

## **VILLAGE OF PORT EDWARDS**

### **PUBLIC MEETING NOTICE**

### **FINANCE AND HUMAN RESOURCES COMMITTEE**

**Thursday 6 May, 2021**

**4:30 P.M. AT THE MARSHALL BUEHLER CENTER**

Due to the COVID-19 this meeting is with limited public in attendance and the Members will be meeting at least 6 feet apart. These steps are being taken so that the Committee can hold the meeting and still comply with the social distancing guidelines. The meeting room can accommodate up to 8 people including some public. If you a member of the public wish to listen, please call the dial in number below and you will be acknowledged

**Join Zoom Meeting -** <https://zoom.us/j/92344351053?pwd=VHZwcVdPSmRZTm11VGFMTOErb2JZdz09>

Meeting ID: 923 4435 1053, Passcode: 422317, One tap mobile +13017158592

**Phone Audio only: Meeting Dial-in number: 715-423-6698, Access Code ID: 02067**

#### **Agenda:**

1. Call to order
2. Roll call
3. Approve the Agenda
4. Approve the previous committee minutes, from 8 April, 2021
5. Public comments on agenda items
6. Chairperson comments.
7. Discussion/Action approving the monthly bills, journal entries for previous month and financial report.
8. Discuss the Rescue America Federal Funding expenses recommendation
9. Review and Discuss options for Sanitation Department deficit LOAN
10. Discuss Old Business
11. Discuss New Business
12. Correspondence received
13. Agenda items for next meeting
14. Next meeting date, 3 June 2021
15. Adjourn.

Village of Port Edwards  
Erik Saylor – Committee Chairman

VILLAGE OF PORT EDWARDS  
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: 8 April 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL  
DANA DUNCAN  
JOHN BINGHAM  
DIANE TREMMEL  
PATRICK ARENDT

ERIK SAYLOR  
SUE MITCHELL  
TIARA GRUNDEN  
SCOTT DREW

JP LACHAPELLE  
DAILY TRIBUNE  
WFHR/WGLX  
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: D. Duncan (via ZOOM), T. Grunden, S. Mitchell, R. Bossert, D. Tremmel, J. Zurfluh,  
Citizens: Martinson, B.

**Subjects Discussed, Action Taken, and Board Action Required:**

1. ***Call to order:*** Meeting called to order by D. Duncan at 5:00 p.m. (Via ZOOM)
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Mitchell/2<sup>nd</sup> Grunden), All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Mitchell/ 2<sup>nd</sup> Grunden) to approve minutes of the 4 March 2021 meeting. ***Motion carried, all Ayes.***
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***MOTION to approve the Monthly Bills and Journal entries.*** (Grunden, 2<sup>nd</sup> Mitchell). This will be sent forward for the Village Board approval 13 April 2021, ***Motion carried, all Ayes.***
8. ***The Rescue America Relief funding was discussed.*** The Committee was informed of the pending cash we as a village will receive and the staff recommendations on projects to be conducted with those funds. Trustee Mitchell and Grunden agrees with the efforts to upgrades our parks, a digital sign and security issues around the Village as well as some to service the sanitation deficit. Chairman Duncan agrees with the projects cited but not sure servicing the deficit is an appropriate use for the funds. Possibly a portion to the deficit but more efforts to help "spruce" up the Village. He was emphasizing the business district and efforts to help on Market Ave. The Administrator will refine the proposals and present again after the funds have been received.
9. ***Review and Discuss options for Sanitation Department deficit.*** The Administrator updated the Committee on the seeking of a loan. The Village sent out 5 letters of Intent for a \$650,000 loan. We are awaiting response from all banks and should have their offers ready to present next month. The term will be for 10 years, it will be for \$650,000 and a no pre-payment penalty. The Nekoosa Port Edwards Bank, US Bank, Prevail Bank, Associated bank and First State Bank we all contacted to see their interest in this loan.

Also, some discussion on preparing options to Increase rates annually; this would generate more revenue to address the debt but would require a 10% annually (for 5 years) to make any impact. This would generate approx. \$55,000-\$75,000 additional revenue to assist in Deficit payments, but not cover the entirety of the deficit.

**10. Old Business:** None

**11. New Business:** None

**12. Correspondence received:** None

**13. New Business:** None

**14. Future Agenda Items:**

- Discuss Village Loan Options for Sanitation deficit.
- Discuss use of the rescue America Funding

**15. Next meeting date:** 6 May 2021

**15. Adjourn:** Adjourned at 5:20pm. **MOTION** (Duncan, 2<sup>nd</sup> Grunden)

Dana Duncan – Chairman

**Attached:** See FHR packet dated 8 April 2021

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

15 March 2021

Mr. Robb Sigler  
Nekoosa Port Edwards State Bank  
405 market Street  
Nekoosa, WI 54457

Dear Mr. Sigler

The Port Edwards Village Board has authorized a loan for \$650,000 to eliminate our Sanitation Department accruing debt and pay for Village Equipment purchases. We are seeking loan proposals.

Please provide details on your Banks interest is possibly aiding us in this endeavor with the terms of the loan, interest rates, early repayment terms, Monthly/Quarterly or Annual payments and collateral required.

Please provide any information by 20 April 2021 so we can present this to the pending May 2021 Finance and Human resources Board as well as the May 2021 Village Board for discussion and approval.

Any questions please reach out to myself, since the Board has authorized me to negotiate the terms. I can be reached at 715-315-0304 or [villageadmin@port-edwards.org](mailto:villageadmin@port-edwards.org).

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Village Administrator

C: File

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

15 March 2021

Mrs. Amy Gust  
US Bank  
311 W. Grand Ave  
Wisconsin Rapids, WI 54495

Dear Mrs. Gust,

The Port Edwards Village Board has authorized a loan for \$650,000 to eliminate our Sanitation Department accruing debt and pay for Village Equipment purchases. We are seeking loan proposals.

Please provide details on your Banks interest is possibly aiding us in this endeavor with the terms of the loan, interest rates, early repayment terms, Monthly/Quarterly or Annual payments and collateral required.

Please provide any information by 20 April 2021 so we can present this to the pending May 2021 Finance and Human resources Board as well as the May 2021 Village Board for discussion and approval.

Any questions please reach out to myself, since the Board has authorized me to negotiate the terms. I can be reached at 715-315-0304 or [villageadmin@port-edwards.org](mailto:villageadmin@port-edwards.org).

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Village Administrator

C: File

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

15 March 2021

Manager  
Associated bank  
711 W. Grand Ave  
Wisconsin Rapids, WI 54495

Dear Sir,

The Port Edwards Village Board has authorized a loan for \$650,000 to eliminate our Sanitation Department accruing debt and pay for Village Equipment purchases. We are seeking loan proposals.

Please provide details on your Banks interest is possibly aiding us in this endeavor with the terms of the loan, interest rates, early repayment terms, Monthly/Quarterly or Annual payments and collateral required.

Please provide any information by 20 April 2021 so we can present this to the pending May 2021 Finance and Human resources Board as well as the May 2021 Village Board for discussion and approval.

Any questions please reach out to myself, since the Board has authorized me to negotiate the terms. I can be reached at 715-315-0304 or [villageadmin@port-edwards.org](mailto:villageadmin@port-edwards.org).

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Village Administrator

C: File

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

15 March 2021

Mr. Brian Ashbeck  
Prevail Bank  
1601 Lincoln St.  
Wisconsin Rapids, WI 54496

Dear Sir,

The Port Edwards Village Board has authorized a loan for \$650,000 to eliminate our Sanitation Department accruing debt and pay for Village Equipment purchases. We are seeking loan proposals.

Please provide details on your Banks interest is possibly aiding us in this endeavor with the terms of the loan, interest rates, early repayment terms, Monthly/Quarterly or Annual payments and collateral required.

Please provide any information by 20 April 2021 so we can present this to the pending May 2021 Finance and Human resources Board as well as the May 2021 Village Board for discussion and approval.

Any questions please reach out to myself, since the Board has authorized me to negotiate the terms. I can be reached at 715-315-0304 or [villageadmin@port-edwards.org](mailto:villageadmin@port-edwards.org).

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Village Administrator

C: File

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

15 March 2021

President Robert Van Asten  
First State Bank  
4331 8<sup>th</sup> Street S.  
Wisconsin Rapids, WI 54494

Dear Sir,

The Port Edwards Village Board has authorized a loan for \$650,000 to eliminate our Sanitation Department accruing debt and pay for Village Equipment purchases. We are seeking loan proposals.

Please provide details on your Banks interest is possibly aiding us in this endeavor with the terms of the loan, interest rates, early repayment terms, Monthly/Quarterly or Annual payments and collateral required.

Please provide any information by 20 April 2021 so we can present this to the pending May 2021 Finance and Human resources Board as well as the May 2021 Village Board for discussion and approval.

Any questions please reach out to myself, since the Board has authorized me to negotiate the terms. I can be reached at 715-315-0304 or [villageadmin@port-edwards.org](mailto:villageadmin@port-edwards.org).

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Village Administrator

C: File





April 30, 2021

Village of Port Edwards, WI  
Port Edwards, WI

VIA ELECTRONIC MAIL

U.S. Bank National Association (the "Bank") is pleased to offer the following preliminary terms for financing the General Obligation Bonds, Series 2021 (the "Note") within the Bank's loan portfolio:

Borrower: Village of Port Edwards, Wisconsin.

Amount: \$650,000.

Maturity: 10 years.

Closing Date: On or about June 3, 2021. The Bank reserves the right to amend, modify, or otherwise rescind the terms and conditions herein if the Closing Date is on or after June 17, 2021.

Interest Rate: 1.97%.

Principal Payments: Principal shall be payable annually, commencing on June 3, 2022. **NOTE: U.S. Bank will not consent to any amendment or modification of the amortization schedule after the Closing Date.**

Interest Payments: Interest shall be payable semi-annually, commencing on December 3, 2021.

Prepayments: The Note is not prepayable prior to stated maturity. Note may be issued as callable at anytime for an additional 27 basis points added to the Interest Rate. I.e. Interest Rate = 2.24% if note is callable on any business day after the Closing Date).

Disbursement: The proceeds of the Note shall be disbursed to the Borrower only as a single disbursement at closing. **NOTE: U.S. Bank makes no representations as to the timeliness or punctuality of disbursements via wire. The Bank will not accept any liability or responsibility for subsequent related transactions on the Closing Date. The Borrower acknowledges that disbursements via wire may occur at any time during New York business hours on the Closing Date and accepts all responsibility for any subsequent related transactions scheduled for the Closing Date.**

Security: The Note shall be secured by the full faith and credit of the Borrower.

Tax Status: Interest on the Note shall be tax-exempt, and shall be designated "bank qualified" by the Borrower.

Denominations: To the extent permissible under the authorizing legislation of the Borrower, the Note shall be in a single authorized denomination of \$650,000.

Bond Counsel: All documentation associated with the financing, with the exception of the Loan Agreement (defined below), shall be provided at the Borrower's expense and prepared by qualified counsel to the Borrower, agreeable to the Bank in the Bank's sole discretion, whom has specific public finance expertise in the State of Wisconsin ("Bond Counsel").

Documentation: Documentation for the Note shall include, but is not limited to, an appropriate authorizing resolution or ordinance, duly executed instrument, and Bond Counsel opinion that the Note is tax-exempt (if applicable), and a legal, valid, binding, enforceable and

properly authorized obligation of the Borrower (the "Financing Documents"). The resolution or ordinance shall incorporate loan-type language, specifically referencing principal installments rather than maturities or sinking fund payments. The Financing Documents shall refer to the Bank as "the Bank" or "the Lender".

Loan Agreement: In addition to the Financing Documents, the Bank shall require a separate side agreement (the "Loan Agreement") with the Borrower. The Loan Agreement will contain provisions, covenants, events of default, and remedies (see: Covenants/Provisions below). In the sole discretion of the Bank, the Loan Agreement may be replaced by, with all material terms and conditions incorporated into, a bond/note purchase agreement, financing agreement or other such similar document acceptable to the Bank and its counsel.

Costs: The Borrower shall reimburse the Bank for out of pocket expenses, if any, including setup fees, subject to a limit of \$500. Additionally, the Borrower shall be responsible for the fees of Bank counsel, if any, whose fees shall not exceed \$2,500.

Covenants/Provisions: The Loan Agreement will include standard and customary representations and warranties by the Borrower, and shall also include the following covenants and provisions:

1. The Borrower shall covenant to provide the Bank, or provide notification of such repository where the Bank may reasonably obtain, its annual, audited financial statements within 330 days of fiscal year end.
2. The Borrower shall provide the Bank with a copy of the Borrower's final budget upon request, which request shall in no case be prior to 45 days after the end of the prior fiscal year.
3. The Borrower shall provide the Bank financial or other information as may be reasonably requested from time to time.
4. The Borrower shall promptly notify the Bank of any material adverse events related to the Note.
5. The Borrower shall promptly notify the Bank upon any event of default related to the Note or any other parity or general obligation debt (as applicable) of the Borrower.
6. The Borrower shall provide all information required for the Bank to comply with the Patriot Act, upon request.
7. In the event of an ongoing payment default, subject to the notice and cure period described in section 10 below, the Borrower shall, to the extent allowed by state law, reimburse the Bank for reasonable costs incurred for enforcement or collection of the Note, subject to a limit of \$10,000.
8. The Borrower and the Bank mutually agree to waive their right to trial by jury.
9. Upon an event of default, and subject to a 30 day cure period (10 day cure period for payment default) after written notice by the Bank to the Borrower, the Bank may pursue any remedy at law or in equity including, but not limited to: charging a default rate of interest equal to the Interest Rate + 4.0%, enforcement of the obligation through court order, collection and enforcement procedures allowed by state law, and any other remedies available to the Bank. An event of default shall mean, and is limited to:
  - a. Failure to pay principal or interest when due;
  - b. Failure to fulfill duties of the Loan Agreement, the authorizing legislation or the bond/note instrument; or
  - c. Material misrepresentation under any Financing Document that results in pecuniary damages to the Bank.

10. The Note shall be registered in the name of the Bank, and shall not be registered with the Depository Trust Company or any other securities depository.
11. The obligation shall not be:
  - (i) assigned a separate rating by any rating agency;
  - (ii) issued pursuant to any type of offering document or official statement; and,
  - (iii) assigned a CUSIP number by Standard & Poor's CUSIP service.

Expiration: Unless otherwise accepted by the Borrower, this proposal shall expire on May 14, 2021 with no further notice required.

Reliance: The terms and conditions of this proposal letter are not subject to change except as explicitly provided for herein. However, this offer for financing is a preliminary indication of interest subject to: i) credit approval pending review of the final documentation; and ii) acceptance of all terms and conditions contained herein by the Borrower. This offer for financing should not be construed as an unconditional commitment to lend.

Please feel free to contact me at 513.449.7186, or Amy Gust at 715.422.9865, if you have any questions regarding this or any other banking matter. Thank you for the opportunity to provide financing for your borrowing needs.

Regards,



Cameron M. Parker  
Vice President

Cc: Dan Clements, U.S. Bank, NA  
Kerri Stoner, U.S. Bank, NA



p: 800.205.0914  
f: 715.748.2679  
prevail.bank

April 19, 2021

Raymond Bossert, Village Administrator  
Village of Port Edwards, WI  
201 Market Ave.  
Port Edwards, WI 54469

Dear Mr. Bossert:

I am very pleased to present our proposal to provide a general obligation promissory note for the Village of Port Edwards.

Attached is Prevail Bank's proposal for borrowed funds to be used for the purchase of equipment and reimburse the Village for accruing debt. Enclosed you will find a loan quotes for fixed rate financing for of the loan with annual payments. I have enclosed options for seven year and ten year terms. If a different payment structure is desired please feel to contact me and I will provide other options. I hope you find that the proposal meets your needs.

Thank you for providing us the opportunity to highlight our products and services. If you have any questions please feel free to contact me at 715-422-1133 or by email at [lreetz@prevail.bank](mailto:lreetz@prevail.bank). I look forward to working together in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Lonnie S. Reetz", written over a light blue horizontal line.

Lonnie S. Reetz  
Senior Vice President  
Prevail Bank

Enclosure



p: 800.205.0914  
f: 715.748.2679  
prevail.bank

### ***For Discussion Purposes Only***

*The information contained herein does not constitute a commitment to provide financing.*

## **Financing Proposal for the Village of Port Edwards**

Borrower:	Village of Port Edwards
Loan Facility:	General Obligation Term Loan of the Village
Loan Purpose:	Equipment Purchases and Reimbursement of Accruing Debt
Note Amount:	\$650,000
Note Date:	Loan will be funded in May or June of 2021
Term/Amortization	Options for a 7 or 10 Year term and amortization
Interest Rate:	7 year term 1.99% 10 year term 2.39%
Payments:	Principal and interest payments due annually: 7 year – approximate annual payment of \$100,505 10 year – approximate annual payment of \$73,780
General Information:	The Town will not be assessed a prepayment fee if the principal balance is paid early.
Out-of-Pocket Costs:	<ul style="list-style-type: none"><li>• \$250 loan administration fee to be paid by the borrower at loan closing.</li><li>• Borrower will be responsible for any third-party legal expenses incurred in drafting loan documents if additional costs are incurred.</li></ul>
Collateral:	For the prompt payment of this note with interest and the levy and collection of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.
Required Financial Reporting:	Prevail Bank requests a copy of the Annual Financial Statement for the Village of Port Edwards for the term of the loan.
Contact:	Lonnie Reetz - Phone: 715-422-1133 Email: lreetz@prevail.bank

# Village of Port Edwards

Raymond "BOZ" Bossert  
Administrator

Municipal Building  
Port Edwards, Wisconsin 54469  
Phone: 715-887-3511  
Fax: 715-887-3524

Date: 22 MAR 2021

To: Village Board

Subject: AMERICA RESCUE PLAN FUNDS

## 1. What the American Rescue Plan Act Means for The Village of Port Edwards.

On 11 March 2021, the latest federal COVID relief package, known as the American Rescue Plan Act, which contains an historic investment in local government. Below are the highlights of the municipal aid included in the Act:

- The local government portion of funding is \$130.2 billion, equally divided between municipalities and counties.
- The \$65.1 billion to be allocated directly to cities, towns and villages under the Act will be distributed differently based on the size of the community.
  - **Metro Cities:** \$45.5 billion of the \$65.1 billion will be allocated to municipalities with more than 50,000 residents. Funds will be made available directly by the U.S. Treasury. Grant amounts will be calculated by using the CDBG formula that measures population + poverty + housing instability.
  - **Small Municipalities:** The remaining \$19.6 billion will be distributed to municipalities with less than 50,000 residents through the states according to a per capita formula. States that fail to sub-allocate funds that small municipalities are entitled to under the American Rescue Plan Act will be penalized by the U.S. Treasury department, which is authorized to claw-back payments made to states under the American Rescue Plan by an amount equal to the funding not allocated to municipalities as required by the law. These safeguards and penalties are designed to discourage state interference or additional state mandates on the use of these funds.
  - **Small Municipalities Cap on Grant Amount.** The American Rescue Plan Act includes a provision stating no municipality with less than 50,000 residents can receive a grant that is larger than an amount equal to 75% of its pre-pandemic budget, regardless of whether the estimates indicate an amount greater than that figure.  
**Note:** This cap is not accounted for in the aid estimates that Congress has provided because data on small municipality budgets is not systematically collected by any federal entity. It is anticipated that the

Treasury Department will provide a way for small municipalities to certify what that cap amounts to for the municipality.

**2. Timing of payments.** Payments to local governments will be made in two tranches - the first to be made within 60 days of enactment (NLT 11 MAY 2021) and the second payment one year later( March 2022). Funds must be spent by end of calendar year 2024.

**3. Eligible use of the funds include:**

1. Revenue replacement for the provision of government services to the extent the reduction in revenue was due to the COVID-19 public health emergency relative to revenues collected in the most recent fiscal year prior to the emergency.
2. Premium pay for essential workers.
3. To respond to the public health emergency caused by the COVID-19 pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
4. Investments in water, sewer and broadband infrastructure.
5. Funds can be transferred between jurisdictions or to non-profit partners.

**4. Restrictions on eligible uses:** Funds cannot be used to directly or indirectly offset tax reductions or delay a new tax or tax increase. Funds cannot be deposited into any pension fund.

**5. SO What?** As per the Federal and State estimates we expect the Village to receive \$170,000.00 in 2021/2022. One half (\$85,000.00) will be received NLT May 2021. The remaining amount will be included in our 2022 Budget as a pending revenue source. (\$85,000.00). For perspective our surrounding communities will benefit as well.

Wisconsin Rapids receives \$1.75 Million

Nekoosa receives \$240,000

The Town of Port Edwards receives \$130,000

Town of Saratoga receives \$490,000.

Town of Seneca receives \$100,000

Town of Grand Rapids receives \$730,000.

6. Since the reason these funds were authorized were tied to our Village response to the COVID virus and the impact locally. Thus we should not be disingenuous to the taxpayer and use this as found money for any endeavor, we should be able to “Connect the Dots” on what we choose to do. We recommend the following for the expenditure of the \$85,000 received this year. Next year’s funds will be discussed during Budget preparation time in 2021 for the 2022 budget. The below Recommendations, as to not squander these funds and tie them to COVID related expenses, are as follows;



## Public Works:

### **Initiative: Additional funding for sidewalk repairs in 2021**

Reason: The pandemic has shown that our Village residents enjoy the outdoors regardless of the emergency. We feel that the Village has a great network of Sidewalks being used for safe traveling around the village. We feel continuing to improve that network helps the small Village atmosphere that we all enjoy.

Cost: \$5,000 (120' linear feet of sidewalks)

### **Initiative: Apply towards Sanitation Department Deficit for 2021**

Reason: The pandemic has required a more robust assurance to our Villagers to properly manage our water and sanitation plants. This comes with a higher cost in operating budgets, chemicals, and equipment repairs and upgrades. Loosely tied to COVID due to the extra attention in our actions conducted this past year our sanitation department while historically running an annual deficit, we could apply some funds to make this year less impactful to the Village Budget.

Cost: \$30,000 (pays for 1/3 of deficit for 2021)

Year	EOY Cash Bal	Deficit Service	Year	EOY cash Bal	Deficit Service
2006	-1061.25	65,000	2014	-184,542.97	0
2007	12,768.25	65,000	2015	-243,502.77	0
2008	-18,083.28	0	2016	-451,169.38	0
2009	21,322.35	0	2017	-521,474.91	0
2010	80,402.33	15,000	2018	-579,114.63	0
2011	-12,472.06	15,000	2019	-564,129.29	85,801
2012	-18,324.07	0	2020	-649,633.86	20,000
2013	-97,608.63	0	2021	-565,203.03	0

## Village Recreation:

### **Initiative: The addition of two extensions for our Bike trails connecting Alexander Edwards park and Ripple creek park to our central Bike network.**

Reason/Logic: Outdoor recreation was key factor to aide everyone thru these pandemic times. Our Bike trails are a key part to that. The lack of connectivity from our Bike trails to our parks caused many to seek other options to walk or drive to our great Village sites. Having a designated bike/walking trail to these locations will greatly and safely aide our Villagers and guests to partake in our Park network. One connection would mirror Ver Bunker road from the rail tracks into the park. The 2<sup>nd</sup> connection would be from Le tendre near the fire station along the DMI property towards Edwards Ave to the park.

Cost: \$30,000





**Initiative: Upgrades to Village parks.**

Reason/Logic: Outdoor recreation was key factor to aide everyone thru these pandemic times. Our parks are a key part to that. The improvement of Edwards Alexander park with corn hole and pickle ball courts would continue to add features to our park system. The Dog park and other upgrades in Ripple creek will enhance that location over time, we cannot neglect our southern park.

Cost: \$25,000

Shelter  
 -4 Picnic table  
 -Power  
 -Lights  
 -Tables  
 -Walkway access  
 -\$15K

Pickle Ball Court  
 -Asphalt  
 -Fencing(4 sides)  
 -Marking  
 -BB Net  
 -\$30K

Upgraded access  
 Road  
 \$10K

Volley ball Court  
 -Nets  
 -New Sand  
 -Referee Bench  
 -Lights  
 -\$5K

Corn Hole  
 -2 lanes  
 -Built In Holes  
 -Lights  
 -\$4K



## Village Business:

**Initiative: Issue Business grants for façade improvements and uniform signage in our Business district**

Reason/Logic: Our small Village Business district has been impacted by the pandemic and we are trying to energize new business to come to the Village. These efforts will assist them in continuing to endure and recover from the costs of the Pandemic as well as spur new business to establish themselves in the village and better our community as a whole. These funds would be made available and advertised but if not utilized in 2021, they will be re-allocated to other initiatives.

Cost: \$20,000 (\$2000 max for each Grant, 10 max)



## Village General Government:

**Initiative: Purchase Digital signs for Village communication (one to three signs)**

Reason/Logic: It has been shown that one central official message is a necessity in times of an emergency. The lack of systems to communicate with our Villagers hampered our ability to communicate quickly and effectively. A high-resolution communication device

centrally located throughout the Village could be used to communicate daily Information for the Village as well as meetings and emergency notifications. Proposed locations (Village Business District along Market Street or Le Tendre, Ripple Creek park along Ver Bunker, Port Edwards Aubrey Park along Wisconsin River drive)

Cost: \$40,000



**Initiative: Purchase video conferencing equipment for the Village Meeting location**

Reason/Logic: Having the ability to offer a distance viewing option to our Villagers has proven invaluable during the Pandemic. Government must continue to function and even without “in-person” meetings we persevered even with the cobbled together video capability. This meeting option can and must continue and we must offer our residents an easier way to connect with Village politics. The lack of standing systems to communicate with our Villagers hampered our ability to communicate, hastily acquired Video devices, the lack of a video monitoring device and proper audio connection can all be accomplished with proper resourcing. (Video pods/TVs/Mounts/Audio connects)

Cost: \$5,000





**Initiative: Key card access to Village buildings**

Reason/Logic: The security and safety of Village infrastructure was tested this past year. While our buildings are not fully designed for area denial, they can be secured more appropriately. An informal key card access system with some video monitoring to our buildings will give a controlled access environment to our buildings so the staff determines the access to our offices. This can also be used to aide in our key control program and creating a register of entry and exit after hours. The focus areas will be the municipal building, Marshall Buhler center and Public works and Fire department.

Cost: \$15,000

**Initiative: Personal Protective Equipment stockpile**

Reason/Logic: The rush to acquire supplies of masks, gloves, cleaners, etc... took some effort in our limited commercial area of the State. We should have a 3-6month stockpile that we will manage as required until the country reaches community immunity. If not utilized it will be used over time by our first responders, so no loss overall.

Cost: \$2,500

In summary:

Sector	Initiative	Est. Cost	Recurring/ Future Costs
Public Works	Increase in sidewalk repairs for (120')	\$5,000	0
	Sanitation Deficit payment	\$30,000	\$550,000 (total)
Parks and Rec	Bike Trail connections	\$30,000	\$500 (yr)
	Park Upgrades in Edwards Alexander park	\$25,000	\$500(yr)
Village Business	Business Grants for façade and Signs	\$20,000	0
General Govt.	Village Digital Signs	\$40,000	\$1000 (yr)
	Video Conferencing Equipment	\$5,000	\$50
	Village Buildings Access (Key cards)	\$15,000	\$250 (yr)
	PPE stockpile	\$2,500	0

VILLAGE OF PORT EDWARDS  
Raymond "BOZ" Bossert  
Administrator

C: Board members

C: Village Department Heads (Treasurer/Clerk, Police, Fire, Public Works)

C: File