

Agenda
Village of Port Edwards Board Meeting
Tuesday, May, 11, 2021

Board Meeting, Marshall Buehler Center – 7:00 p.m.

Due to the COVID-19 this meeting is with limited public in attendance and the Members will be meeting at least 6 feet apart. These steps are being taken so that the Board can hold the meeting and still comply with the social distancing guidelines. The meeting room can accommodate up to 8 people including some public. If you are member of the public and wish to listen, please call the dial in number below and you will be acknowledged. It will be held via ZOOM for the most part.

Join Zoom Meeting <https://zoom.us/j/99431204720?pwd=VXAyRks0aEVFb1VXMVJtcjFqRGtJZz09>

Meeting ID: 994 3120 4720, Passcode: 697631, One tap mobile +13126266799

Meeting Audio Dial-in number: 715-423-6698, Access Code ID: 02067

Village Board Meeting

- 1) Call to order.
- 2) Roll call.
- 3) Pledge of Allegiance.
- 4) **MOTION** to Approve the Consent Agenda
 - a. Meeting minutes (from the 13 April 2021 Board meeting)
 - b. Vouchers (Pay monthly bills, journal entries, etc.)
- 5) Public comment on agenda items.
- 6) President's Report.
- 7) Committee Reports:
 - a. Airport Commission. (met on 11 March 2021)
 1. Review proceedings of the commission.
 - b. Committee of the Whole Meeting Reorganization meeting (20 April 2021)
 1. Review proceedings of the meeting
 - c. Committee of the Whole Strategic Meeting (20 April 2021)
 1. Review proceedings of the meeting
 - d. Police and Fire Commission Meeting
 1. Review proceedings of the meeting
 2. Acknowledge the approval for two candidates for the fire department recommended for assignment as associate firefighter. Associate Firefighter Jessica Clift and Kyle Kizewsk.
 3. Appointment of Tim Leverance as the Interim Fire Chief while the Next Fire Chief is sought. Chief Patrick Arendt has submitted his retirement packet with an effective date of 1 June 2021.
 - e. Planning Commission (met on 22 March 2021)
 1. Review proceedings of the commission.
 2. **MOTION approving Rezoning Old Mill property from M2/B1/B2 to PUD**, to rezone from M-2 Manufacturing District and B-1/B-2 Business District to Planned Unit Development (PUD) District, and A Preliminary Plat of subdivision, both necessary to facilitate the development of a business/industrial park to be known as the Central Wisconsin Applied Research and Business Park (Park).
 - f. Public Works Committee. (Met on 21 April 2021)
 1. Committee Chairman's Comments

2. **MOTION** to approve the Contract with GERKE Excavating (Lowest Bidder) to complete all work on 3rd Street from Letendre to Alexander Ave for No More than \$390,000. This does not include the Engineering work conducted separately for approx. \$40K which will be executed with TIF funds.
- g. Public Safety Committee. (Met on 29 April 2021)
 1. Committee Chairman's Comments
- h. Planning, Property & Information Technology Committee. (Met on 6 May 2021)
 1. Committee Chairman's Comments
- i. Finance and Human Resource Committee. (Met on 6 May 2021)
 1. Committee Chairman's Comments
 2. **MOTION** to approve a Village Loan up to \$900K with appropriate rates no more than 2% and a 10-year term to cover the entire Sanitation deficit.
- j. Parks and Recreation Committee. (29 April 2021)
 1. Committee Chairman's Comments
- 8) Unfinished business from previous meetings.
- 9) New Business.
- 10) Report from Village Administrator.
- 11) Report from Clerk/Treasurer.
 - a) **MOTION** to approve a Temporary Class "B" Beer License for the Port Edwards Fire Department Athletic Association for one day only, June 18, 2021.
 - b) **MOTION** to approve an Operator's License for the Port Edwards Fire Department/Donald Kitowski, valid through June 30, 2022.
- 12) Trustee Comments.
- 13) Committee meeting calendar. (Next 30 Days)
 - PW meeting: 20 May 2021, (4 pm), via method in person
 - PS meeting: 1 June 2021, 1700 (5 pm), Via method in person
 - FHR meeting: 3 June 2021, 1700 (5:00 pm), method in person
 - PLPIT meeting: 3 June 2021, 1730 (5:30 pm), method in person
 - PR Meeting: Meeting 27 May 2021, 1600 (4 pm) method in person at Ripple Creek park Shelter
 - Village Board: 8 June 2021, 1900 (7:00 pm), method- In person
- 14) **MOTION** for Adjournment.

Validated:

President of the Board of Trustees, Joseph Zurfluh

Village Administrator, Raymond "Boz" Bossert

The Village Board meeting was held at the Marshall Buehler Center and set up as a Zoom meeting and a conference call meeting according to Wisconsin Attorney General Release Coronavirus Disease 2019 (COVID-19) and Open Meetings. The number to call in: 715-423-6698; 5-digit conference ID: 02067.

The agenda for this meeting was posted on the Municipal Building door, the entrance of the Police Department/Marshall Buehler Center, and at Nekoosa Port Edwards State Bank in Port Edwards, as well as on the Village website.

The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

Present: President Zurfluh, Trustees Bingham, Duncan (via Zoom), Grunden (via Zoom), Mancl, Mitchell & Saylor

Absent: None

Also Present: R. Bossert, B. Martinson, S. Drew, D. Tremmel

Citizens: Tony Bastien, Delno Stewart, Lee Tremmel, Joe Moore from DMI (via ZOOM) and Greg Jewell, Construction Consultant for DMI (via telephone)

Motion (Duncan/Bingham) to approve the Consent Agenda (meeting minutes from March 9, 2021 Board meeting and to approve monthly bills and the journal entries for the previous month). Motion carried. All ayes.

Public Comment: None

President's Report: None

Special Attendee/Topic-DMI Update to the Board: Joe Moore stated that there have been setbacks in DMI's pending lawsuit. It was supposed to go to trial in February, but the Judge moved the trial to September. DMI is moving forward with matters including committing a half million dollars in railroad improvements (i.e. upgrading the rail, switches and ties). They are working with the DNR for an assessment of the property. DMI's attorney is working on association documents so each tenant who buys or leases is paying a fair share for upkeep of the property. TIF funds will be utilized to construct a riverwalk which, when complete, DMI will provide access to. DMI is also working on some major improvements to the data center building. There has been some interest in the old Alliant building and the two residential lots on the north side of the data center.

President Zurfluh commented that he is very pleased that since Administrator Bossert has arrived here, the discussions have picked up and that he is happy as to where things are right now.

Airport Commission: Review of minutes.

President Zurfluh stated that Katie Martinson has resigned as the Village's airport representative and that he will resume that role for now.

Planning Commission: Review of minutes.

Administrator Bossert requested that the motion to approve rezoning of the old mill property from M2/B1/B2 to PUD be postponed for thirty days to give more time for administrative work.

Streets, Infrastructure, Recreation & Cemetery: Review of minutes.

Revisit the tabled motion to approve Resolution 2020-01 – A Resolution Levying a “Flat” Special Assessments for Major Village Construction Projects Along Streets, Roads and Alleys for New or Replacement Construction Projects. Motion failed (1 – 5). Roll call vote: Bingham – no; Duncan – yes; Grunden – no; Mancl – no; Mitchell – no; Saylor – no.

Public Safety: Review of minutes.

Finance and Human Resources: Review of minutes.

Planning, Legislative, Property & Information Technology: Review of minutes.

Unfinished Business: None

New Business: None

Village Administrator Report: Administrator Bossert discussed the items included on his monthly report including general government, human resources, public works, safety and security, budget and COVID-19.

Clerk/Treasurer Report: None

Communications: None

Trustee comments: Trustee Bingham said he has received inquiries about when the potholes in the road west of the airport will be fixed. He let them know that it is not a high priority for the Village.

Trustee Bingham also stated that during April and May he will not be available for meetings before 5:30 p.m.

President Zurfluh stated that the Village Board members will be receiving an email tomorrow with the committee recommendations and the commission and other board appointees.

Motion (Mitchell/Duncan) to adjourn at **7:50** p.m. Motion carried. All ayes.

Diane M. Tremmel, Village Clerk-Treasurer

The following Village bills were approved for payment:

Abts Law LLC-monthly retainer (April)	1000.00
Ace Hardware-misc expenses	383.26
Advance Janitorial Service & Supply-monthly statement	179.85
Airgas USA LLC-tools & supplies	348.10
Alliant Energy-monthly statement	6945.88
American Welding & Gas Inc-fire equip replace & maint	34.76
Anderson O'Brien-TIF legal expenses	120.00
ArborVantage LLC-parks; tree & brush control	3725.00
Cintas-monthly statement	532.38
Clifton Larson Allen LLP-auditing services	2887.50
Complete Office of Wisconsin-municipal building (paper)	127.56
Delta Dental of Wisconsin-monthly statement	1324.98
Diane Tremmel-mileage; election expense	105.52
Diversified Benefit Services Inc-health insurance deductible reimb	149.01
Diversified Benefit Services Inc-April health reimb arrangement	101.53
Farrell Equipment & Supply Co Inc-small equipment	1829.98
Fastenal Company-parks	220.64
John E Reid & Associates Inc-police conferences	149.00
Josiah Mertes-reimb for standard issue glasses	107.93
Katie Martinson-airport meeting 3/4/21	25.00
Lisa Miller-Plan Commission meeting 3/22/21	25.00
Lonn Radtke-unused sick leave health insurance reimb	142.52
Mobile Lock & Security-parks; warming house expenses	176.50
MSA Professional Services Inc-6 th St extension	3400.00
Multi-Metro Deer Management-parks (2020 harvest – 12 deer)	240.00
Napa Auto Parts/Nekoosa-misc expenses	469.90
Port Edwards Post Office-postage stamps	275.00
Port Edwards Water Utility-quarterly utility bills	2001.21
Quill LLC-misc expenses	190.94
Robert Kroll-plan commission meeting 3/22/21	25.00
Ron Akey Trucking-cemetery expense	352.00
Scott Drew-reimb for various purchases	1044.18
Solarus-monthly statement	1281.99
State of Wisconsin-March court report	596.00
The Dirks Group LLC-information systems	172.50
Tom's Paint & Decorating-parks	62.93
Tractor Supply Credit Plan-tools & supplies	87.96
USA Blue Book-maint of wastewater equipment	260.15

We Energies-monthly statement	1183.65
Wis Valley Building Products-tools & supplies	19.99
Wood County Clerk-dog licenses	255.00
Wood County Treasurer-March jail assessment	335.80
Advanced Disposal-WR-M3 – monthly statement	10010.25
Alliant Energy-service to siren (Market St – TIF expense)	670.50
Aspirus Clinics Inc-police physical & drug test	134.00
BGA LLC-May building inspection services	2000.00
Casper Stump Tracking-stump grinding	875.00
Chemtrade Chemicals US LLC-wastewater chemicals	5460.19
Commercial Testing Laboratory Inc-testing (wastewater)	1316.00
Concentra Health Services Inc-random breath alcohol test for CDL	50.00
Current Technologies-street lighting	691.86
Delta Dental of Wisconsin-monthly statement	1324.98
Diversified Benefit Services Inc-health insurance deductible reimb	697.61
Insight FS-street machinery; small equipment	1781.40
Lonn Radtke-unused sick leave health insurance reimb	285.04
Marco Technologies LLC-monthly copier contract & copy charge	55.67
Mark Brandt-boot allowance	204.78
Mid-American Research Chemical-parks	95.82
Nekoosa-Port Edwards State Bank-April direct deposit fee	50.00
Phillips 66-monthly statement	1384.11
Principal Life Insurance-May premium	60.58
Quality Plus Printing Inc-signs for parks	190.00
Quest LLC-roads & streets (3 rd St – TIF expense)	8982.17
Security Health Plan-monthly statement	22410.16
The Dirks Group LLC-Office 365 (1 month)	483.00
Verizon Wireless-monthly statement	429.97
Wis Dept of Natural Resources/Milw-2021 water use fees	125.00
Wisconsin Media-public test notice for Spring Election	7.59

Wages & Salaries – April wages **63726.92**

The following Water Utility Bills were approved for payment:

Alliant Energy-monthly statement	2679.28
Badger Meter-Beacon services (5 yrs); backhaul comm fees 2 nd qtr	2141.37
Mailboxes & Parcel Depot-testing	24.19
Thomas Dachel-adjustment of 4 th quarter water bills	50.02
WI State Lab of Hygiene-testing	26.00

Building Permits:

- Nick Michels & Sons-reroofing 150 Market Ave
- Kevin Clark-put vinyl siding over wood siding on garage
- Mary Barr-4' vinyl fence with gate; green chain link fence
- Kempf's Custom Construction/Tim Schultz-replace roof, vinyl siding & windows
- Shane Robinson-remove front door steps and replace with a 10' x 15' deck
- Ralph McClaran-fence
- Econ Electric/Traci Hanish-service upgrade & hot tub feed
- Justin Green-new 30' x 40' garage

Electrical Permits:

- Current Technologies Inc/Grunden-electrical panel change
- Christopher Electric/Sam Johnson-generator install

Plumbing Permits: None

Excavation Permits:

Alliant Energy/Nepco Lake Road-conversion of overhead electric to underground
We Energies-main replacement natural gas (Morrill Ave, 4th St to 2nd St)

ALEXANDER FIELD

SOUTH WOOD COUNTY AIRPORT

MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Arne Nystrom, Chairman
Katie Martinson, Representative
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

4/1/21

The South Wood County Airport Commission met on Thursday April 1, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Brad Hamilton, and Arne Nystrom. Katie Martinson was excused. Also in attendance were Merry Mackenzie, Bill Clendenning, Galen Manternach, Dennis Polach, Jeff Christensen, Randy Gustafson, Stephen Brown, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (3-4-21):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler updated the Commission on the status of the upcoming projects. Longer than expected material lead times might delay completion but should not affect the usability of the system for the 2021 busy season. Sales and activity levels were well above this month last year. Bids are due April 8. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding a proposed fuel pricing policy: Sickler presented a comparison of fuel pricing at nearby airports. Also included was pricing at several other airports representative of origins and destinations transient traffic which our traffic visits regularly. Discussion ensued regarding the strategy for pricing here. Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to keep the retail full service price the same while considering reducing the self service price in lieu of a discount. Motion carried.

b. Discuss and consider action regarding updating or renewing leases: The list of lease expiration, negotiation dates, and new rates was presented. The Commission expressed desire to pursue new leases with new terms and rates for any lease expiring or due for negotiation. This desire was provided for via approval at a previous meeting. The Commission will notify affected lessees via letter. No action taken.

5. New Business

a. Discuss and consider action regarding hire of a new summer help employee: This is not a creation of a new position, simply filling an existing position. The City is in the process of recruiting for the opening. No action taken.

b. Discuss and consider action regarding a lease transfer from Darrell Bassuener trust to Jeff Christensen: At the time of the meeting there was no information for the Commission to consider. This will be on a future agenda. No action taken.

6. Financial Reports

a. Approval of Airport vouchers: Motion by Commissioner Blasewr, 2nd by Commissioner Hamilton to approve the Airport vouchers for March 2021. Motion carried.

b. Approval of Airport financial statements: Financial statements from Q1 2021 were provided and discussed. No action taken.

7. Future agenda items:

Hangar wedding, land lease review, eminent domain, lease transfer.

8. Correspondence received:

None

9. Set next meeting date:

Thursday May 6 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 9:34. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser

**PROCEEDINGS OF THE VILLAGE BOARD
COMMITTEE OF THE WHOLE
2021-2022 REORGANIZATION
APRIL 20, 2021**

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The Village Board meeting was called to order by President Zurfluh at **6:00** p.m.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor,

Absent: None

Also Present: Administrator Bossert, Clerk Tremmel, Ben Martinson, Lancel Pliml (County Chairman) Kyle Cronan (Port Edwards School Administrator), Rob Ziglar (Nekoosa Port Edwards Bank President)

Pledge of Allegiance

Citizen Comments: None

President's Report.

- a) Welcome to Elected Village Trustees: The president Welcomed all the Trustee, specifically those that were recently reelected.
- b) Presidents Oath of Office: The Clerk conducted the Oath ceremony for the President Joe Zurfluh for his 3rd term to expire in April 2023.

Newly elected officials Oath of office: Trustees, Tiara Grunden (3rd term), Betsy Mancl(2nd term), Sue Mitchell(3rd term) all were sworn in by the Clerk for their new term of service to expire in April 2023.

Reorganization of Board Committees and appointments to other Boards and Commissions

The President announced the Committee assignments and gained consensus from the group on their acceptance.

Planning Commission

Village President
Chair Trustee Duncan
Village Administrator
D. Kasten -(2023)
L. Miller -(2024)
D. Berryman - (2022)
B. Kroll - (2022)

**PROCEEDINGS OF THE VILLAGE BOARD
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Zoning Board of Appeals

G. Blum -(2023)
S. Vechinski - (2023)
R. Hawk-(2024)
D. Stewart - (2022)
L. Thomasgard - (2022)
- Chair Alternate: Kyle Cronan

Board of Review

Village President
Village Clerk
K. Thiel - (2023)

Airport Commission

J. Zurfluh (2023)

Administrative Review Board

Village President
Trustee Mancl (2-year term) (2022)
L. Thomasgard

Special Projects Committee (Expires 12/31/23)

Trustee Duncan
Village Administrator

Police and Fire Commission (5 year terms)

G. Blum - (2025) - Vice Chair
L. Thomasgard - (2026) - Secretary
P. Tyler - (2022)
S. Stewart - (2023) - Chair
D. Kasten - (2024)

Height Limitations Zoning Board of Appeals

Village Administrator

Airport Board of Appeals

Village Administrator

Committee and Chairperson appointments:

The president assigned the Chairman of the Standing committees;
Public Works (PW) Committee: Trustee John Bingham
Finance and Human Resources (FHR): Trustee Eric Saylor
Public Safety (PS): Trustee Eric Saylor

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Planning, Property, Legislative, Information Technology (PLPIT); Trustee Dana Duncan
Parks and Recreation (PR): Trustee Betsy Mancl
Special Projects (SP): Trustee Dana Duncan

Election of Vice President of the Village Board

A nomination of Trustee Eric Saylor was made by Trustee Mancl, Trustee Bingham Objected. A voice vote was conducted and it was unanimous (all Ayes) to elect Trustee Saylor as the Village Board Vice President.

Board procedures and practices and agendas;

Conducted by Village Attorney Nick Abts; Attorney Abts conducted a brief review of Board procedures and code of conduct focused on Communication skills, meetings and an open records discussion.

The Village administrator emphasized 3 points on the process; AGENDAs, how to populate with topics and our Village procedures and timelines for posting. The Detail required in minutes from all meetings, and the correspondence he sends to all is meant to inform the issues or discussion, not a request for comment as a group. Individual clarification and comment can be conducted so as to not violate meetings laws.

Set Committee calendars for April- May 2021

Committee meeting calendar. As proposed by the Chairman of each committee.

Public Works (PW) meeting: 21 April 2021 at 4 pm

Finance and Human Resources (FHR) meeting: 6 May 2021 at 4:30 pm

Public Safety (PS) meeting: 29 April 2021 at 4 pm

Planning, Property, Legislative, Information Technology (PLPIT) meeting: 6 May 2021 at 5pm

Parks and Recreation (PR) Meeting: 29 April 2021 at 5 pm

Special Projects (SP) committee: As required

Adjournment at 6:45 pm Motion by Duncan, 2nd by Bingham, All Ayes

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The Village Board meeting was called to order by President Zurfluh at **7:00** p.m.

Present: President Zurfluh, Trustees Bingham, Duncan, Grunden, Mancl, Mitchell & Saylor,

Absent: None

Also Present: Administrator Bossert, Ben Martinson, Lancel Pliml (County Chairman) Kyle Cronan (Port Edwards School Administrator), Rob Ziglar (Nekoosa Port Edwards Bank President), Nick Abts (Village Attorney)

Call to order. At 7pm.

Approve the Agenda (Saylor/ 2nd Bingham)

President's Guidance

President Zurfluh conducted Introductions of the Special Guests present

Roberts Rules Guidance

Discussion by the Village Administrator on major points of Roberts Rules.

All trustees were issued a Roberts Rules handbook, latest edition (12th)

FOCUS areas: Stay True to Rules, however they are a guideline in some cases (Home Rule)

We will compile a set of Port Edwards specific procedures to augment Roberts Rules- This will be run thru the PLPIT Committee over the year.

- Citizen Virtual Involvement
- Consent Agenda
- Old and New Business (FREE TEXT)

Keep the Decorum, it assists with the appropriate flow and process of the meeting

Request permission to speak

Only can speak twice on a issue, 10 Min max

Only one speaker at a time

**PROCEEDINGS OF THE VILLAGE BOARD
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Determine the Village Vision/Mission

A discussion on a proposed Village Vision statement as well as the follow-on Mission statement for the Village staff. Some examples from other cities were given to start the discussion.

All trustees mentioned what's important to them as a base line for a Vision.

Bingham- Fiscal conservatism, Consolidated departments, reduce debt, schools, Village services.

Mitchell- Safety, Village services, parks

Grunden- safety, Services, ensuring we get the Public involved, maybe a survey

Saylor- Services, safety, Parks

Mancl- Services, Schools, Parks, Safety

Duncan- We are elected to represent and act on the behalf of the Villagers, we do not need to seek approval on every item, that's what they entrust we do. Hometown feel.

Lance Pliml- Keep it simple and short, also it needs to be revisited to ensure its relevant.

Rob Zigler- Hometown values have remained constant, that's why people come to Port and stay.

Norman Rockwell feeling, Use School Spire on Logo, safety, school, services are key.

Summary- Fiscally Responsible/Conservative; Educationally and Environmentally focused; Safe and Secure; Incomparable Village services; Family Friendly.

VISION:

HOMETOWN FEEL, SMALL TOWN VALUES!

ORGANIZATIONAL VALUES:

Safe and Secure environment

Fiscally Responsible

Educationally and Environmentally focused

Incomparable Village services

Family Friendly

GOALS:

Business District Improvements/Expansion

Improve Housing Options

NEPCO lake development

Mill property Development

Recreational Enhancements

Maintain Village services

Will present further discussions at the PLPIT committee for discussion.

Village Strategic Plan (10-year plan)

Presented the 10-year DRAFT Plan for discussion. (See attached)

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This will require a comparison to the Village Comprehensive Plan (2035), reviewed in 2020. Also, the need for a more thorough Future Land Use Map would be of benefit. This will be discussed in future PLPIT meetings

Attorney Abts highlighted that real thought needs to be placed in land use, not off the cuff discussions. A bad land use map can lead to un-necessary litigation if thoroughness is not included in the preparation and planning.

NEPCO lake Boundary agreement and preparations

ON 31 DEC 2023, The Village will assume control over the properties around NEPCO lake. In our initial conversations with the County here are the data points we are using in our preparations.

We will resume responsibility for over 470 acres, 151 properties, 45 of those have houses on them.

They are valued at \$11.9M in land value and \$7.9M in improvements, over \$20M in assessed value added to our tax base. (Expectations were at \$90M+). It was discussed on who made these projections. As per our documents the Village administrator at the Time did the majority of the planning and coordination's. There was no outside consultant firm or identified task force that worked on the project. (at least not on the record in our Village files)

Obviously, values will either increase or decrease over the next 3 years as well as new construction but for now we are planning to increase our Property Tax revenue by \$250K starting in 2024. Estimated Taxes and values are well below anticipated goals.

We may be responsible for over 6 Miles of new road networks, pending HOA Authority. We will reach out to The Current HOA and county Roads department to discuss. The roads were developed below state standards and thus we would assume a liability if we assume control without the proper assurances.

A storm water removal system including over 100 storm drains and some detention ponds.

As for water and wastewater, all the systems are either on a well or septic system so no increase there in our capacity.

Also, our waste removal costs will increase by \$15-25K to include those residents into our existing contracts. This will ensure the same services on the west side of the river will be extended to the east side.

We are still defining our direct responsibility for the actual lake and regular maintenance (shoreline, bulk heads, public docks, weed removal, etc...).

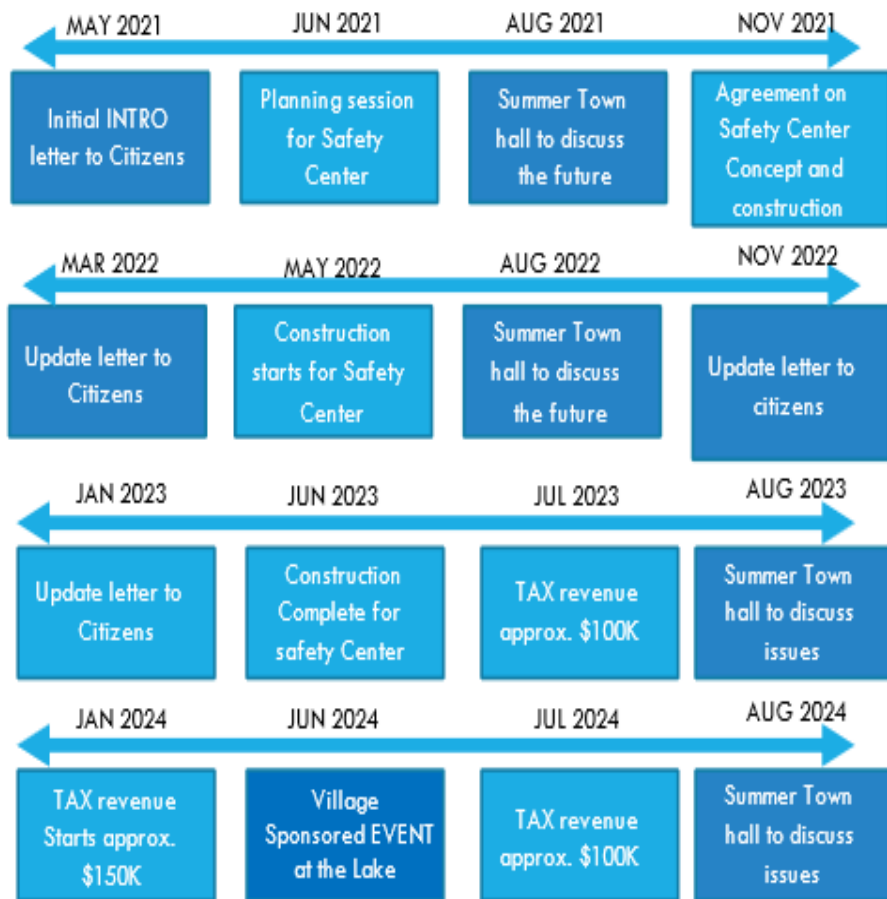
We will be planning for a Village NEPCO lake safety center for police and fire equipment along Town line Road that would cost approx. \$150K- \$800K in construction built in 2022-2023.

Intent:

Forward placed equipment to save travel costs, A well and hydrant system to aid in insurance costs
A meeting place for Citizens, A Storage area for Village supplies / Equipment

**PROCEEDINGS OF THE VILLAGE BOARD
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**THE
WAY
AHEAD**



Capital Improvements/Loans/initiatives to address

No issues discussed

Adjournment at 8:45 pm Motion by Duncan, 2nd by Bingham, All Ayes

Minutes of the Port Edwards Police and Fire Commission

Monday, May 3, 2021 5 p.m. @ Buehler Center

Present: Commissioners Blum, Tyler, Stewart, Thomasgard and Kasten. Also present were Police Chief Drew, Fire Chief Arendt, and Village Administrator Bossert. No other citizens were present.

Meeting was called to order by President Stewart at 5:04 p.m. Motion by Kasten, second by Blum to approve the minutes of the February 1, 2021 meeting. All in favor. There was no public comment.

Chief Arendt reported on the activities of the PEPD to include recent fire calls and EMS assists. Regular monthly training conducted with the WRFD included water movement drills and water rescue training including the use of drones to locate victims. A prescribed burn was conducted along the bike path near the fire station as well.

Chief Drew reported on the activities of the PEPD. The presence of two full time officers is being noted in the increased statistics showing more enforcement and contacts over 2020 figures. Strict enforcement of weight limits on Seneca Road was noted. There were 38 stops and 22 citations written in April. The PEPD Use of Force policy is in place and has been approved by the state.

Chief Drew and Commissioner Blum reported on the continued development of the Lexipol policies as they relate to existing Village practices. President Stewart noted several changes in wording to bring drafts of policies into line with the PEPFC Rules and Procedure Manual. Chief Drew will make changes and bring amended drafts back to the PEPFC at the June meeting for further review and possible approval. Administrator Bossert commented that numerous existing PE Village Board policies and practices need adjustments to reflect the powers and procedures of the PEPFC and that he would be working with Chief Drew and the Commission to bring all the governing practices into uniform language.

The Commission voted to go into closed session pursuant to WI Statute Sec. 19.85(1)(c) at 5:45 p.m. Motion by Blum, second by Tyler. All in favor. The Commission voted to return to open session at 6:21 p.m. Motion by Kasten, second by Tyler. All in favor.

Following the closed session, the Commission voted to appoint Jessica Clift and Kyle Kizewski as Associate Fire Fighter candidates. Motion by Kasten, second by Blum. All in favor. President Stewart directed Secretary Thomasgard to prepare letters to the candidates informing them of their appointment.

The next regularly scheduled meeting of the PEPFC will be Monday, June 7, 2021 at 5 p.m. @ the Buehler Center. Motion by Blum, second by Tyler to adjourn at 6:26 p.m. All in favor.

Leo Thomasgard, PEPFC Secretary

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Plan Commission

DATE: 22 March 2021

TO: JOSEPH ZURFLUH

cc: JOHN BINGHAM

DANA DUNCAN

BETSY MANCL

DIANE TREMMEL

ERIK SAYLOR

SUE MITCHELL

TIARA GRUNDEN

NICK ABTS

DAILY TRIBUNE

WFHR/WGLX

Purpose of Meeting: Review and Recommendation on Rezoning of The Old Mill property to PUD

Attendance: J. Zurfluh, Doug Kasten (excused), Bob Kroll, Doug Berryman (excused), E. Saylor, Lisa Miller, and Ray Bossert

Citizens: Joe Moore (DMI), Greg Jewell (Jewell Construction), Nick Abts (Village Attorney), S. Whitsett (Jewell Consultants), Dale Woodfork (ERCO), Brent and Becky Baltus (331 Morrow Rd), Dave and Karen Schmick (240 Edwards Ave)

Subjects Discussed, Action Taken, and Board Action Required:

1. **Call to order:** Meeting called to order at 5 p.m.
2. **Approval of Agenda Order:** **MOTION** (Saylor/Miller) to approve agenda. Approved.
3. **Approve previous months minutes:** **None**
4. **Public hearing on rezoning of the old Mill property:** Public hearing was held.
 - a. The Baltus and Schmick family members commented on concerns above truck traffic, entry roads and commercial business possibly impacting their house values. Mr. Woodfork spoke in support for the development and wanted to ensure appropriate signage and investors know what was being stored in the rail yard.
 - b. Eric Saylor asked about the Agreement being vetted by legal. Attorney Abts noted that once this is approved, he will review the final document before the Board voted on the request.
 - c. Bob Kroll asked about what was planned for the property. DMI- Joe Moore answered that other than the proposed warehouse sketches the PUD will open up more options for development and they had no active investors yet.
5. **MOTION approving Rezoning Old Mill property from M2/B1/B2 to PUD** to rezone from M-2 Manufacturing District and B-1/B-2 Business District to Planned Unit Development (PUD) District, and A Preliminary Plat of subdivision, both necessary to facilitate the development of a business/industrial park to be known as the Central Wisconsin Applied Research and Business Park (Park). (Kroll/ Saylor) to approve the rezoning the Bruener property from M2/B2 to PUD. Approved- All Ayes
7. **Any other items properly brought before the committee:** None.
8. **Agenda items for next meeting:** Nothing on the horizon.
9. **Next meeting date:** Nothing noted.
10. **Adjourn:** **MOTION** (Saylor/ Kroll) to adjourn at 5:43 pm. Motion passed.

VILLAGE OF PORT EDWARDS

Port Edwards, Wisconsin

COMMITTEE: Public Works Meeting

DATE: April 22, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

RAYMOND BOSSERT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: S. Mitchell, B. Mancl, J. Zurfluh, R. Bossert, J. Bingham

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by J. Bingham at 4 p.m.
- ***Roll Call:*** All Present from above
- ***Approve the previous month's minutes and Agenda:*** **MOTION** (Mancl/Mitchell) to approve SIRC minutes. Motion carried.
- ***Public comments on agenda items:*** None
- ***Committee Chairman's comments:*** John Bingham the new Public Works Chairman welcomed all the new trustees as members of this new committee and looks forward to working with the team.
- ***Public Works Updates***
- **3rd Street Contract Approval.** (of 4 Bids)
 - a. After a brief discussion on the other bids the committee moved to approve the lowest bidder. The committee also, upon recommendation by the Administrator, would like to streamline the process by building in a \$10K buffer in the approved amount to avoid multiple meetings for any change orders or schedule changes that could slightly increase the project. Regardless, all increases over the \$380,000 bid amount will be brought to the attention of the committee for discussion.
 - b. **MOTION** to approve the Contract with GERKE Excavating (Lowest Bidder) to complete all work on 3rd Street from Letendre to Alexander Ave for No More than \$390,000. This does not include the Engineering work conducted separately for approx. \$40K which will be executed with TIF funds.

- **Old Business.**
 - a) **Road Project Update:** 1st street resurface will be the next major project this summer.
 - b) **Splash Pad shelter:** Contract has been let and that project will commence in May 2021
 - c) **Summer helpers:** Have been identified and vetted, we gave 2 returning and 1 new candidate a position on the Village crew.

- **New Business.** None

- **Correspondence received.** None

- **Future Agenda items for next meeting;**
 - a. Potential Public Works projects funded by the America Rescue Plan funding in May
 - b. Future Public Works Revenue designation discussion

- **Next meeting date:** 20 MAY, 2021 at 4pm (Thursday), in person

- **Adjourn:** Adjourned at 4:35 pm.

John Bingham – Chairman

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Public Safety

DATE: 29 April 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

PATRICK ARENDT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: E. Saylor, T. Grunden, B. Mancl, J. Zurfluh, R. Bossert (Via Phone), P. Arndt

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by E. Saylor- Chairman at 4:30 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** **MOTION**, (*Grunden/2nd Mancl*) approved all Ayes
4. ***Approve the previous months minutes and Agenda:*** **MOTION** (Grunden/Mancl) to approve minutes of the 6 April 2021 meeting and the agenda. Motion carried.
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** FYI for the members. In the Position of Fire department Head of Buildings and Grounds, the Fire department will be submitting a work order request for approx. \$300 for stripping work in the garage to safely park the truck when backing in. This is being worked thru our Public Works department as well.
7. ***Discuss/action Fire Department Actions and Budget:***
Reviewed monthly report and budget comparison for the Fire Department. We have received 2 more applications for new hires, they will begin the interview process.
8. ***Fire Department Investigation.*** Administrator Bossert gave a short update on the Fire department Assessment/Investigation. No major concerns except some Process issues they will work on with Department Bylaws and PFC rules. Results will be disseminated next week.
9. ***Discuss/action Police Department Actions and Budget:***
Reviewed monthly report and budget comparison for the Police Department that were submitted, No issues. Chief Drew was excused for participating.
10. ***Rules of Force.*** The Chief provided some information on our Village Rules of Force Rules, this will be briefed in more detail next meeting. This was initiated by the Governor and our State requesting all agencies review policies based on incidents Nationally and locally.

11. Old Business. None

12. New Business: None

13. Correspondence Received: None

14. Future Agenda Items:

- a. Crossing lane at HWY 54 and Port Road
- b. Rules of Force Discussion

15. Next meeting date: June 1, 2021 @ 5pm

16. Adjourn: Adjourned at 5:45 pm. (*Grunden/2nd Mancl*) *all Ayes*

Erik Saylor – Chairman

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Planning, Legislature, Property
and Information Technology Committee (PLPIT)

DATE: May 6, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: S. Mitchell, T. Grunden, R. Bossert, B., J. Zurfluh

Citizens: D. Duncan (excused)

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by S. Mitchell at 5:00p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Grunden, 2nd Zurfluh), Motion carried All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Zurfluh, 2nd Grunden) to approve minutes of the 8 April 2021 meeting. (***Motion carried, all Ayes***).
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. ***Update on 241/251 Market Ave.*** The sales deal has been cancelled. Mr. Noble withdrew his interest.
8. ***Market Street Business District Ordinances Update.*** The Administrator presented some ordinance changes. He is working with Village Counsel to refine the language and will propose some new language at the next meeting to be included in the ordinances that specifically address Business District enforcement rules. Some discussion on the need for a specific "open meeting" for the impacted business, and thus we will ensure they have input and any concerns are addressed.
9. ***Discuss Old Business:*** None
10. ***Discuss New Business:*** None
11. ***Correspondence received:*** None
12. ***Future Agenda Items:***
 - a. Market street Ordinance changes

13. Next meeting date: 3 June 2021 at 5:00pm

14. Adjourn: Adjourned at 5:45pm. **MOTION** (Zurfluh, 2nd Grunden)

Sue Mitchell – Chairman

Attached: See PLPIT packet dated 6 May 2021

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Finance and Human Resources

DATE: 6 May 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

JP LACHAPELLE
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Regular Monthly Meeting**

Attendance: E. Saylor, R. Bossert, D. Tremmel, J. Zurfluh, B. Mancl (via zoom), D. Duncan (excused), J. Bingham (excused).

Citizens: Sue Mitchell.

Subjects Discussed, Action Taken, and Board Action Required:

1. ***Call to order:*** Meeting called to order by E. Saylor at 4:30 p.m.
2. ***Roll Call:*** All Present.
3. ***Approve the agenda:*** (Zurfluh/2nd Mancl), All Ayes
4. ***Approve the previous months minutes:*** **MOTION** (Mancl, 2nd Zurfluh) to approve minutes of the 8 April 2021 meeting. ***Motion carried, all Ayes.***
5. ***Public comments on agenda items:*** None
6. ***Committee Chairman's comments:*** None
7. **MOTION** to approve ***the Monthly Bills and Journal entries.*** (Mancl, 2nd Zurfluh). This will be sent forward for the Village Board approval 11 May 2021, ***Motion carried, all Ayes.***
8. ***The Rescue America Relief funding was discussed.*** The Committee was informed of the pending cash we as a village will receive and the staff recommendations on projects to be conducted with those funds. The funds should be received in the next few weeks. The expectation is that we will need to agree to spending in the next 60-90 days. The Administrator will refine the proposals and present again after the funds have been received.
9. ***Review and Discuss options for Sanitation Department deficit.*** The Administrator updated the Committee on the Village seeking a loan. The Village sent out 5 letters of Intent for a \$650,000 loan. We received 3 responses. The term will be for 10 years, interest rates range from 1.75-2.5% and it will be for \$650,000, with no pre-payment penalty. The Nekoosa Port Edwards Bank, US Bank, Prevail Bank, Associated bank and First State Bank responded. The best offer is with Nekoosa Port Edwards Bank.

However, after some discussion it was agreed that the loan amount needs to cover the entire deficit, closer to \$900K. The Treasurer and Administrator will relook the forecasted deficit and come to an exact number for the loan with this guidance.

To expedite this the Chairman requested a motion. It was agreed that a **MOTION** was made to approve the Loan up to \$900K with appropriate rates and a 10-year term to cover the entire Sanitation deficit.

10. Old Business: None

11. New Business: None

12. Correspondence received: None

13. New Business: None

14. Future Agenda Items:

- Discuss Village Loan Options for Sanitation deficit.
- Discuss use of the rescue America Funding

15. Next meeting date: 3 June, 2021 at 4:30 pm

15. Adjourn: Adjourned at 4:50pm. **MOTION** (Zurfluh, 2nd Mancl)

Erik Saylor – Chairman

Attached: See FHR packet dated 6 May 2021

VILLAGE OF PORT EDWARDS
Port Edwards, Wisconsin

COMMITTEE: Parks and Recreation Meeting

DATE: April 29, 2021

TO: JOSEPH ZURFLUH

cc: BETSY MANCL
DANA DUNCAN
JOHN BINGHAM
DIANE TREMMEL
PATRICK ARENDT

ERIK SAYLOR
SUE MITCHELL
TIARA GRUNDEN
SCOTT DREW

RAYMOND BOSSERT
DAILY TRIBUNE
WFHR/WGLX
NICK ABTS

Purpose of Meeting: **Public Hearing and Regular Monthly Meeting**

Attendance: B. Mancl, S. Mitchell, T. Grunden, J Zurfluh, R. Bossert

Citizens: None

Subjects Discussed, Action Taken, and Board Action Required:

Regular Monthly Meeting

- ***Call to order:*** Meeting called to order by B Mancl- Chairman at 5pm.
- ***Roll Call:*** All Present from above
- ***Approve the previous month's minutes and Agenda:*** **MOTION** (Grunden/2nd Mitchell) to approve minutes. Of 17 March 2021 SIRC Motion carried.
- ***Public comments on agenda items:*** None
- ***Committee Chairman's comments:*** None
- ***Department of Public Works report:***
 - a) ***Splash Pad shelter:*** Contract has been let and that project will commence on 1 May 2021
 - b) ***Summer helpers:*** Are being identified and vetted we gave 2 returning and 1 new candidate.
- Discussion on a meeting at Ripple Creek park next month to walk the grounds and look at Park Equipment, we will meet at 5pm at the Shelter.
- Discussion by the group on expanding our Community events. Trustee Mitchell stated a small good event will outweigh any large event badly executed, all agreed. Trustee Grunden stated the Village Fun fest was a great idea just burnt out over time, decreasing members interested in hosting.
- ***Future Agenda Items:***
 - a) America Rescue plan potential Park's funding
 - b) Community Event Plans and Initiatives for the Summer
 - c) Community Survey of Parks and Recreation
 - d) Bike Trails expansion (Along River, North and West)

e) DOG park Update

- ***Next meeting date:*** May 27, 2021 at 4pm at Ripple Creek shelter
- ***Adjourn:*** Adjourned at 5:45 pm.

Betsy Mancl – Chairman

Village of Port Edwards

Raymond "BOZ" Bossert
Administrator

Municipal Building
Port Edwards, Wisconsin 54469
Phone: 715-887-3511
Fax: 715-887-3524

Date: 10 MAY 2021
To: Village Board
Subject: Administrators REPORT, MAY 2021

Summary: *(A summary of events since last meeting. This will include an assessment in safety, security, Infrastructure, fiscal issues and general government for the Village. This area should also address any external/regional factors that may impact the city.)* No issues in our Village, all goes well. We continue to monitor the allocation of America Rescue Plan funding; the first tranche will be approx. \$85K in Mid-May. No updates on VERSO, we continue to make good progress with DMI. We continue site preparations for our two major street projects (3rd street and 1st street). We also are awaiting a few critical pieces of equipment that will arrive in the next 30 days (trucks and police cruisers). The vaccine is rolling out and our estimate is that 45% of the Village has been vaccinated, the remainder will be done in 4 months.

Human Resources:

1. The village has currently 5 police officers/ 24 firemen / 3 general government/ 1 court officer/ 7 public works employees =40 employees (This does not include the 20 Board & Commission members we pay). We also have a contracted Building Inspector and Legal counsel. We expect to lose the Fire Chief in the next 90 days, and 2 have hired 2 Fire department associates. We expect only a new Fire Chief Hire in the next 90 days. We now have 4 temporary work study students working for our Police department and general Government for the next school year.
2. Our Village employee expenses to date have been \$340,380.67 out of our total employee budget of \$1,480,000, for the year. We have a payroll execution rate of 25%, no issues. FYI---The Village Payroll is a total of 33% of the Overall Village 2021 Budget.

Public Works:

1. We have 3 major projects in the work. 3rd street repairs, 1st street repairs and our Bike trail upgrades.
2. New trucks are on order and will be received in 30 days after outfitting them for Plow operations. These were funded this year for a total of \$130K.
4. We continue to work with Grand Rapids and Saratoga on the Town Line Road resurface. Once proposals are received, we will agree to release the funds with a CAP of \$25K.
6. We had a 2nd meeting to discuss the install of TRAIL signs around the Village. We have received the \$14K in County Funding for all communities and the administrator is in discussion monthly to get the signs produced and installed. The TRAIL system is called

the HEART Network. The Heartland, Educational, Activity and Recreational Trail Network.

Safety and Security:

1. Police- We have had 22 citations; 38 Traffic stops and 2 criminal/warrants and 7 ordinance violations these past 30 days. We responded to over 155 calls/events in the past 30 days. The Police are executing their budget- No issues or trends.
2. Fire- Responded to 4 events (2x Fire calls and 2x 1st responder events). They conducted 3 drill and training events as well as 2 officer meetings. The Fire Department are executing their budget- No issues or trends.
3. The Fire District discussion with the City of Rome has stalled due to lack of interest from surrounding communities.
4. Our Fire Department has submitted a SAFER Grant for a Fire Station Village sign. This was submitted on 12 March 2021 for approx. \$40K.
5. The INTERIM Fire Chief is Deputy Tim Leverance, he was appointed once the Chief gave us his retirement request for 1 June 2021. We are initiating the process to replace the chief with Viable candidates.

Budget:

1. Our Village budget is on track on execution. We have expended \$1,980,000.00 so far this year, a 49% expenditure rate, we expected to have spent \$2,600,000.00. No issues. Our revenue to date is \$1,865,232 approx. 70% of our expected revenue this year, no issues.
2. We have received 3 proposals for a possible Village Loan to address the Sanitation department deficit of \$650K. 1.5%-2.5% rate, over 10 years are the terms of the loan. A decision will be made in 30 days. We have determined to increase the loan amount into \$900K to cover the deficit and all future deficit costs for the next 3 years.

General Government:

1. We have four Work Study students from Mid-State TECH college. No cost to the Village and they can work for 20 hours a week for school credit (they are averaging 10 hours a week). These are augmenting our Police department and front office for clerical work.
2. Work continues with the High School, Alexander house and Rapids Sign on research for a Village Logo and Motto. We are seeking resident input over the next few weeks before updating the board on recommendations in June 2021.

3. Working with regional electrical companies and solar companies, we are seeking information on how a solar grid can impact our village. We consume over 80,000 kw of power a month and costs the Village over \$150K a year in power consumption. A power grid for the Village could cost the same and pay for itself in less than 24 months and from then on, we would be free from any charges, a great benefit to our Village Budget. More to Follow.
5. Veteran's park fund raising goes well. We have purchased the flag poles and will install later this month. We will plan on a ribbon cutting by Veterans Day later this year. Another Local veteran is wanting to donate some land at the end of Le Tender street and near the Amoco to establish another park for veterans, more info to follow.
6. We are still awaiting Census data for possible re-districting this Fall. Our household data remains constant (District 1- 220 households, District 2- 280 households, District 3= 275 Households. Once the Census assigns a number to those households we will see if that triggers re-districting or adding a district.
7. Administrator Bossert has completed the Heartland Chamber of Commerce Leadership 2021 Class. The 7-month course was a great networking opportunity and way to engage local leaders for the benefit of the Village.
8. Administrator Bossert is enrolled in the Wisconsin League of Municipality's Government 101 course this month.
9. We are set for the Annual Village Rummage sale for 15 May 2021. We will have donated porta-johns around the Village. Goodwill plans to setup a 45' truck with staff to collect items on Saturday and Sunday. And we had a Villager create an interactive map to help identify the households having a sale to assist in advertising.

COVID-19- (data as of 11 MAY 2021) We are currently in Phase II of the Badger Bounce Back Plan- Most areas can open and groups of no more than 50 can gather, (recommend use of best practices). ALL STATE MASK ORDERS have been REMOVED.

Data Points: In Wisconsin (pop 5.8M) there have been 3.47 tested (601,603 POS, 2,868,723 NEG, 6877 deaths), overall, .2% increase in 30 days.

In Wood County (pop. 73,274) we have had 7025 POS cases (+220), 43,683 (+2500) NEG, 81 (+15) active cases, 80 deaths (+3) in the past 30 days. We have seen a downward trend; this is related to efforts to get to community immunity.

In Port Edwards we have had 166 (+9) positive cases and NO active cases. For reference our School system has had 261 total cases (+15), NO active cases. We are following, informally, Wood County protocol. GREAT news for Port Edwards.

Immunization numbers: (As of 11 May 2021)

-Wisconsin has been allocated 4,581,915 vaccines (85% of population)- 250K of these are designated for skilled nursing homes and assisted living centers

-4,600,600 have been ordered/shipped

-4,581,847 administrated (97% of on hand quantities)- receiving over 25K weekly for DISTRO.

WOOD county, has administered 29,579 vaccines received (41% of total county population)

Wood County: 14 DEC 2020 (1st day of administering the Vaccine)

ACTIVE PHASES:

PHASE 1A: Health care workers, Long-term care staff and residents- ~15K
(9,500 administered, 75% administrated vaccine)

PHASE 1B: Essential Workers- ~10K
(5000 vaccines administered, 50% administrated round 1 vaccine)

PHASE 1C: Residents over 65+, individuals with health issues- 20K
(14,000, 95% administrated vaccine)

PHASE 2: Remainder of Phase 1, Critical and General Populations (By Invite)- ~5K
(2000, 50% administrated vaccine)

Currently eligible populations

- Frontline health care personnel
- Residents in skilled nursing and long-term care facilities
- Police and fire personnel, correctional staff
- Adults ages 65 and over
- Educators and childcare workers
- Those enrolled in Medicare long-term plans
- Public facing employees
- Congregate living facility and workers
- Non-frontline healthcare workers
- All citizens over 16

AWAITING ACTIVATION:

PHASE 3: Remainder of Phase 1, Critical and General Populations- ~25K
(0% administrated round 1 vaccine)

MAJOR Initiatives in the next 30-60 DAYS:

1. Continue to work off PAA Audit corrective actions
2. DMI engagements

VILLAGE OF PORT EDWARDS
Raymond "BOZ" Bossert
Administrator

C: Board members

C: Village Department Heads (Treasurer/Clerk, Police, Fire, Public Works)

C: File