

Agenda

Village of Port Edwards Board Meeting
Monday, December 4, 2017
Edwards Alexander Shelter – 7:00 p.m.

1. Call to order.
2. Roll call.
3. Pledge of Allegiance.
4. MOTION to approve the minutes of the previous board meeting.
5. Public comment on agenda items.
6. President's Report.
 - a.
7. Committee Reports:
 - a. Streets, Infrastructure, Recreation & Cemetery Committee.
 1. MOTION to approve the minutes of the committee.
 - b. Planning, Property & Information Technology Committee.
 1. MOTION to approve the minutes of the committee.
 - c. Public Safety Committee.
 1. MOTION to approve Officer Merkes' attendance at the five-day CIT training in December.
 - d. Finance & Human Resources Committee.
 1. MOTION to approve the minutes of the committee.
 2. MOTION to approve payment of the bills.
 3. MOTION to approve the journal entries of the previous month.
 4. MOTION to change the vacation policy to state that all vacation will be prorated in the year of hire and one earned week will be given January 1st of the following year. All future vacation would follow the current vacation schedule in the labor policy. Vacation payout upon termination or retirement by the employee to follow new policy.
 5. MOTION to approve the change presented in the policy for unused sick leave used to cover health insurance premiums for continuation or conversion to an individual plan for retirees.
 6. MOTION to increase the Special Voting Deputies' pay to \$25.00 per visit.
 7. MOTION to prohibit smoking and the use of tobacco products on all Village owned property, including vehicles, by all employees during working hours.
 8. MOTION to credit DMI for sewer charges on utility bills, as the leaks appear to be fixed, for a total due in the amount of \$21,877.66.
 9. MOTION to approve that all employees be paid biweekly effective January 1, 2018.
 - e. Airport Commission.
 1. MOTION to approve the minutes of the committee meeting.
8. Unfinished business from previous meetings.
9. New Business.
 - a.
10. Report from Clerk/Treasurer.
 - a. MOTION to approve the 2018 Water Utility Budget as presented.
 - b. MOTION to approve the 2018 Wastewater Utility budget as presented.
 - c. MOTION to approve the 2018 Village Budget and set tax levy as recommended at the Public Hearing.
 - d. MOTION to approve Resolution 2017-3 Amending 2017 Adopted Budget of the Village of Port Edwards.
 - e. MOTION to approve Resolution 2017-4 Repealing and Replacing the Official Fee Schedule of the Village of Port Edwards Sewer Utility increasing the wastewater rates 10% as approved at the September 12, 2017 Board meeting.
 - f. MOTION to authorize the Clerk to pay all routine bills that come in through December.
 - g. MOTION to adopt the revised Village and Police Labor Policies for 2018.

- h. MOTION to approve operator's license for Elaine Ksionek/Port Edwards Boutique and Craft Mall (Bourbon Barrel Boutique) through June 30, 2018.
 - i. MOTION to appoint Doris Schwantes, Karen Thiel, Julie Allworden, Joan Jesse and Barbara Krueger as the primary election workers; Charlotte Jacob and Kathy McGrath as the special voting deputies for Edgewater; and Kathy Dimka, Bonnie Derezinski, Jan Dykstra, Kathy McGrath, Nina Pelo, Jeanette Santoski, Becky Taylor and Carol Zurfluh as substitute workers for the 2018-2019 elections.
11. Committee meeting calendar.
 12. Adjournment.