

VILLAGE OF PORT EDWARDS

PUBLIC MEETING NOTICE FINANCE AND HUMAN RESOURCES COMMITTEE

Thursday 7 October 2021

4:30 P.M. AT THE MARSHALL BUEHLER CENTER

If you a member of the public wish to listen, please call the dial in number below and you will be acknowledged

Join Zoom Meeting - <https://us06web.zoom.us/j/82506174294?pwd=NkZRV00xeDFqQ0Jhd3hZaS9kZ1UxZz09>

Meeting ID: 825 0617 4294, Passcode: 959600,nOne tap mobile +13017158592

Phone Audio only: Meeting Dial-in number: 715-423-6698, Access Code ID: 02067

Agenda:

1. Call to order
2. Roll call
3. Approve the Agenda
4. Approve the previous committee minutes, from 9 September, 2021
5. Public comments on agenda items
6. Chairperson comments.
7. Discussion/Action approving the monthly bills, journal entries for previous month and financial report.
8. Discuss DRAFT #2 of the 2022 Budget
9. Discussion action on Employee payroll/expenses
10. Discuss Old Business
11. Discuss New Business
12. Correspondence received
13. Agenda items for next meeting
14. Next meeting date, 4 November 2021
15. Adjourn.

Village of Port Edwards
Erik Saylor – Committee Chairman

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: 9 September 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
TIM LEVERANCE

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

RAYMOND BOSSERT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting for FHR**

Attendance: E. Saylor, R. Bossert, D. Duncan, (via ZOOM), J. Bingham, T. Grunden(Excused), D. Tremmel
Citizens: Sue Mitchell

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by E. Saylor at 4:30 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Bingham, 2nd Duncan), All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Duncan, 2nd Bingham) to approve minutes of the 5 August 2021 meeting. ***Motion carried, all Ayes.***
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. **MOTION** to approve ***the Monthly Bills and Journal entries.*** (Duncan, 2nd Saylor). This will be sent forward for the Village Board approval 14 September, 2021, ***Motion carried, all Ayes.***
8. **MOTION** to Approve the reimbursement of damages up to \$15K from the Village Emergency Fund for the sewer line damages to #891 3rd Street, Port Edwards, the Ridgeways. The three Bills revived for approx. \$11K will be PAID by the Village, the remainder will be PAID to the residents. The Village will follow up with our insurance company on possible reimbursement. ***Motion by*** (Saylor, 2nd Bingham), ***Motion carried, all Ayes.***
9. ***Discuss DRAFT #1 of the 2022 Budget.*** The Administrator went over the DRAFT Budget slides Version #1. Initial Village Expenses for 2022 are \$3,833,585. Village revenue is anticipated at \$4,786,569. A request to conduct a more detailed Employee compensation next month was requested by Trustee Bingham. It will be added to the agenda.
10. ***Recommend a Hazardous Duty payment for 2020/2021 election workers from ARPA funds.***

a. The Committee recommends we recognize the Election workers (staff and Volunteers) with a hazardous duty pay. The Cost will be approx. \$1000 for 2020/2021 and be provided from the ARPA federal funding.

b. **MOTION** to Approve the payment of \$50 per election for all election workers in 2020/2021. (Saylor/ 2nd Bingham), *Motion carried, all Ayes.*

11. Old Business: None

12. New Business: None

13. Correspondence received: None

14. Future Agenda Items:

- a. 2022 Budget Discussions
- b. Employee expenses and raise options

15. Next meeting date: 7 October, 2021 at 4:30 pm

16. Adjourn: Adjourned at 5:20. **MOTION** (Saylor, 2nd Bingham)

Erik Saylor – Chairman

Attached: See FHR packet dated 9 September 2021