port Road. Motorists can expect to encounter lane shifts, and single lane closures with the use of flaggers.

WIS 54 and WIS 73 will be closed to thru traffic from Port Road to Seneca Road. Traffic will be detoured using WIS 73 and WIS 13 (See Figure 4, Detour Route). Local access will be allowed however brief roadway and driveway closures may be necessary to accommodate construction operations.







## Wood County Land Information Office

Author: Wood County Land Information Office

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## App Store Preview

Open the Mac App Store to buy and download apps.

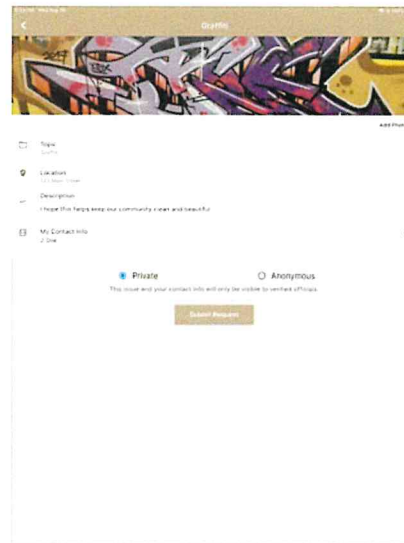
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