

# *Village of Port Edwards*

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Municipal Building  
201 Market Ave. P.O. Box 10  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511

## **VILLAGE OF PORT EDWARDS**

### **PUBLIC SAFETY MEETING**

**TUESDAY 3 August ,2021**

**4 P.M. AT THE MARSHALL BUEHLER CENTER, 211 MARKET AVENUE**

If you a member of the public and wish to listen, please call the dial in number below and you will be acknowledged

**ZOOM-** <https://us06web.zoom.us/j/89272301258?pwd=QzZjRFFPSldreVhVUFdEYmQwUzIWdz09>

Meeting ID: 892 7230 1258, Passcode: 480905, One tap mobile +13126266799

**Regular PHONE LINE Meeting Dial-in number: 715-423-6698, Access Code ID: 02067**

#### **Agenda:**

1. Call to order
2. Roll call
3. Approve Agenda
4. Public comments on agenda items
5. Approve previous months minutes, 6 July 2021
6. Chairperson comments

#### **FIRE DEPARTMENT**

7. Review monthly report & budget comparison report
  - Fire Chief hiring Update from membership committee

#### **POLICE DEPARTMENT**

8. Review monthly report & budget comparison report
9. Discuss Old Business
  - Village Bike Rodeo Concept and responsibility
10. Discuss New Business
  - 2022 Draft Budget
12. Correspondence received
13. Agenda items for next meeting
14. Next meeting date, 7 September 2021, at 4pm
15. Adjourn

Village of Port Edwards  
Eric Saylor – Committee Chairman

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: 6 July 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
RAYMOND BOSSERT

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

TIM LEVERANCE  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: Erik Saylor, Betsy Mancl, Administrator Ray "Boz" Bossert, Chief Scott Drew, Interim Chief Tim Leverance, Asst. Chief Craig Kester, J. Zurfluh

Citizens: None

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order by E. Saylor- Chairman at 4 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** **MOTION**, (Saylor/ 2<sup>nd</sup> Mancl) approved all Ayes
4. ***Approve the previous months minutes and Agenda:*** **MOTION** (Saylor/2<sup>nd</sup> Mancl) to approve minutes of the 1 June 2021 meeting and the agenda. Motion carried.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***Discuss/action Fire Department Actions and Budget:***  
Reviewed monthly report and budget comparison for the Fire Department.
  - a. Discussed the excess in payroll due to the extra events this past Month, this should have no impact on the annual budget.
  - b. Also, the Fire department has 2 candidates for the Chief and those packets will be brought to the Administrator by next week.
8. ***Discuss/action Police Department Actions and Budget:***  
Reviewed monthly report and budget comparison for the Police Department.

a. Discussed the possible use of the funds from the sale of the patrol vehicle (\$10,500) to be placed in the Police vehicle fund. The Committee agreed to that measure and it will be brought back up at Budget time.

b. Discussed the possible use of Wood County for IT services. The Administrator will research their ability to provide full Village IT coverage. This was referred to the PLPIT committee for discussion in August.

**9. MOTION for a Village Proclamation.** Rail Safety training, messaging and Resolution #2021-04, “Proclamation for Rail Safety Week in the Village of Port Edwards, Wisconsin”, **MOTION** to approve and move to full Board. Due to the unmanned and un-gated rail crossing in our Village. The Village will use this opportunity to provide safety messages to the Villagers as well as students during this week. **MOTION** by Mancl, 2<sup>nd</sup> by Zurfluh, all ayes.

**10. Old Business.** None

**11. New Business:** None

**12. Correspondence Received:** None

**13. Future Agenda Items:** None

**14. Next meeting date:** August 3<sup>rd</sup> 2021 @ 4pm

**15. Adjourn:** Adjourned at 4:30 pm. (*Saylor/2<sup>nd</sup> Mancl*) all Ayes

**Erik Saylor – Chairman**

# **Public Safety Committee Meeting**

**Date: 07 /31/2021**

**For the Month of July**

## **Fires, Rescues and EMS calls for the month:**

11 - First Responder Call's

10 - Fire Call's

**2021 Current      45- Fire Calls/ 43-First Responder Calls /88 - total YTD**

**2020 Last Year   40- Fire Calls/ 30-First Responder Calls /70 - total YTD**

## **Activities for the month:**

07/07 Committee Meeting / Business Meeting

07/14 Family Picnic

07/20 First Responder Drill

07/21 Fire Drill Tanking Water/ Water Supply

07/27 Picnic in Park Beer Sales

07/28 Fire Drill Pump Testing

## **Items for discussion:**

1/ Engine 2 Scene Light Repaired

2/ Fire Department Budget Talk at next Officer Meeting

3/ Fire Chief Applicants going to Village Administrator by next week

## Fire and EMS calls for July 2021

### Fire

1. 431 10<sup>th</sup> Street – Building Fire 1022 / WR Member 2
2. 500 Cedar Street - False Alarm / Nek Member 4
3. 1740 17<sup>th</sup> Ave / WR Members 2
4. 100 State Hwy 73-Pole Fire by Erco / VPE Members 4
5. 3528 Wilhorn Drive - Shed Fire / NEK/ Members 10
6. Cty Road D and Moore Road – unattended Fire / VPE Members 3
7. 1050 6<sup>th</sup> Street – Oven Fire / VPE Members 3
8. 2520 8<sup>th</sup> Street South- Smoke / WR Members 6
9. 4022 WEST Hwy 54 – Ditch Fire / VPE Members 7
10. 1613 Green Bay Street - 1022 / WR Members 5

### EMS

1. 3368 Ghiloni Road - 1022 / Members 1
2. 1101 VerBunker Ave / Members 3
3. 341 Market Ave / Members 1
4. 551 2<sup>nd</sup> Street / Members 1
5. 361 1<sup>st</sup> Street / Members 4
6. 3479 George Road / Members 4
7. 111 3<sup>rd</sup> Street / Members 2
8. 3016 Seneca Road / Members 1
9. 1050 6<sup>th</sup> Street / Members 1
10. 711 VerBunker Ave / Members 4
11. 341 Market Street / Members 2

# Proposed 2022 Village Budget

	2020	2021	2022	% +/-	
FIRE DEPARTMENT WAGES	\$ 34,933.62	36,000.00	36,750.00	2%	Salaries
FIRE INSPECTION WAGES	\$ -	0.00	0.00		\$ 37,750.00
FIRE CALL WAGES	\$ -	0.00	0.00		
FIRE DEPARTMENT LOSA	\$ 10,000.00	8,000.00	8,000.00	0%	Payroll EXP
Fire Station - Salaries	\$ 21.97				\$ 8,000.00
FIRE TRUCK SALARIES (PW dept)	\$ 400.00	500.00	500.00	0%	
FIRE INSPECTION Wages	\$ 1,000.00	1,000.00	1,000.00	0%	Flexible Accts +/-
					\$ 34,500.00
FIRE STATION MAINT	\$ 8,500.00	8,500.00	8,500.00	0%	
FIRE OFFICE SUPPLIES	\$ 1,000.00	1,000.00	1,000.00	0%	
FIRE DEPARTMENT DUES	\$ 1,200.00	1,200.00	1,200.00	0%	Contracts
FIRE TRUCK EXPENSES (maint)	\$ 2,500.00	2,000.00	3,000.00	33%	\$ 21,500.00
FIRE EQUIP. REP. AND MAINT.	\$ 3,500.00	3,000.00	3,000.00	0%	
FIRE CLOTHING AND BADGES (Indiv)	\$ 1,500.00	1,500.00	1,500.00	0%	
FIRST RESPONDER TRAINING	\$ 1,000.00	1,500.00	1,500.00	0%	
FIRST RESPONDER SUPPLIES	\$ 2,000.00	1,500.00	1,500.00	0%	
FIRE MEETING EXPENSE (meals)	\$ 3,200.00	3,000.00	2,500.00	-20%	
FIRE TRAINING EXPENSE	\$ 1,500.00	1,500.00	1,500.00	0%	
FIRE PREVENTION (Community Engage)	\$ 1,000.00	1,000.00	1,000.00	0%	
FIRE HEALTH AND WELFARE (testing)	\$ 2,500.00	2,000.00	2,000.00	0%	
FIRE CHIEF'S CONFERENCE	\$ 800.00	800.00	800.00	0%	
FIRE GRANT/DONATION EXPENSE	\$ -	0.00	0.00		
HYDRANT RENTAL	\$ -	0.00	0.00		
FIRE DEPARTMENT CAPITAL OUTLAY	\$ 5,500.00	5,500.00	5,500.00	0%	
FIRE DEPT. GRANT/DONATION C.O.	\$ -	0.00	0.00		
AMBULANCE SERVICE (C)	\$ 17,400.00	17,500.00	18,000.00	3%	
LEXIPOL CONTRACT (C)	2,500.00	2,500.00	2,500.00	0%	
SIREN COSTS (C)	\$ 1,000.00	2,000.00	1,000.00	-100%	
	102,955.59	101,000.00	93,750.00	-8% (-)	

Operations Cuts	
34,000.00	2021
34,500.00	2022
-1% Decrease	

Double Check

## Longterm CAP Improvements

Hoses	15,000.00	2025	11,000.00		
PPE- Airpacks	20,000.00	2026	0.00		
Radios/IT	5,000.00	2027	0.00		



# Port Edwards Police Department

*Scott Drew, Chief of Police*

## July 2021

### Summary of Monthly Activity

The annual training reports have been completed and submitted to the State of WI Training and Standards Bureau. All minimum standards for re-certification have been completed by our officers.

New legislation is requiring monthly reporting of "use of force" incidents to the State of WI, this was already being done by our department, so no changes were needed. This legislation also requires agencies to post their use of force policies on their website. Kim was able to get ours posted, so it is now viewable to the public without having to request a copy.

The police department is continuing to participate in a Speed Enforcement Grant sponsored by the State of WI. All wages for the enforcement will be reimbursed by the State.

We are continuing to spend extra time on Port Road/Seneca Road watching for overweight violations. Enforcement action is being taken when violations are observed. 1 citation was issued this month for Weight Violations.

### Squad Conditions

Squad 1 (2018 Ford Explorer)	Squad 2 (2021 Ram PPV)
58502 Miles	3058 Miles
No known issues	No known issues

### Payroll for July 2021

480 Full-time Straight hours

0 Full-time Overtime hours

40 Part-time Straight hours

0 Part-time Overtime hours

520 total hours paid

### Payroll for July 2020

480 Full-time Straight hours

6 Full-time Overtime hours

33.5 Part-time Straight hours

0 Part-time Overtime hours

519.5 total hours paid

### Enforcement:

37 traffic stops, with 13 traffic citations issued (1 Violation of Weight Restriction, 5 Speeding, 1 Operating W/O Valid License, 3 No Proof of Insurance, and 3 no seat belt)

5 total Ordinance citations issued (1 Weight Restriction from Above, 1 Possession of Drug Paraphernalia, 1 loose dog, 1 Disorderly Conduct, and 1 Disorderly Conduct with a Motor Vehicle.

19 Written Traffic Warnings issued.



2020

## CFS Count

07/01/2020 12:00:00A

<b>PEPD</b>	
Alarms-include Varda	4
All Other	8
Ambulance Call	4
Animal Complaint	9
Assist Citizen	4
Assist Motorist	1
Assist Other Agency	30
Civil Matter	1
Court	1
Criminal Damage	2
Disturbances	16
Drugs-sale/mnfc/poss	1
Escort-funeral	1
EXTRA PATROL	4
Follow Up	5
Lost & Found	1
LOST OR FOUND ANIM/	4
Off Road Veh Complnt	2
ORDINANCE ALL TYPE	5
Property Protection	3
Prowler-susp Sbj/veh	1
Telephone Abuse	4
Theft	1
Traffic Acc	1
Traffic Acc Deer/Tag	2
Traffic Acc-hit&run	1
Traffic Cmplnt/parkg	7
Traffic Inquiry	1
Traffic Stop	42
Utility Problems	2
Welfare Check	5

PEPD 173

173

2021

## CFS Count by /

07/01/2021 12:00:00AM to

<b>PEPD</b>	
Alarms-include Varda	3
All Other	4
Ambulance Call	3
Animal At Large	1
Animal Complaint	3
Assist Citizen	3
Assist Other Agency	19
Civil Matter	2
Court	2
Disturbances	9
Escort-funeral	1
EXTRA PATROL	4
Fire Call	1
Follow Up	2
Lost & Found	3
LOST OR FOUND ANIM/	2
ORDINANCE ALL TYPE	5
PROJECT LIFESAVER C	1
Property Protection	3
Prowler-susp Sbj/veh	2
Special Detail	1
Telephone Abuse	2
Traffic Cmplnt/parkg	4
Traffic Inquiry	2
Traffic Stop	37
Trespassing	1
Welfare Check	4

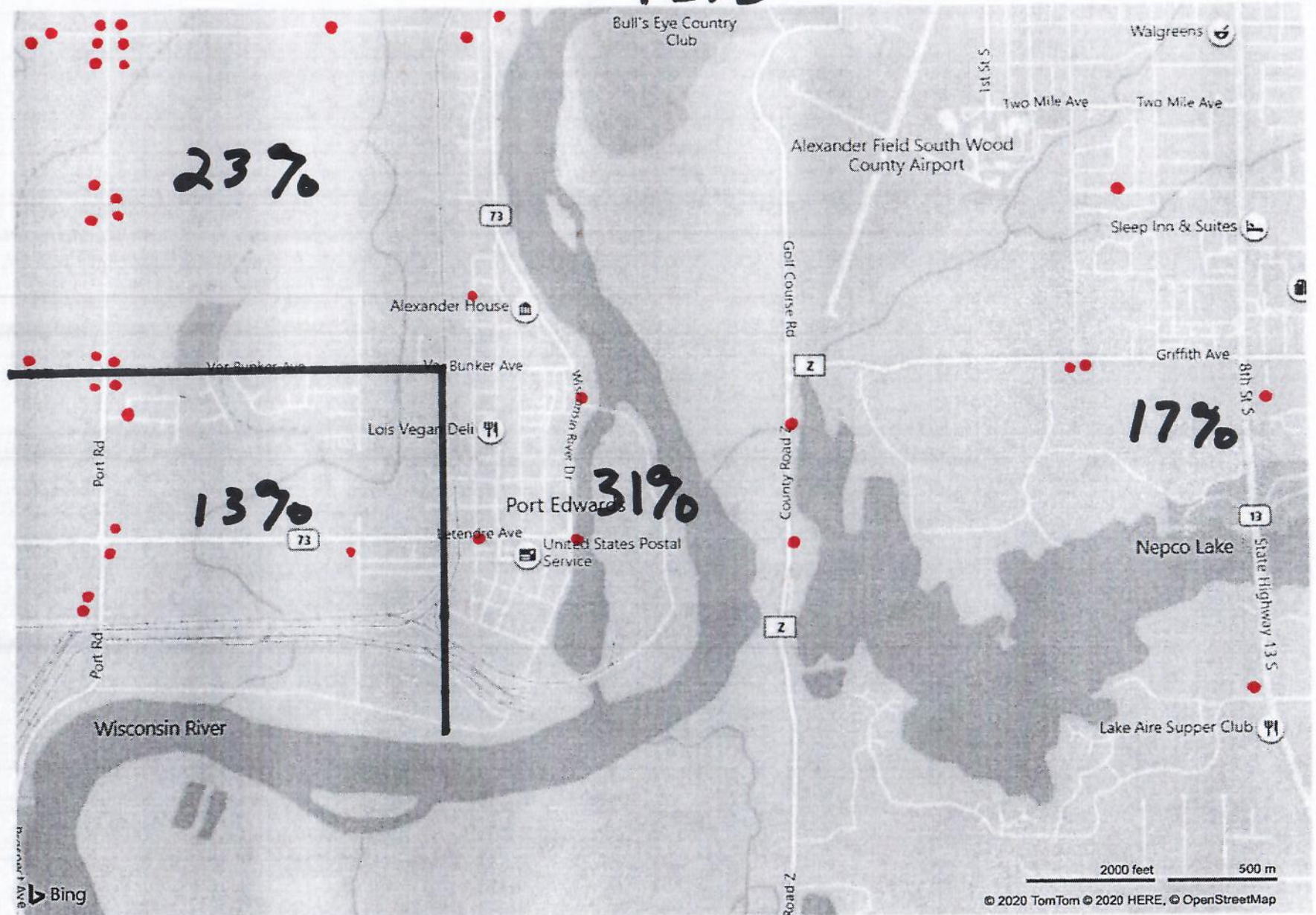
PEPD 124

124



10/5/2020

July 2021  
village of port edwards wi overview map - Bing Maps  
PEPD



EXTERNAL 17%

• = Traffic stop location

<https://www.bing.com/maps?q=village+of+port+edwards+wi+overview+map&FORM=HDRSC4>

Budget Comparison - Detail  
POLICE DEPARTMENT

Account Number		2021 July	2021 Actual 07/31/2021	2021 Budget	Budget Status	% of Budget
100-00-52100-110-000	POLICE DEPT. WAGES	14,720.62	108,021.40	219,760.00	111,738.60	49.15
100-00-52100-111-000	POLICE VEHICLE EXPENSE	0.00	0.00	500.00	500.00	0.00
100-00-52100-135-000	POLICE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-52100-310-000	POLICE FRINGE BENEFITS	0.00	301.93	1,000.00	698.07	30.19
100-00-52100-311-000	POLICE OFFICE SUPPLIES	0.00	1,031.29	4,000.00	2,968.71	25.78
100-00-52100-312-000	POLICE TELEPHONE	117.69	1,867.09	3,500.00	1,632.91	53.35
100-00-52100-330-000	POLICE VEHICLE EXPENSES	727.47	5,977.97	10,000.00	4,022.03	59.78
100-00-52100-340-000	POLICE RADIO/RADAR	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52100-341-000	POLICE RANGE/WEAPONS	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52100-342-000	POLICE COMPUTER SYSTEM	76.22	1,138.04	4,000.00	2,861.96	28.45
100-00-52100-380-000	POLICE CLOTHING EXP.	0.00	642.24	3,500.00	2,857.76	18.35
100-00-52100-381-000	POLICE DUTY GEAR	0.00	608.75	3,000.00	2,391.25	20.29
100-00-52100-390-000	POLICE MISC. EXPENSES	0.00	1,205.62	1,000.00	-205.62	120.56
100-00-52100-391-000	POLICE CONFERENCES	0.00	473.00	3,000.00	2,527.00	15.77
100-00-52100-392-000	POLICE SAFETY/COMMUNITY	0.00	358.54	2,000.00	1,641.46	17.93
100-00-52100-790-000	POLICE HUMANE SOCIETY	0.00	0.00	0.00	0.00	0.00
100-00-52100-810-000	POLICE C.O.	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52100-811-000	POLICE NEW VEHICLE	0.00	10,000 0.00	10,000.00	-10,000.00 0	0.00/100.0
100-00-52110-000-000	CROSSING GUARDS	0.00	5,107.65	10,000.00	4,892.35	51.08
100-00-52120-000-000	BICYCLE LICENSES	0.00	0.00	0.00	0.00	0.00
=====						
Police Department		15,642.00	-126,733.52	281,260.00	154,526.48	45.06
=====						
Total Expenses		15,642.00	-126,733.52	281,260.00	154,526.48	45.06
=====						
Net Totals		-15,642.00	-126,733.52	-281,260.00	-154,526.48	45.06 48.62
			136,733.52		144,526.48	



# Proposed 2022 Village Budget

	2020	2021	2022	% +/-	
POLICE DEPARTMENT WAGES	\$ 220,000.00	\$ 212,000.00	\$ 202,000.00	-5%	Salaries
CROSSING GUARDS	\$ 9,000.00	\$ 10,000.00	\$ 8,000.00	-25%	\$ 210,000.00
POLICE UNEMPLOYMENT	\$ 6,000.00	\$ -			
POLICE OFFICE SUPPLIES	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	0%	Payroll EXP
POLICE TELEPHONE	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	0%	\$ -
POLICE VEHICLE EXPENSES - LABOR	\$ 500.00	\$ 500.00	\$ 500.00	0%	Flexible Accts +/-
POLICE VEHICLE EXPENSES	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	0%	\$ 54,000.00
POLICE RADIO/RADAR	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0%	
POLICE RANGE/WEAPONS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%	
POLICE CLOTHING EXPENSES	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00	0%	Contracts
POLICE DUTY GEAR	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	0%	\$ 4,500.00
POLICE MISC. EXPENSES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%	
POLICE CONFERENCES/TRNG	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%	
POLICE SAFETY/COMMUNITY PROGRAMS	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	0%	Operations Cuts
POLICE HUMANE SOCIETY	\$ -				51,500.00 2021
POLICE CAPITAL OUTLAY	\$ -	\$ 1,500.00	\$ 1,500.00	0%	54,000.00 2022
POLICE NEW VEHICLE FUND	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	25%	-5% Decrease
LEXIPOL CONTRACT	\$ -	\$ 2,500.00	\$ 500.00	-400%	Double Check
POLICE WOOD COUNTY SYSTEMS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0%	
	\$ 286,500.00	\$ 277,500.00	\$ 268,500.00	-3% (-)	
Longterm CAP Improvements					
Police car replacement (4 year cycle 40K	40,000.00	2023	1,500.00	In ACCT	
Vests	10,000.00	2025	2,000.00		
Weapons	10,000.00	2030	500.00		
Radios/IT	8,000.00	2025	500.00		
Police Chief	72,000.00	with 2% raise			
OFF 1	53,000.00		73,440.00		
OFF 2	53,000.00		54,060.00		
OFF 3	12,000.00		12,240.00		
OFF 4	12,000.00		12,240.00		
XGD- #	8,000.00		8,160.00		
	210,000.00		214,200.00		